



*Partnering for
Our Sustainable Future*

**Burlington Legacy Project Steering Committee Meeting
January 11, 2012
Minutes**

Facilitator: Joe Speidel; Note Taker: Margaret Bozik

Attendees: Joe Speidel (UVM), Penrose Jackson (Fletcher Allen), Margaret Bozik (CEDO), Jen Cirillo (Shelburne Farms), Gioia Thompson (UVM Sustainability Office), Christina Erickson (Champlain College Sustainability Coordinator), Mary Sullivan (Burlington Electric Department)

MEETING WITH MAYORAL CANDIDATES

- Miro Weinberger, Kurt Wright and Wanda Hines have confirmed their availability to meet with the Steering Committee, each for a half hour, on February 8
- Margaret will send out the revised Legacy overview to each candidate in advance of the meeting
- Joe will revise questions for the candidates based on today's discussion and will ask the questions at the February 8 meeting
- There will be 5 minutes reserved at the end of each candidate session for the candidates to ask questions of the Committee

NEW LEGACY WEBSITE

- The new Legacy website (www.burlingtonvt.gov/Legacy) is up
- The home page will be revised to include pictures
- The site as a whole will continue to be revised and updated, and Steering Committee members are invited to send suggestions and pictures to Margaret
- The old URL (www.burlingtonlegacyproject.org) will be forwarded to the new site

LEGACY UPDATE PROCESS

- The timeline for the update process is:
 - **January:** New website in place and contract with ECOS finalized

- **February – March:** Finalize a draft update based on input to date and conduct outreach with those who don't engage in traditional ways
- **March – April:** Hold focus groups, based on the Legacy themes, to review the draft update and see what's finished / no longer relevant, what's missing and what are priorities. Steering Committee members will be included in the focus groups, together with those who helped with the most recent "Report Card" review and other selected invitees.
- **April 19:** Present a second update draft at the Celebrate Burlington event and collect further input
- **May – June:** Collate input for Jennifer so she can produce a final update when she returns

MY TURN ARTICLES

- Discussed during the meeting; Christina will review the My Turn articles to make sure open government and diversity / inclusion are included
- Joe, Monica, Christina, Melinda and Mary will then ask for an outside take on the articles before they are submitted
- Penrose will cut if necessary to meet the 650 word limit; once finished, the articles will also be posted on the Legacy site with a link sent out via Front Porch Forum and the Buzz
- The timeline for publication is before the April 19 Celebrate Burlington event and ideally before the March election

CELEBRATE BURLINGTON EVENT AND CLAVELLE AWARD

- The Celebrate Burlington event is scheduled for April 19 in Contois Auditorium – **PLEASE MARK YOUR CALENDAR NOW TO ATTEND**
- Laura Hale, who is replacing Jenny Davis, will form a joint Legacy / NPA Committee to plan the event
- Jenn Cirillo will help with youth performers
- We have not received any nominations yet for the Clavelle award. Beth Truzansky will do a CCTV show with past winners. Steering Committee members are encouraged to reach out to their networks for nominations.

VIDEO INTERVIEWS

- The additional video interviews – on the themes of the four E's, Downtown/Waterfront, MLK celebration, "people of the street," New Americans, people with visible disabilities, older people, business community, students, etc. – have been on hold while the UVM interns have been on break. Margaret will try to get some video material from the upcoming MLK events to provide to Eric, our video editor intern.

UPDATES

- Additional information will be forthcoming on:
 - A Climate Adaption program on February 7 and 8 (Gioia)
 - An Education for Sustainability seminar in the spring (Gioia)
 - A Food Sustainability workshop this summer (Joe)