



**ISD**  
Inspection Services  
Division

**Steven Goodkind, P.E.**  
*DIRECTOR OF PUBLIC WORKS*  
*CITY ENGINEER*

Norm Baldwin, P.E., Assist Dir Tech Services

**Shelley Warren**  
*City Electrical Inspector*  
*swarren@ci.burlington.vt.us*

**ELECTRICAL INFORMATION: Bulletin 0001-Information on permits and Inspections.**

- We are currently enforcing the 2008 NEC as adopted by the State of Vermont (the State of Vermont Electrical Safety rules are on the Department of Public Safety web site- <http://www.dps.state.vt.us/fire/licensing/Electrical.htm>)
- You will not need state permits when working in the City, except for work done in State buildings, which fall under the State's jurisdiction.
- We require an electrical permit for any electrical work performed in the city, this includes single family homes. The permits must be drawn by a State of Vermont, licensed Master electrician.
- The permits must be drawn (and paid for) prior to the start of any electrical work . The permit application is available on our Web site - [www.ci.burlington.vt.us.org](http://www.ci.burlington.vt.us.org).
- Rough-in and trench inspections as well as final inspections can be scheduled by phone or e-mail, and I am usually about a week out in terms of scheduling things.
- For new or upgraded electrical services, an application must be filled out and sent to Burlington Electric Department. The service application forms are on their Web site at <http://www.burlingtonelectric.com/forms.htm>
- B.E.D. will then submit a fault current calculation for the property. Once I have that, I can inspect the service and issue an energizing permit to B.E.D.