

## 2012 CDBG Advisory Board Meeting and Work Schedule

Overall responsibility: Recommend to the Mayor and City Council how to spend federal Community Development Block Grant funds to reduce poverty in Burlington.

Wednesday, January 4, 2012, CR 12, City Hall

(Snow Date: January 5, Contois, City Hall)

6:00 to 8:30 p.m.

Orientation Meeting: Meet other Board members and learn about process.

Work assignment for next meeting: Read Public Service applications, write down questions and conflicts of interest, e-mail questions to Denise at [cedofd@ci.burlington.vt.us](mailto:cedofd@ci.burlington.vt.us) by Tuesday, January 24.

Wednesday, January 25, 2012, CR 12, City Hall

(Snow Date: Thursday, January 26, CR 12, City Hall)

6:00 to 8:00 p.m.

Public Service Questions and Conflicts Meeting: Go over questions for the Public Service applicants and identify conflicts of interest.

Work assignment for next meeting: Read applicants' answers to questions, rate Public Service applications, balance Public Service budget, and hand in ratings and budgets by Monday, February 28.

Thursday, February 16, 2012, CR 12, City Hall

(Snow Date: Friday, February 17, CR 12, City Hall)

6:00 to 9:00 p.m.

Public Service Allocations Meeting: Decide how much money to give to each Public Service applicant.

Work assignment for next meeting: Review proposed Public Service allocations in preparation for final vote. Read Development applications, write down questions and conflicts of interest, e-mail questions to Denise at [cedofd@ci.burlington.vt.us](mailto:cedofd@ci.burlington.vt.us) by Wednesday, March 14.

Thursday, March 15, 2012, CR 12, City Hall

(Snow Date: Friday, March 16, CR 12, City Hall)

6:00 to 8:00 p.m.

Development Questions and Conflicts Meeting: Go over questions for the Development applicants and identify conflicts of interest

Work assignment for next meeting: Read applicants' answers to questions, rate Development applications, balance Development budget, and hand in ratings and budgets by Monday, April 4.

Wednesday, March 28, 2012, CR 12, City Hall

(Snow Date: March 29, CR 12, City Hall)

6:00 to 9:00 p.m.

Development Allocations Meeting: Decide how much money to give to each Development applicant

Work assignment for next meeting: Review proposed Development allocations in preparation for final vote. Evaluate CDBG process in preparation for final discussion.

Wednesday, April 4, 2012, CR 12, City Hall

5:30 to 7:00 p.m.

Final Wrap-Up Meeting: Give recommendations for how to improve the process next year.