

City of Burlington / CDBG 2011 Application Form

Eligibility _____ National Objective _____ NRSA _____
(Office Use)

Project # PS5
(Office Use)

Project Name: *Safe Tonight and Economic Opportunities for Tomorrow.*

Project Location/Address: *Confidential Location*

Organization: *Women Helping Battered Women*

Mailing Address: *PO Box 1535, Burlington, Vermont, 05452*

Contact: *Jillian Niggel* **Title:** *Grants Manager* **Phone #:** *(802)-658-3131 x 1080*

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I. CDBG Funding Request:

II. Project Summary: Briefly describe the project or program to be funded with CDBG. (Please use a one or two sentence description – there is room in Section IV for more detail.)

This project provides immediate confidential shelter to adults and their children who are fleeing from domestic violence. Victims of domestic violence are provided with basic necessities and receive comprehensive wraparound services which help them move from homelessness to economic independence.

III. Description of Organization: Describe the capacity of your organization to successfully carry out the program activities. What is your mission, and how do the proposed activities fit with your mission?

Women Helping Battered Women (WHBW) has been Chittenden County's champion for adult and child survivors of domestic violence since 1974. WHBW is the oldest and largest domestic violence agency in the State, with 28 full and part-time staff and over 40 active volunteers, including a strong volunteer board of directors. These dedicated advocates collaborate to fulfill the mission of WHBW: To support, identify options and advocate for those who have experienced domestic violence and serve as a catalyst for social change. In the past fiscal year (July 1, 2009 – June 30, 2010) WHBW has provided services to over 4,400 individuals.

Over three decades of planned growth, WHBW has developed expertise in all the major areas of advocacy that comprise a full-service domestic violence agency: a confidentially located emergency shelter, a 24-hour crisis hotline, legal advocacy, economic justice programming and transitional housing, community education and children's services. WHBW undergoes continual review to ensure that we are held accountable to the needs of the community. Service users and community members regularly have the opportunity to provide programmatic feedback. This feedback, along with comprehensive statistical information, is shared with staff, funders, and the community at large on a regular basis. Additionally, every WHBW program engages in strong collaborative partnerships with other agencies throughout the county, state, and country. These collaborative partnerships allow WHBW to identify additional resources for our service users, increase the effectiveness of our services, eliminate duplication of services, and provide access and awareness of our services to community members who may not have otherwise sought our assistance.

This project will substantially bolster the ability of WHBW to fulfill our mission and to address the needs of Burlington residents. Through this project, WHBW will provide immediate confidential shelter to victims fleeing domestic violence. In our shelter and safehome program, victims of domestic violence will have their need for safety and shelter met. Victims will also have access to resources to fulfill other basic needs, including food and bus vouchers, clothing, and hygiene supplies. WHBW will also provide comprehensive wraparound services that will create and support opportunities for economic independence for service users after their immediate flight from danger. These services include: casework and planning, social services advocacy, housing advocacy, transitional housing, rental assistance, employment advocacy, and financial literacy support. Through these activities, WHBW fulfills its mission to support, identify options and advocate for those who have experienced domestic violence and serve as a catalyst for social change. This project will help WHBW ensure that nobody ever has to choose between a roof over their head and their own physical safety.

IV Project Description:

- a. Describe the specific activities to be carried out by your project with CDBG dollars and the accomplishments you plan to achieve. Please distinguish the total number to be served from the number of Burlington clients to be served. Be specific about the tasks / work that CDBG will pay for. Use the table below, adding rows if necessary. You may add narrative below the table if needed for further description.

Specific Service / Activity:	CDBG will pay for:	Unduplicated Total # of Households / Persons to be Served in this Service / Activity:	Unduplicated Total # of Burlington Households / Persons to be Served:	Outcome(s) to be Achieved:
Emergency housing is provided to victims of domestic violence fleeing from their homes.	Shelter Director (2 hours per week)	167 adults with 94 children	167 adults with 94 children	Burlington residents fleeing domestic violence have access to safe, confidential shelter.
Shelter staff provide comprehensive services to adults in emergency housing.	Shelter Director (9 hours per week)	154 adults with 87 children	154 adults with 87 children	Shelter residents will have emotional support, assistance meeting basic needs, and information and referrals.
Transitional housing is provided to victims of domestic violence.	Economic Justice Director (2 hour per week)	21 adults with 31 children	21 adults with 31 children	Burlington residents fleeing domestic violence have access to transitional housing apartments for 6-24 months, to bridge the gap between emergency shelter and permanent housing.
Staff from the Economic Justice Program work with victims of domestic violence to find permanent housing.	Economic Justice Director (3 hours per week)	54 adults with 79 children	24 adults with 33 children	Victims of domestic violence who are homeless, or marginally housed are able to find permanent and sustainable housing.
Economic Justice Program staff provide comprehensive services to adults in transitional housing and adults in the community.	Economic Justice Director (6 hours per week)	175 adults with 241 children	76 adults with 104 children	Burlington residents who have experienced domestic violence have the opportunity to reduce barriers to self sufficiency.

b. If you plan to pay for staff with CDBG funding, describe what they do in relation to the specific service(s) / activity(ies) described above. All staff that appear in the salary / benefits line items in your budget (Section XV) must be described below. Add rows if necessary.

Specific Service / Activity	Position	Work Related to CDBG-Funded Activity	# of Hours per Week spent on this Specific Service / Activity	% of Hours per Week spent on this Specific Service / Activity to be paid with CDBG
Emergency housing is provided to victims of domestic violence fleeing from their homes.	Shelter Director	The Director supervises shelter staff and oversees all technical aspects of shelter operations, including development of policies.	10	20%
Shelter staff provide comprehensive services to adults in emergency housing.	Shelter Director	The Director meets with residents throughout their stay to help residents develop and achieve goals, to provide emotional support, to provide information and referrals, and to meet other needs. The Director also supervises shelter staff who meet regularly with residents.	30	30%
Transitional housing is provided to victims of domestic violence.	Economic Justice Director	The Director supervises Transitional Housing Program staff and meets regularly with the Burlington Housing Authority.	5	40%
Staff from the Economic Justice Program work with victims of domestic violence to find permanent housing.	Economic Justice Director	The Director meets regularly with service users to identify and meet housing needs. The Director will help service users with housing searches, advocate with landlords, and provide financial assistance such as initial funding for security deposits.	15	20%

Specific Service / Activity	Position	Work Related to CDBG-Funded Activity	# of Hours per Week spent on this Specific Service / Activity	% of Hours per Week spent on this Specific Service / Activity to be paid with CDBG
Economic Justice Program staff provide comprehensive services designed to reduce barriers to self sufficiency. Services are provided to adults in transitional housing and in the community.	Economic Justice Director	The Director meets regularly with service users to help them identify and meet financial goals. The Director also supervises staff with special areas of expertise, such as the employment specialist, who can work intensively with survivors to help them reach their goals.	20	30%

V. Beneficiary Information

- a. For each service / activity you identified in Section IV, please project how the Burlington residents will break out into the following income categories. Use the Income Table at http://www.cedoburlington.org/cdbg/income_limits.htm.

Service / Activity:	Unduplicated Total # of Burlington Households / Persons to be Served:	# Extremely Low-Income	# Low-Income	# Moderate-Income	# Above Moderate-Income
Emergency housing is provided to victims of domestic violence fleeing from their homes.	167 adults with 94 children	152 adults, 92 children	15 adults, 5 children	0	0
Shelter staff provide comprehensive services to adults in emergency housing.	154 adults with 87 children	140 adults, 79 children	14 adults, 8 children	0	0
Transitional housing is provided to victims of domestic violence.	21 adults with 31 children	19 adults, 30 children	2 adults, 1 children	0	0
Economic Justice Program staff work with victims to help them find permanent housing.	24 adults with 33 children	22 adults, 30 children	2 adults, 3 children	0	0
Economic Justice Program staff provide comprehensive services designed to reduce barriers to self sufficiency. Services are provided to adults in transitional housing and in the community.	76 adults with 104 children	69 adults, 95 children	7 adults, 9 children	0	0

- b. Please provide a single unduplicated total beneficiary count below:

Unduplicated Total # of Burlington Households / Persons to be Served:	# Extremely Low-Income	# Low-Income	# Moderate-Income	# Above Moderate-Income
470 total residents (adults and their children).	428	42	0	0

- c. How will/do you document beneficiary income levels?

Income levels are documented within each service users' file. Participation in programs such as SSDI, TANF, and section 8 are used to assume income when it is not known. Additionally when it is known that a participant has employment, but their salary is not known, salary is assumed according to a formula based on historical data. These estimates are provided for the informational purposes of the committee as HUD guidelines consider all victims of domestic violence to be low income.

VI. Problem Statement

- a. What particular problem or need will this project address?

This project will address three interrelated needs of the Burlington community: (1) The need for immediate confidential shelter, emotional support, and basic necessities to victims of domestic violence who are fleeing from their homes; (2) the need for specialized services to help victims of domestic violence move out of poverty or avoid entering poverty by reducing barriers to self sufficiency; and (3) the provision of transitional housing for victims of domestic violence.

- b. How was this need identified?

Burlington community women, joining in a national trend, first identified the need for a safe and secure hiding space for battered spouses in the 1970's. Many women at that time volunteered to house victims in their own homes to meet the desperate need. The Women Helping Battered Women shelter was created in 1975 to bring a more stable option than individuals working in isolation. Since that time, the WHBW shelter and safehome system has helped thousands of survivors and their children escape from unsafe situations. Throughout the past 35 years WHBW has continually grown to respond to the needs of survivors. These needs are identified through informal conversations with residents and through formal program evaluation measures. Many survivors enter into extremely difficult financial circumstances upon fleeing, as they are forced to leave behind many of their belongings and have often faced years of emotional, physical, and financial abuse. Many abusive partners will work to isolate their partners financially, by ruining their credit, sabotaging their efforts to find or maintain gainful employment, and putting debt solely in the victim's name. WHBW worked with victims through the hotline and shelter programs to help them regain economic independence, however over the years it became evident that additional staffing was necessary in order to fully meet the need of survivors in the community. It also became evident that the average shelter stay was no longer adequate to move a survivor out of poverty. Therefore, starting in 2005, WHBW worked closely with other agencies to create transitional housing specifically for victims of domestic violence. Simultaneously, WHBW created the Economic Justice Program to work with victims in transitional housing, in shelter, and throughout the community. The transitional housing services and the Economic Justice Program mark a huge expansion of WHBW services, and a commitment to permanently move survivors out of poverty.

c. Why is this a funding priority for Burlington?

Nationally, 1 in 4 women will experience domestic violence during their lifetime.¹ Knowing this harsh and chilling statistic, it is vital that the Burlington community have the infrastructure necessary to meet the unique needs of victims of domestic violence. Not only is this project critical to meeting the very real and immediate needs of Burlington residents who have nowhere else to turn, this project is forward thinking and works to decrease reliance on shelters and other resources in the City by helping survivors plan for and meet financial needs. Domestic violence is a leading cause of homelessness, and victims of domestic violence are more likely to be unemployed, have health problems, and to be welfare recipients.² In order to escape from poverty, victims of domestic violence need access to services that take into consideration their unique needs as victims. Through the provision of shelter, transitional housing, and economic justice services, WHBW will help the City meet several of its goals as further described in response to question XII.

VII. Program Goals: How will this project reduce the number of people living in poverty? Will it help people move out of poverty? Prevent people from entering poverty? Address basic needs of people living in poverty?

Women Helping Battered Women will provide safe and confidential shelter in the critical moment when a victim flees from violence. This support is absolutely crucial given that the most dangerous time in an abusive relationship is when the victim attempts to leave. After meeting their immediate need for shelter and safety, shelter staff will work with residents to provide for their ongoing needs including: emotional support; safety planning, food, clothing, hygiene supplies, support for children in shelter, information about domestic violence and referrals to community resources. In this way, the shelter program will work to address the basic needs of those living in poverty, those who often literally come to the shelter with only the clothes they are wearing.

WHBW will also move people out of poverty and prevent people from entering poverty through the provision of economic justice services. Domestic violence is about power and control, and many abusive partners will go to great lengths to maintain control over their victims by creating barriers to self sufficiency. In addition to isolating their partners from friends and family, abusive partners may also sabotage their victim's attempts to obtain employment, attend school, or engage in any activity that may allow them to increase their independence; prevent their victims from owning a bank account; refuse to either pay or allow the victim to pay bills that are in the victim's name; or steal their victim's paycheck or other benefits. As a result of this abuse, victims of domestic violence often present with unique needs to help them find or maintain self sufficiency. For example, a victim may need financial assistance with a car repair if her batterer sabotaged the car to prevent her from going to work. Survivors also often need help communicating their experiences to other service providers. For example, recently a batterer broke into his victim's apartment and damaged the refrigerator. This survivor requested assistance working with the landlord to explain that this was a crime committed against her and not something that resulted due to her negligence, thereby ensuring that she would keep her security deposit. Additionally, since it is also often the case that survivors need additional time in supportive housing in order to fully stabilize their

¹ National Coalition Against Domestic Violence. (2007). *Domestic Violence Facts*. Retrieved from [http://www.ncadv.org/files/DomesticViolenceFactSheet\(National\).pdf](http://www.ncadv.org/files/DomesticViolenceFactSheet(National).pdf)

² National Network to End Domestic Violence. (2009). *Domestic Violence and Sexual Assault Fact Sheet*. Retrieved from http://www.nrcdv.org/dvam/docs/materials/09-resource-packet/Issue_FactsSheets_Handouts/DVSA_FactSheet.pdf

finances, WHBW will advocate for the increased availability of transitional housing for victims of domestic violence. WHBW will also continue to provide staffing for Sophie's Place, the 11-unit transitional housing apartment owned by Burlington Housing Authority, and will continue to administer rental assistance made available from the State of Vermont and the Office on Violence Against Women.

a. Are you targeting any specific disadvantaged population/group of people? If so, who are they? (i.e., people with disabilities, minorities, women with children living in poverty, people with limited English proficiency, at-risk youth, etc.)

This project will specifically target victims of domestic violence as a disadvantaged population. In addition, this project also recognizes that victims of domestic violence often fall into other disadvantaged groups including: people with disabilities, minorities, women with children living in poverty, and people with limited English proficiency. Indeed, although domestic violence is not limited to any race, socioeconomic class, religion, gender, or ability status, WHBW assists a disproportionate amount of victims from disadvantaged populations, since they are most likely to have no other resources on which they can rely.

VIII. Equal Opportunity/Accessibility: How do you make sure your programs are accessible to all and culturally appropriate? What equal opportunity efforts do you make in hiring and, if applicable, Board recruitment?

Women Helping Battered Women has an equal opportunity employment policy and offers ongoing cultural competency training to all of our staff. In the summer of 2009, WHBW completed a shelter renovation which created a wheelchair accessible bedroom, kitchenette, and bathroom on the first floor of the shelter. Additionally, throughout the past year, WHBW has benefitted immensely from the volunteer services of an intern within the children's program who is deaf. This intern helped review all WHBW policies, procedures, and equipment to ensure that WHBW is accessible to deaf survivors. This intern also organized a full day cultural competency retreat focusing on how WHBW could improve our services for survivors who are deaf, immigrant and refugee survivors, survivors with substance abuse issues, and survivors with intensive mental health needs. More recently, WHBW has hired an Americorps position, who will focus on improving the cultural competency of our staff. As a part of this process WHBW has formed a cultural competency committee, which has attended 3 trainings through Burlington's Community and Economic Development office.

IX. Impact and Evaluation:

a. How do you define success? How do you measure it? How many of your beneficiaries achieve it?

Women Helping Battered Women defines success as each program fulfilling its goals, and service users finding services to be helpful. Success is measured through a series of questions asked of each shelter resident and of services users of the Economic Justice Program. Shelter surveys are distributed approximately every four weeks at the shelter meeting. Economic Justice Program surveys are distributed to each service user for 2 weeks out of every quarter, and to each resident of transitional housing when they exit. In the past fiscal year, 13 surveys were received from the shelter program. The results of those surveys are as follows:

- 61% of residents were accepted into shelter within 24 hours of their request.
- While staying in shelter, 100% of residents felt safe from further abuse by their batterer.
- 85% of residents strongly agreed, and 15% of residents agreed that while they were in shelter, they were able to obtain basic needs for themselves and for their children.
- 38% of residents strongly agreed and 47% of residents agreed that they were connected to relevant internal and external resources and referrals.
- 100% of women felt comfortable in expressing their needs to staff and volunteers.
- 76% of women agreed that their knowledge about options available to them has increased.
- 92% of women agreed that since being in shelter, they feel empowered to make choices.
- 76% of women agreed that since arriving at shelter, they feel less alone as when they first arrived.

Residents also have the opportunity to share qualitative feedback. One resident shared the following: "This is the best shelter that I [have] ever been in. People really care about people. I am going to miss each and every one [of you]."

In the past Fiscal year, 10 surveys were received from the Economic Justice program. The results of those surveys are as follows:

- 100% stated that because of the services they received, they felt they knew more about community resources.
- 90 % stated that because of the services they received, they knew about more ways to plan for their safety.

- 50 % strongly agreed and 50% agreed that they felt they had the necessary support to make changes in their lives that they wanted to make.
- 70 % strongly agreed and 30% agreed that they felt they could make decisions without being judged by staff members.

Service users also have the opportunity to share qualitative feedback. One service user shared the following: “The weekly check-ins worked great for me. It felt good to talk to someone that understands the underlying problems in my life and did not judge. It gave me strength to continue to want to change my life for the better and pressured me in the right way to make a little more progress to report to them in the next week.”

b. If this is an existing project:

1. What were your projected accomplishments for your most recent completed funding period or fiscal year?

For the most recent completed fiscal year (July 1, 2009-June 30, 2010) WHBW projected that 613 adults and children, including 468 residents of Burlington would be served.

2. What were your actual accomplishments for that period? If you did not meet projections, please explain (i) why and (ii) how you will overcome that issue in the future.

For the most recently completed fiscal year, WHBW actually served 680 adults and children, including 502 residents of Burlington.

X. Community Participation & Partners

a. How are the community and/or program participants involved in decision-making and in identifying the program need, design and/or evaluation?

Program participants have the opportunity to be involved in decision making through regularly collected surveys. Prior to making major decisions, such as the development of policies for the Transitional Housing Program, WHBW staff seek the feedback of services users. WHBW also regularly seeks community input through the volunteer board, through staff evaluation processes, and through a formal survey process.

b. What other agencies or sectors (i.e., government, private) do you work with on this project/program?

Women Helping Battered Women partners with many agencies in order to meet the needs of our service users while avoiding a duplication of services. WHBW works closely with: Champlain Housing Trust, Burlington Housing Authority, Champlain Valley Office of Economic Opportunity, Chittenden County Domestic and Sexual Violence Task Force, The Committee on Temporary Shelter, Deaf Victim Advocacy Services, Vermont Department for Children and Families, Joint Urban Ministries Project, Mercy Connections, Opportunities Credit Union, ReSOURCE, SafeSpace, Salvation Army, Spectrum Youth and Family Services, the University of Vermont’s Social Work Department, Vermont Barrier Free Justice, Vermont Center for Crime Victim Services, Vermont Interpreter Referral Services, Vermont Network Against Domestic and Sexual Violence, Vermont Refugee Resettlement Project, Vermont Interfaith Action, Women’s Rape Crisis Center, St. Joseph’s House, University of Vermont Women’s Center, and the Continuum of Care Coalition.

XI. Sustainability

a. How will this project have a long-term benefit to the City of Burlington?

By investing in domestic violence services, the City of Burlington invests in its own economic future. Domestic violence affects all aspects of our society. Healthcare costs, resident’s well being, children’s performance at school, and work performance are all often seriously impaired by domestic violence. By investing in WHBW, the City of Burlington ensures that victims of domestic violence have opportunities that will help them rebuild their lives and become self sufficient in the wake of domestic violence.

b. If the project ends, will that benefit continue?

Women Helping Battered Women’s core service is the provision of shelter services, and so there is no anticipated end to this project. However, if the project for some reason did come to an end, the successes realized by individuals from the project will continue to benefit the Burlington community for years to come.

c. If CDBG funding ends, will the project be sustainable (i.e., able to continue)?

Women Helping Battered Women development staff work tirelessly to secure funding from private, state, and federal funding sources as well as in-kind donations and support from volunteers. WHBW is committed to on-going resource development for this project.

XII. Consistency

What Consolidated Plan objective does this project support?

This project supports objective DH-3.4, help 3,845 residents each year over the next five years to remain housed and living independently; objective SL-1.1, provide 880 homeless residents with shelter and services each year over the next five years; objective DH-1.1, produce 36 new units of transitional housing over the next five years to help homeless residents move towards permanent housing, objective EO-1.3, help 50 residents with improved access to economic opportunity each year over the next five years.

a. What other City plans, if any, does this project support or complement?

This project supports the City's 2004 ten year plan for ending homelessness through working on several goals detailed in the plan including: developing 6 to 12 new units of project-based transitional housing for victims of domestic violence, stably rehousing victims of domestic violence as soon as possible, advocating for priority being given to victims of domestic abuse by housing authorities throughout the state, and providing cross training to other partner agencies within the Continuum of Care.

XIII. Readiness to Proceed

a. Is the project ready to begin July 1, 2011 and be completed by June 30, 2012?

The project will be ready to begin on July 1, 2011 and will be completed by June 30, 2012.

b. If not, what are the expected start and completion dates?

c. Are there any other conditions that may affect your ability to begin or complete this project?

No

XIV. Financial Narrative

a. Why should CDBG resources, as opposed to other sources of funding, be used for this project?

CDBG funds are an extremely important component of WHBW's complex funding structure. WHBW pursues only funding that is best suited to WHBW services, and allocates that funding to the most appropriate WHBW programs. CDBG funds do not supplant any other funding sources, but rather complement them. The reliability of CDBG funding is a vital piece of maintaining WHBW programs which save lives.

b. Describe your use of community resources. For example, will your project be matched or leveraged with other funding sources or resources (such as volunteers) that don't appear in the budget summary below?

CDBG funding will be used to leverage multiple other funding sources including support from the Department of Justice Office on Violence Against Women, the State of Vermont, and local sources. CDBG funding will also be used to provide the oversight of volunteers, who are vital to the project's success.

c. Has your organization had any significant changes in funding levels over the last year? If so, please describe.

Funding through the Recovery Act has made a substantial impact in allowing WHBW to meet the growing needs of service users during the economic downturn and has vastly expanded WHBW's ability to provide rental assistance. WHBW is actively seeking local major donors to replace recovery act funding as it runs out.

d. What percent of Agency funds are used for administration vs. program costs?

WHBW administrative costs are 19% of total agency expenses. Administrative costs (which include fundraising costs) are calculated by adding 12.5% of the personnel cost of our Executive Director, 12.5% of the Grant Manager, 25% of our Development Specialist, 6 hours a week of a statistician, and 100% of the cost of our Financial Director, Office Assistant, and Financial Assistant. Supplies, office space, lease costs and other items that cannot be directly attributed to the direct service or education programs of WHBW are also included in this calculation. Finally, administrative costs also include administrative expenses from subgrants that we administer for community partners.

XV. Budget

a. Summary

	Project		Agency	
	Current	Projected	Current	Projected
CDBG	\$ 15,000	\$ 22,000	\$ 15,000	\$ 22,000
State	78,556	49,717	166,233	170,200
Federal	256,845	263,422	535,438	524,670
United Way	53,636	65,000	124,116	153,600
Private	56,665	150,331	313,850	486,735
Program Income	0	0	0	0
Other	0	0	0	0
Total	\$ 460,702	\$ 550,470	\$ 1,154,637	\$ 1,357,205

b. Proposed Project Budget Sources

CDBG	\$ 22,000 *
Other Federal – please specify funder and program (i.e., HUD – Emergency Shelter Grant, etc.)	
DOJ – VAWA - Transitional Housing for Victims of Domestic Violence	\$ 83,000
DOJ – VAWA –Transitional Housing for Victims of Domestic Violence- Recovery Act	\$ 121,000
Homeland Security - Emergency Food and Shelter Program (FEMA) Title XIX	\$ 19,000
HHS – Family Violence Prevention Services Act	\$ 14,956
HUD – Supportive Housing Program – Advocacy Project	\$ 25,466
State – please specify funder and program (i.e., Department of Health – AIDS Prevention, etc.)	
AHS – General State Homeless Fund	\$ 29,500
AHS – Department of Children and Families	\$ 1,500
HUD – Emergency Shelter Grant Program – CDBG – State Funds	\$ 15,000
Vt. Center for Crime Victims Services – Legislative Allocation	\$ 3,717
United Way of Chittenden County	\$ 65,000
Private – please specify (i.e., individual donations, foundations, faith-based organizations, etc.)	
Private Foundations	\$ 83,800
Individual Donations	\$ 66,531
Other – please specify (i.e., fee-for-service, etc.)	\$ 0
TOTAL	\$ 550,470**

c. Proposed Budget Uses

<u>Line Item</u>	CDBG	Other	Total
Salaries and Benefits for:			
Emergency Services Coordinator	\$ 11,000	\$ 14,241	\$ 25,241
Economic Justice Program Coordinator	\$ 11,000	\$ 40,780	\$ 51,780
Executive Director, Grants Mgr, Statistician		\$ 36,732	\$ 36,732
Shelter Supervisor		\$ 47,636	\$ 47,636
Economic Justice and Emergency Housing Advocates		\$ 147,578	\$ 147,578
Shelter Shifts and Backup Staff		\$ 33,694	\$ 33,694
Professional fees, subcontract, translation services		\$ 54,440	\$ 54,440
Supplies, food, printing, postage, dues, phone, books		\$ 30,188	\$ 30,188
In-services, travel, trainings		\$ 15,808	\$ 15,808
Occupancy Costs		\$ 72,910	\$ 72,910
Other: general ins, emergency asst, activity fund, small equip/maintenance, personnel recruitment, misc.		\$ 34,463	\$ 34,463
TOTAL	\$ 22,000*	\$ 528,470	\$ 550,470**