



COMMUNITY & ECONOMIC DEVELOPMENT OFFICE

149 CHURCH STREET • ROOM 32 • CITY HALL • BURLINGTON, VT 05401
 (802) 865-7144 • (802) 865-7024 (FAX)
 www.burlingtonvt.gov/cedo



CEDO AmeriCorps 2016-2017

The 2016-17 Program will begin September 12th, 2016 and end August 12th, 2017. 48 weeks

Required from Service Site:

Slot Type		<u>Full Time:</u> 1,700 hours of service 11 months of service	<u>Half Time:</u> 900 hours of service 6-11 months of service
Service Site requirements/responsibilities	Total Cash Match:	\$9,950	\$5,550
	Other Requirements and Responsibilities:	Member selection, Adequate on-site training, member supervision and support throughout term of service, other forms and documentation as required CEDO , supervisor must attend 3-4 AmeriCorps events/trainings throughout the service year, approve member service timesheets	Member selection, Adequate on-site training, member supervision and support throughout term of service, other forms and documentation as required CEDO , supervisor must attend 3-4 AmeriCorps events/trainings throughout the service year, approve member service timesheets
Me mbe	Living Allowance:	\$14,000	\$7,406
	Education Award:	\$5,775	\$2,888





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	Other Benefits:	Training, Networking opportunities, health care, program support	Training, Networking opportunities, program support
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The service site is billed on a quarterly basis.

CEDO will work with you to recruit from a diverse and talented pool of applicants. We will conduct an initial screening and you then interview and selects from the applicants. The service site checks references and CEDO and the City of Burlington is responsible for member enrollment in the AmeriCorps system, background checks and all of the administration of stipend payment. CEDO AmeriCorps administers the member's living allowance, payroll, health care benefits, timesheets, activity reports and other AmeriCorps and employee-related benefits and documentation





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