

CITY OF BURLINGTON
DEPARTMENT OF PUBLIC
WORKS



INSPECTION SERVICES
DIVISION
TRADE INSPECTORS

CUSTOMER SERVICE
Tel (802) 863-9094
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Electrical (802) 865-7561
Plumbing/Heating (802) 865-7560

645 Pine Street, Suite A

www.dpw.ci.burlington.vt.us

Burlington, Vermont 05401

PERMIT CANCELLATION **PERMIT FEE REIMBURSEMENT FORM

The following information on this Permit Cancellation Form shall serve as the authentic document for canceling the permit previously requested. Canceling the permit shall mean; withdrawing the permit and without any work or part thereof from being conducted as described.

CONTRACTORS INFORMATION

(Please print clearly)

I, _____,
(Contractors name and license number)

contractor of the permit record listed below, will not be providing services for the work described, thus, requesting to cancel the permit identified *and* requesting for the permit fee reimbursement as authorized. It is further understood that this form will be submitted for processing of fees and as a result, no money will be transferred from DPW/ISD Office; therefore, all refunds will be sent via U.S. Mail.

Signature _____ Date _____

PERMIT INFORMATION

Permit Type: _____ Permit Number: _____

Street #: _____ Unit #: _____ Street Name: _____

Total Amount of Fees paid: _____

****Permit fees LESS \$20.00 will be reimbursed per City Code of Ordinances
Recording Fees are not refundable**

Reason *Required*: _____

Note: The BLUE Customers Copy of the permit must accompany this form in order to be approved.

Inspectors Signature of Approval

Date

ISD10 07/10

An Equal Opportunity Employer

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