



## **What to Expect from the Burlington Lead Program (BLP) for Homeowners**

Lead hazard reduction projects can be disruptive and require a lot of planning. We need your cooperation to ensure a successful project. This list details what you can expect during the project:

1. First, you will be contacted by BLP's testing consultant. The testing consultant will need to enter your home to test all painted and stained surfaces of the building. This will include the interior and the exterior. You do not need to be present for testing; arrangements can be made with BLP staff for access to your home. Testing may take up to 4 hours.
2. You will be sent a copy of the testing report and a report titled "Hazards of Immediate Concern." The testing report details where lead paint is and is not found in the building. This report also includes the results of dust-wipe samples. The "Hazards" report sums up these findings to tell you which areas in your home you should be concerned about and how you can keep your family lead safe prior to the lead hazard reduction work.
3. A BLP project manager will contact you to set up a specification writing visit. The project manager will need to enter your home to check the testing report and to begin formulating a scope of work for the lead hazard reduction project. This visit takes about one hour.
4. After the project manager writes the scope of work, a bid walk-through with the contractors will be scheduled. We will need to enter your home for this. This visit will take about ½ hour.
5. After the contract is awarded and if we're replacing windows, the contractor will need to access the inside of the house to measure the window openings. This visit will take about ½ hour.
6. Windows arrive about 4-6 weeks after ordering. A project start date will be coordinated with the arrival of the windows, as well as with your schedule and the contractor's schedule.
7. You will have to leave your house for approximately two weeks for your own safety while the lead hazard work is being done. If you are having trouble with relocation options, you need to notify BLP as soon as possible.
8. BLP's project manager will schedule a packing visit with you approximately two weeks before the work in your unit starts. You will need to take down curtains, blinds and any personal items on the walls. Typically you will be asked to move your belongings to the center of each room. Most occupants will not need to remove items from the unit. Boxes can be provided by BLP if needed.
9. You will need to relocate the day before the lead hazard reduction work in your apartment begins. You must stay completely out of your house the entire time the interior work is being done. Remember to take everything you will need with you. Your home will be dust tested after the work is done to make sure that it is safe to move back in. BLP staff will let you know when it is safe to move back in.
10. When you return to your unit you may notice that some areas have been primed but not painted. It will be your responsibility to do finish painting inside your house. Please note that the Burlington Lead Program does not supply screens for windows (unless screens are removed as part of the Lead Hazard Control project). Generally, property owners are responsible for screens.

Please feel free to call us at 865-LEAD with any questions or concerns.