



## ***I. Demonstrated Need***

### **1. What is the need/opportunity being addressed by this program/project and how does that contribute to CDBG's national objectives?**

The Staying in the Heart project will provide Burlington with the Y it needs and deserves – a place to foster the potential of every child, space dedicated to providing wellness opportunities beyond traditional fitness, and a site for the community to come together. As a cornerstone organization incorporated in 1866, only one year after the City itself, the Y has long contributed to the vitality of downtown Burlington.

The construction of a new Y contributes to CDBG's national objectives through:

- Supporting low-to-moderate income residents – our financial assistance program, which currently provides more than \$600,000 per year in scholarships, ensures our services are accessible and affordable.
- Providing public services, such as child care and youth programs – in particular an expansion of infant/toddler care, which is a scarce, yet vital, resource that supports low-income families and fosters economic opportunity. According to the U.S. Census Bureau's 2015 American Community Survey, 28.1% of all families with children under age 5 in Burlington live in poverty.
- Job creation – we estimate the creation of 17-30 jobs (17 FTE) at the Y as a result of this project, in addition to the positive impact of a major project on the construction-related workforce in the area.

## ***II. Program/Project Design***

### **1. Describe the program/project activities.**

We will build a new Y at 298 College Street, just 150 steps from of our current building. This new facility, currently estimated at approximately 60,000 square feet, will transform the Greater Burlington Y, creating a revitalized community partner poised to guide youth, adults, families, and seniors through the challenges of today and tomorrow. Our new Y will . . .

- Include a modern and secure 10,000 square foot Child Development Center that, for the first time, provides infant, toddler, and preschool programs at the Y in a space specifically designed for the early care and education of children.
- Offer 7,000 square feet of multi-generational, community space.
- Offer a first-class aquatics center with both a lap pool and zero entry program pool, ensuring ease of accessibility for all.
- Upgrade our fitness resources with state-of-the art weight-training, group exercise and cardiovascular facilities.
- Add a demonstration kitchen and the opportunity for healthy cooking classes.
- Provide energy efficiency beneficial to the environment and the bottom line.
- Incorporate design features that will more easily allow for future expansion of the facility.

### **2. Explain why the program activities are the right strategies to use to achieve the intended outcomes. Why is the program designed the way it is?**

Throughout our history, the Y has helped people become capable, connected and contributing citizens. However, what challenged our community 150 years ago is very different from what confronts us today. As proud as we are of how we have adapted and innovated, our ability to do so has reached its limits within the constraints of our building, which is based on a common 19th-century model for YMCA facilities. Today, it is an energy-inefficient 50,000 square foot building that spreads classes, offices, and programs across 11 levels that are largely inaccessible to the disabled or those with mobility issues.

Taken together, the deficits of our current facility are financially strangling the "engine" that sustains most Ys—revenue from fitness membership. At the same time, our current child care space creates obstacles to programs that even under the very best conditions walk the financial razor's edge associated with running a high-quality program at a price families can afford.

Over nearly two decades, the Y has diligently explored ways to “fix” the failings of this building and studied the viability of alternate locations, some outside the heart of downtown. Those options either represented inadequate solutions or put too great a distance between the Y and the people we most closely serve. The best solution to our dilemma presented itself in 2015, when we purchased the site of a former men’s social club at 298 College Street. Our campaign envisions moving our core services to a thoughtfully-designed, new, modern facility at this site.

### **3. How will this program/project contribute to the City’s anti-poverty strategy?**

In alignment with the City’s anti-poverty strategy, focused on reducing economic barriers, the Y is providing financial assistance so that low-to-moderate income families can access our programs, including quality child care/early education, afterschool, summer camps, health and wellness, aquatics safety, senior programs, and rehabilitative exercise. Furthermore, the Y is a community center where people from all income levels, ages, and backgrounds come together, helping to foster social connectedness and decreasing isolation.

The Y is the largest provider of child care in the state. Consistent child care is necessary for working parents to keep their jobs and be productive at work. This project will provide 50 more infant/toddler slots in a state where 79% of infants and toddlers likely to need care don’t have access to high-quality programs and 47% of those infants and toddlers don’t have access to any regulated care at all<sup>1</sup>.

A high-quality learning environment means that children will be well prepared for kindergarten – and set on a successful path as our future employees and community members. Access to early child care and education is a key factor in breaking the cycle of poverty. While low-income parents may qualify for child care subsidies through Vermont’s Child Care Financial Assistance Program (CCFAP) the reimbursement rates have not kept pace. Currently, the amount the program reimburses providers when parents qualify for assistance is based on what it cost to offer child care in 2008<sup>2</sup>. Many families are unable to pay the difference between what the state pays and the true cost, so the Y steps in to close that financial gap. Additionally, we serve many families who just miss being eligible for state programs. These are our families who otherwise would “fall of the cliff” if they did not have financial support.

### **4. How do you use community and/or participant input in planning the program design and activities?**

For this project, we have engaged community members and Y members in the following ways:

- We’ve had three meetings with the immediate neighbors of 298 College Street to discuss the project and give them an opportunity to voice their support or concerns.
- Our CEO has spoken at two Neighborhood Planning Assembly (NPA) meetings
- We have met with Ward 8 City Councilor Adam Roof
- We have communicated with Y members (4,000+) several times over the course of the project to update them on plans, and will be seeking their input in the near future. We already started this process by meeting with the Y Master Swimmers group to hear feedback about the two new pools.
- Many donors have provided feedback on the project, including thoughts programming and fundraising.

At the end of 2015, we conducted a member survey through Seer Analytics, which works with Y’s across the country and provides them with over 300,000 survey responses nationwide to compare our results. Our Y ranked in the 97<sup>th</sup> percentile—one of the leading Y’s in the nation—for both Service and Engagement with our members, meaning we have employees who are welcoming, informed, and competent. Not surprisingly, our facility ranked well-below the national average in the 16<sup>th</sup> percentile. This survey confirmed what we already know—a new building is imperative to continue the important work of our Y.

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<sup>1</sup> Let’s Grow Kids; <http://www.letsgrowkids.org/lack-affordability>

<sup>2</sup>Ibid

### **III. Proposed Outcomes**

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#### **1. What are the intended outcomes for this project/program? How are people meant to be better off as a result of participating?**

A new building will impact our programs dramatically and solidify our future to serve the next generations. This project will:

- Create more new infant and toddler spaces in a single facility than perhaps any other provider in the state has in total: adding approximately 50 new such spaces to our current offering of approximately 100 spaces in a state with pressing shortages.
- Allow the Y to be fully ADA compliant, with an elevator and other universally accessible design features.
- Expand capacity, boosting membership and broadening program reach – thus providing financial security and the ability to serve more needy people for years to come.
- Create additional program opportunities for a growing senior population.
- Improve community health through conveniently located health and wellness programs focused on obesity, diabetes, stress management, chronic disease and more.
- Grow our membership by approximately 3,000 adults and children in the first year.

#### **2. List your goals/objectives, activities to implement and expected outcomes**

We have established the following benchmarks in order to complete this project:

- Fundraising benchmarks: \$9MM committed by December 2016 (complete); \$14MM by April 2018.
- Apply for New Markets Tax Credits – October 2017; finalize in April 2018
- Complete preliminary design of new building – July 2017
- Complete final design of building – December 2017
- Demolition of old building at 298 College St – spring 2018
- Sale of 266 College St. finalized – April 2018 (we have a signed Purchase & Sale Agreement)
- Shovel in the ground – April 2018
- Project completion – April 2019

Upon completion of the building, we will meet the outcomes listed in question 1 above.

### **IV. Impact / Evaluation**

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#### **1. How do you assess whether/how program participants are better off? Describe how you assess project/program outcomes; your description should include: what type of data, the method/tool for collecting the data, from whom you collect data, and when it is collected.**

The Y offers a wide variety of programs in the areas of youth development and healthy living. We use many different tools to measure outcomes, as described below:

- SEER Analytics – used by Y-USA, the SEER metrics toolkit gives us an opportunity to survey facility members, program participants and staff, and to measure our results over time and in comparison to other Y's across the country.
- Teaching Strategies GOLD – an assessment tool provided by the State of Vermont that sets developmental and learning benchmarks for early education programs. We also use tracking tools developed for United Way agencies to specifically track at-risk children.
- NAEYC and STARS – our accreditation through NAEYC and STARS means we maintain the highest standards for quality in child development and early learning, as set by the guidelines of these national and state groups.
- Health Assessments – our physician-referred health programs conduct intake/baseline checks and periodical fitness checks to track progress.
- Blueprint for Health/Self-Management tools—results are collected via post-workshop evaluations, as well as being entered into a state-wide electronic health record.
- Web-based databases used nationally – the YMCA's Diabetes Prevention Program and EnhanceFitness outcomes are tracked using a web-based database which can compare results nationally with other states and other Ys. We also report out to the CDC to ensure continued recognition status. National Data from Medicare has shown health care savings of \$2650 for each person enrolled in in the Diabetes Prevention Program.



**2. How successful has the project/program been during the most recent reporting year for your CDBG project? For non-CDBG participants – just report on your achievements from the previous year.**

This past year, we made great strides in bringing the vision of this project closer to reality. After the purchase of the property at 298 College Street in August 2015, we turned our focus to fundraising in June of 2016, when both a new CEO and a new VP of Development had joined the organization. We met our goal of raising \$4,000,000 by year-end (in addition to \$5,000,000 already raised). We also signed a Purchase & Sale Agreement for our current building at 266 College Street.

**3. Report and comment on results and key findings from your most recent round of data collection to assess outcomes. Have these results or findings impacted your program planning at all?**

Based on market research by GRO Development, a national consulting firm which has advised hundreds of YMCAs across the country on building projects, we determined that keeping the Y in downtown Burlington was essential, along with our need to 'right-size' this project for our community and fundraising capacity. We downsized our plans for a larger facility to the current size of approximately 60,000 square feet with an opportunity to expand in the future, if needed.

## ***V. Experience / Organizational Capacity***

**1. What is your agency's mission, and how do the proposed activities fit with your mission?**

The Y's mission is to build a strong community by involving youth, adults, and families in programs and activities that develop spirit, mind and body. For 150 years, we have strengthened our community by nurturing the potential of kids, promoting healthy living, and fostering a sense of social responsibility.

This project is essential for the Y to continue to carry out our mission, while meeting the increased demand for our services in an increasingly diverse community. Once the new facility is opened, even more parents will be able to work outside the home to support their families – and rest easy in the knowledge that their children are safe and learning critical social and educational skills in preparation for school. This expansion also means that more people will have access to affordable health and wellness programs; those with disabilities will be able to easily access our building; and downtown Burlington will finally boast a true community center: a place where people gather, connect, share experiences and become stronger together. We believe that our community is at a crossroads where families have increasingly complex needs across many spectrums, and we believe that the Y is perfectly positioned to serve many of the needs of children and families.

**2. Please describe any indications of program quality, such as staff qualifications and/or training, adherence to best practices or standards, external evaluations of your program, feedback from other programs or organizations you partner with, etc.**

Our leadership team is seasoned and well-respected in the community. For this project, we have been working with experts in a variety of areas to gather feedback and adhere to best practices. These partners include:

- GRO Development, a national consulting firm which has advised hundreds of YMCAs across the country on building projects
- Freeman French Freeman, local architects
- Scott Mapes, engineering consultant, with expertise in environmental impact; planning and permitting; water, wastewater, storm water system evaluation and design
- McCardle and Associates Fundraising Counsel, who assisted us in hiring a veteran VP of Development and helped relaunch our fundraising campaign
- Y Building Committee, consisting of our board chair who is a local developer, and other community leaders

As a member of a national organization, YMCA of the USA, we have access to trainings, guidelines for best practices, tools for program evaluations, and survey results which can be compared to other Y's across the country. Our management staff ensures program quality in their areas of focus (youth development, healthy living, and social responsibility) through the tools described in question 1 under Impact/Evaluation.

**3. What steps has your organization/board taken in the past year to become more culturally competent?**

The Y is led by an African-American CEO, hired in 2016, and we have a member of our senior staff who is Hispanic-American. Annually, the Y conducts a cultural competency training for all staff (with a training upcoming in March 2017). Our youth development staff incorporate cultural competency trainings into their on-boarding/new staff orientations, and work with agencies such as the Vermont Refugee Resettlement Program and Refugee Immigrant and Service Providers Network (RISPNet). In the past year, staff have attended a Bhutanese-Nepali Cultural Orientation and a Cultural Competency training led by CFCPP (Children and Family Council for Prevention Programs).

**4. Have you received Federal or State grant funds in the past three years?  Yes  No**

**5. Were the activities funded by these sources successfully completed?  Yes  No  N/A  
If No, please explain:**

**VI. Proposed Low & Moderate Income Beneficiaries / Commitment to Diversity**

**1. Will the program target a specific (solely) group of people? If so, check ONE below:**

- |  |   |  |
|--|---|--|
| <input type="checkbox"/> Abused Children                 | <input type="checkbox"/> Elderly (62 years +) | <input type="checkbox"/> People with AIDS  |
| <input type="checkbox"/> Battered Spouses                | <input type="checkbox"/> Homeless Persons     | <input type="checkbox"/> Illiterate Adults |
| <input type="checkbox"/> People with Severe Disabilities |   |  |

**2. For your proposed project, please estimate how the Burlington residents will break out into the following income categories during the total grant period. Use the Income Table at <https://www.burlingtonvt.gov/CEDO/2016-HUD-Income-Limits-0>**

Service / Activity	Unduplicated Total # of Burlington HH / Persons to be Served	# Extremely Low-Income	# Low-Income	# Moderate-Income	# Above Moderate-Income
Greater Burlington YMCA – new facility at 298 College St.	2,203 HH	283	1,132	630	158

**3. a. Who is the project/program designed to benefit? Describe the project/program’s target population, citing (if relevant) specific age, gender, income, community/location or other characteristic of the people this program is intended to serve.**

The Y serves children, adults and families from diverse socio-economic backgrounds. We are committed to making our programs accessible to all and are able to do so through our financial assistance program, which provided over \$600,000 in support last year. While the bulk of our services are in Chittenden County, our reach is statewide and we have over 14,000 participants in our programs annually, including:

- 3,000 children in child care, afterschool and summer programs. (Between 11% and 50% of children in these programs receive state subsidy, financial assistance, or both—depending on the program.)
- 4,000 facility members in Burlington (17% of whom receive Y financial assistance).
- 1,400 people across every county of Vermont who annually enroll in the Y’s free health self-management programs as part of Vermont’s Blueprint for Health.

**b. How do you select and reach your target population?**

Our doors are open to all, regardless of financial circumstances. We advertise our Financial Assistance Program broadly across all of our programs and in all brochures and forms. We are always reaching out to children, adults, and families in need. As an example, our wait-list for our infant/toddler program typically exceeds 100 families, and in effort to identify those with the highest need we have designed our application to include demographic questions, so that we can prioritize filling vacancies with children who are at-risk. We also utilize community collaborations – Burlington School District, Howard Center, Vermont Department of Children & Families – to identify at-risk children and support them and their families.

**4. Describe the steps you take to make the project/program accessible, inclusive and culturally appropriate for the target population.**

Through participation in the We All Belong program, the Y implemented a Diversity Inclusion Plan. Our diversity statement reflects our vision and commitment to promote an organizational culture that values diversity, strengthens inclusion, and builds communities.

By staying in Burlington, we remain easily accessible to those who walk, bike, or use public transportation. As mentioned above, the new facility will be fully ADA compliant, with an elevator and other universally accessible design features. This is in sharp contrast to our current facility, which requires the ability to negotiate narrow, steep stairways to access many of our services and, in some areas, is simply inaccessible.

**VII. Budget / Financial Feasibility**

**1. Budget Narrative: Provide a clear description of what you will do with CDBG’s investment in the program. How will you spend the money? Give specific details.**

As we achieve the benchmarks outlined in Section III we will submit a request for CDBG funds, which will correlate with progress on the project.

**2. If you plan to pay for staff with CDBG funding, describe what they do in relation to the specific service(s) / activity(ies) in your Project/Program Design. N/A**

**3. Program/Project Budget**

Line Item	CDBG Funds	Other	Total
<b>Acquisition</b> <i>298 College Street</i>	\$	\$2,500,000	\$2,500,000
<b>Demolition &amp; Construction</b> <i>incl. furnishings &amp; fixtures</i>	\$250,000	\$16,250,000	\$16,500,000
<b>Soft Costs</b> <i>(professional fees, permitting, environmental testing, traffic study, bonding &amp; insurance, etc)</i>	\$	\$3,000,000	\$3,000,000
	\$250,000	\$21,750,000	\$22,000,000

**4. Funding Sources**

	Project		Agency	
	Current	Projected	Current	Projected
CDBG	\$0	\$250,000	\$0	\$0
State (specify) CCFAP, Vermont Dept of Health Access, ELP	0	0	1,383,000	1,392,570
Federal (specify) New Markets Tax Credits	0	4,000,000	0	0
United Way	0	0	58,900	57,785
Private (specify) Individual and corporate donors, private grants, support from community partners	9,000,000	14,750,000	607,000	530,654
Program Income	0	0	7,214,343	7,043,898
Other (specify) Sale of 266 College Street	0	3,000,000	58,000	123,210
<b>Total</b>	<b>\$9,000,000</b>	<b>\$22,000,000</b>	<b>\$9,321,243</b>	<b>\$9,148,297</b>

5. **Of the total project cost, what percentage will be financed with CDBG?**

$$\frac{\$250,000}{\text{CDBG Funding}} \div \frac{\$22,000,000}{\text{Total Program/Project Costs}} = \frac{1.13\%}{\text{Percentage}}$$

6. **Of the total project cost, what would be the total cost per person?**

$$\frac{\$22,000,000}{\text{Total Program/Project Cost}} \div \frac{14,000}{\# \text{ Total Proposed Beneficiaries}} = \frac{\$1,571}{\text{Cost Per Person}}$$

$$\frac{\$250,000}{\text{Total Amount of CDBG Funding}} \div \frac{14,000}{\# \text{ Total Proposed Beneficiaries}} = \frac{\$17.86}{\text{Cost Per Person CDBG Investment}}$$

7. **Why should CDBG resources, as opposed to other sources of funding, be used for this project?**

This is an ambitious project that will depend on multiple sources of funding. We will need support from every resource available - individual donors, private grants, federal funds – in order to be successful. In addition, CDBG funding will specifically fulfill the expectations of some of our potential donors, as explained below.

8. **Describe your use of community resources, including volunteers. Include any resources not listed in your budget. Will CDBG be used to leverage other resources?**

Volunteers: Board and Board Committees, Building Committee, Fundraising Committee.

CDBG funding will provide us with a powerful leveraging opportunity: Potential donors regularly ask for assurance that we are securing support from a diversified portfolio of sources – and they often mention city, and federal support. This grant will offer evidence of broad-based support.

9. **If your organization has experienced any significant changes in funding levels during the past year, please explain.**

We have not experienced any significant changes in operational funding levels during the past year. However, the \$4 million raised for the capital campaign in the past six months represents a significant acceleration in funding for our \$15 million campaign.

10. **What cost-cutting measures has your organization implemented since 2015?**

Although the Y has not experienced significant changes in funding levels, we have had to implement several cost-cutting measures in the past year due to a variety of reasons. The most significant impact to our budget has been a decline in our membership (due to the challenges of our old building) and an increase in financial assistance support (which has tripled in from \$200,000 in 2010 to \$600,000 in 2016). Cost-cutting measures included restructuring and consolidating staff positions in administration and aggressive cost-containment.

## ***VIII. Collaboration/Efficiency***

1. **Describe an aspect of your program/project in which you collaborate with another agency or program to address the needs of the people you serve.**

The Y knows that gathering people from all sectors to work together more effectively and efficiently creates positive change for our community. Our wide range of programming means that we have ongoing collaborative relationships and networks established across education, health, and social service areas.

As an example: the Y Early Learning Readiness Program which provides low-income and immigrant families with resources to support their children's early development, has been successful because of our strong partnerships with ECHO, Leahy Center at Lake Champlain, VNA Family Room, and Burlington Housing Authority (Bobbin Mill Community Center). We reach a diverse population by offering the program at these three sites – 61% of caregivers identified as low-resource and 60% of caregivers speak a language other than English at home. Over 20 languages are spoken. Those who attend the program at ECHO gain free access to the museum and we offer free access to Y family gym to all participants. With ECHO, we have also worked together to provide cross-training opportunities for our staff: Y preschool educators are



learning best practices about teaching science, and ECHO educators are learning best practices about teaching preschool-aged children.

Because our organization has two broad areas of emphasis—child care and health/wellness promotion—perhaps an example from our second area of emphasis will be helpful: In Burlington and in every other region of Vermont, we partner with each of the state’s 14 hospitals to manage the State’s Blueprint for Health Chronic Disease self-management program. This work fits with national, state, and local assessments of health needs, including those conducted by each hospital.

**2. Describe your agency’s efforts at becoming more efficient in achieving your outcomes or managing your project/program.**

Our administrative staff has worked to improve our processes across all program areas. This includes implementing online application forms with improved tracking methods, streamlining our financial assistance processes, and helping families to stay current with paperwork to receive state subsidy. This year, we are implementing a Y Information & Interest Form to gather information and feedback from Y members.

**3. If identical or similar community programs exist, how does this program compliment or collaborate rather than duplicate services? What makes this program unique?**

What is unique about the Y is the depth and breadth of our services. We serve people of all ages, and provide for their needs at all stages of life – from child care to teen leaders in training to health and wellness for adults and specialty programs for seniors. While other agencies may provide some of these services or focus on one area, we are hard-pressed to find any that provide the same scope of services as the Y. This gives us a unique opportunity to serve people over a long period of time, establish a connection and follow their progress. It also provides an opportunity for people from all ages and backgrounds to interact, many on a daily basis, at our community hub in Burlington.

## **IX. Sustainability**

**1. How will this project have a long-term benefit to the City of Burlington? If this project ends, will that benefit continue?**

A new Y will have a lasting benefit – solidifying our future for the next generations. As one board member put it, “The Y is an investment with immediate *and* long-term returns. Families and businesses benefit from high-quality child care, employee health programs, and community building. Children benefit from the opportunity for a strong start in life.”

We might also answer this question by reframing it: “If the Y ends, will the benefits continue?” Given our declining membership and the growing burden of a worn-out physical plant, we consider moving to this new facility to be an existential issue: Without it, the Y cannot sustain its current breadth of services—and could face a downward spiral as more and more programs lose money. Burlington’s community understood that the city simply cannot abide the loss of its Y when our former facility burnt to the ground as the Depression approached some 90 years ago. Even in the depths of the Depression, Burlingtonians raised the money to build the facility we now occupy.

**2. If CDBG funding ends, will the project be able to continue?**

If we do not receive CDBG funding, we will have to secure funding elsewhere. While we are confident that this project will be realized, it is dependent upon raising funds from every possible source in order to reach our goal. As we have explained, CDBG funding can have a disproportionate impact on our fundraising because so many potential donors have indicated their expectation that we gain city and federal support.

**3. How will you prioritize the proposed project activities if you do not receive the full amount requested?**

Without this funding and the further funding we expect it to leverage, we will have to reconsider the scale of our project. Having decreased the scale once in response to donor feedback, we now believe that further cuts will seriously hamper our ability to provide the depth and quality of services we believe our community deserves.



CINCINNATI OH 45999-0038

In reply refer to: 0248254921  
Nov. 13, 2015 LTR 4168C 0  
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00015183  
BODC: TE

GREATER BURLINGTON YOUNG MENS  
CHRISTIAN ASSOCIATION INC  
266 COLLEGE ST  
BURLINGTON VT 05401



013558

Employer ID Number: 03-0185810  
Form 990 required: YES

Dear Taxpayer:

This is in response to your request dated Nov. 03, 2015, regarding your tax-exempt status.

We issued you a determination letter in May 1945, recognizing you as tax-exempt under Internal Revenue Code (IRC) Section 501(c) 3.

Our records also indicate you're not a private foundation as defined under IRC Section 509(a) because you're described in IRC Section 509(a)(2).

Donors can deduct contributions they make to you as provided in IRC Section 170. You're also qualified to receive tax deductible bequests, legacies, devises, transfers, or gifts under IRC Sections 2055, 2106, and 2522.

In the heading of this letter, we indicated whether you must file an annual information return. If a return is required, you must file Form 990, 990-EZ, 990-N, or 990-PF by the 15th day of the fifth month after the end of your annual accounting period. IRC Section 6033(j) provides that, if you don't file a required annual information return or notice for three consecutive years, your exempt status will be automatically revoked on the filing due date of the third required return or notice.

For tax forms, instructions, and publications, visit [www.irs.gov](http://www.irs.gov) or call 1-800-TAX-FORM (1-800-829-3676).

If you have questions, call 1-877-829-5500 between 8 a.m. and 5 p.m., local time, Monday through Friday (Alaska and Hawaii follow Pacific Time).

## **Greater Burlington YMCA Board of Directors, 2016-2017**

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Renee Bourget-Place, Partner, KPMG LLP

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Lisa Ventriss, President, Vermont Business Roundtable (*Secretary*)

Mike Walsh, Managing Director- New England, NFP Property Casualty



# 2017 CDBG Application Conflict of Interest Statement

1. Is there any member(s) of the applicant's staff or any member(s) of the applicant's Board of Directors or governing body who is or has been, within one year of the date of this questionnaire, (a) a CEDO employee or consultant, (b) a part of the Mayor's Office, (c) a City Councilor, or (d) a member of the CDBG Advisory Board?

Yes

No

If yes, please list the name(s) and information requested below:

Name of person:

Job Title of person:

Indicate: CEDO employee or consultant; Mayor's Office; City Councilor; Advisory Board member

2. Will the CDBG funds requested by the applicant be used to award a subcontract to any individual(s) or business affiliate(s) who is currently or has been, within one year of the date of this questionnaire, (a) a CEDO employee or consultant, (b) part of the Mayor's Office, (c) a City Councilor, or (d) a member of the CDBG Advisory Board?

Yes

No

If yes, please list the name(s) and information requested below:

Name of person:

Job Title of person:

Indicate: CEDO employee or consultant; Mayor's Office; City Councilor; Advisory Board member

3. Is there any member(s) of the applicant's staff or member(s) of the applicant's Board of Directors or other governing body who are business partners or family members of: (a) a CEDO employee or consultant, (b) part of the Mayor's Office, (c) a City Councilor person, or (d) a member of the CDBG Advisory Board?

Yes

No

If yes, please list the names(s) and information requested below:

Name of member: Brendan Leonard

Indicate: CEDO employee or consultant, Mayor's Office, City Councilor; Advisory Board member

Indicate type of tie: Family or Business

If family, indicate relationship: husband of Susan Leonard

## Authorized Signature:

  
Signature of Applicant's Representative

11/11/17  
Date

President/CEO  
Title

YMCA  
Agency

1870-1871

1872-1873

1874-1875

1876-1877

1878-1879

1880-1881