

City Hall Internship Program Application

Name:

Phone Number:

Email Address:

Street Address:

City:

State:

Zip:

Languages Spoken (and level of proficiency):

Education Level:

Current Grade:

Name of Institution:

Major (if applicable):

Please circle (or highlight in bold) experience with and proficiency in any of the following skills:

Microsoft Excel

Microsoft PowerPoint

HTML

MailChimp

Twitter

Graphic Design

Press Releases

Final Cut/Video Editing

Other:

Please list the times you are available for participation in on-site and community meetings:

Monday:

Tuesday:

Wednesday:

Thursday:

Friday:

Weekends:

Please circle (or highlight in bold) general interests for possible placement and then provide comments about your experience in and/or desire to work within these areas:

Accessibility/Accommodations for People with Disabilities

Diversity & Equity

Communications/Social Media

Neighborhood Planning/Community Development

Economic Development

Sustainability

Constituent Casework

Any of Above

Comments:

Why are you interested in an internship in City Hall?

What skills and experiences do you possess that make you a valuable intern candidate?

The City Hall Summer Internship will involve partnering high school students and college interns to provide a guided, enriching experience. What experience do you have as a mentor or being mentored?

Additional comments:

The City of Burlington does not discriminate on the basis of race, color, national origin, sex, sexual orientation, religion, age, or disability in employment or the provision of services. Women, minorities, and people with disabilities are highly encouraged to apply. Submit application, cover letter, resume, and writing sample to CEDO Public Engagement Specialist Kesha Ram online at kram@burlingtonvt.gov or by mail at City Hall, 149 Church Street, Room 32, Burlington, VT 05401.