



CITY OF BURLINGTON
 DEPARTMENT OF PUBLIC WORKS
 645 Pine Street
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 Burlington, VT 05402-849
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 www.dpw.ci.burlington.vt.us

Sandwich Board Permit Application

Date of Application: _____ Period Seeking (MM-DD-YR)--(MM-DD-YR): _____ #Months _____

Applicant Information:

Business Name	
Address	
City, State, Zip	
Contact's Name	
Phone Number	
Existing Business <input type="checkbox"/>	New Business <input type="checkbox"/>

Property Owner Information:

Name	
Address	
City, State, Zip	
Phone Number	

Requested Sandwich Board Sign Information:

Location:			
Total Dimensions of sign			
Height:		Width	Total Sq Feet
Number of sides containing advertising: <input type="checkbox"/> 1 <input type="checkbox"/> 2			
Description of sign(location: verbally/graphically)			
Description of sign(wording or graphic as shown on sign)			

Proof of Liability Insurance for Business Applying:

Insurer's Name			
Contact			
Address			
City, State, Zip			
Phone Number			
Insurance Expiration Date		Amount of Liability Insurance:	
<ul style="list-style-type: none"> ➤ A copy of a active insurance policy underwritten for the applicant's business must be attached.. ➤ Be aware that as an applicant your signature represents to the city that you are fully aware of the requirements established in Sec. 21-5, Signs in public ways; on vehicles, B.C.O. , and your signature affirms you have meet all conditions. ➤ Incomplete applications run the risk of being rejected or delayed until all of the necessary information is submitted. 			

Signature of Applicant: (followed by printed name)

Date

Signature of Property Owner(followed by printed name)

Date