



## COMMUNITY & ECONOMIC DEVELOPMENT OFFICE

149 CHURCH STREET • ROOM 32 • CITY HALL • BURLINGTON, VT 05401  
(802) 865-7144 • (802) 865-7024 (FAX)  
[www.burlingtonvt.gov/cedo](http://www.burlingtonvt.gov/cedo)

### MEMORANDUM

TO: Mayor Miro Weinberger and City Council  
FROM: Marcy Esbjerg, Assistant Director for Community, Housing and Opportunity Programs  
DATE: September 20, 2016  
RE: Consolidated Annual Performance & Evaluation Report

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The enclosed Consolidated Annual Performance & Evaluation Report (CAPER) describes what was accomplished with expenditures of \$891,475 during the past fiscal year of federal funds received from the U.S. Department of Housing & Urban Development (HUD) through the Community Development Block Grant (CDBG), HOME Investment Partnership Act and Lead Hazard Reduction (\$1,023,670)/Healthy Homes programs (\$184,673) as well as Burlington Housing Trust Fund (\$210,288) monies. Appendix A contains the community indicators used to measure progress with our anti-poverty initiatives. HUD-specific reports are not included, but are available upon request.

The Council authorized submission of the annual Action Plan on 5/18/15 for program year beginning July 1, 2015 through June 30, 2016. The CAPER reports on the accomplishments during those months. The report is due to HUD ninety days after the program year is complete.

There will be a Public Hearing on this Report at your meeting on September 26, 2016. The Report has been posted online for public review and comment. Highlights of the Report are described below:

The City's highest priority under its Consolidated Plan is affordable housing. Highlights include:

- The Burlington Lead Program performed Lead Hazard Control activities in 63 housing units, performed Healthy Home interventions in 51 housing units, trained 234 individuals on the VT Essential Maintenance Practices Lead Law (EMP), provided 8 individuals with Lead Abatement Worker/Supervisor training, and conducted 42 Outreach and Education events that reached over 3800 individuals. Over \$1.1 million was allocated to complete the activities.
- Home sharing and home-based senior services helped 348 residents remain housed and living independently.
- ReSource Youthbuild Program weatherized 4 units of low income housing while training 18 students to gain marketable skills in construction and weatherization.
- 19 permanent supportive housing units were added to our housing inventory chart for our

homeless neighbors.

- Progress was made toward the goals of preserving the affordability of 70 affordable units and assessing their capital improvements.
- Construction of 40 new affordable units on Bright Street is complete and almost leased. These units will be reported in next year's CAPER.

Economic opportunity is the City's next overall priority. Highlights include:

- CEDO provided technical assistance to 40 current or potential entrepreneurs, including finding commercial space, help with permitting or market research. Four new businesses were created and 3 businesses expanded.
- CEDO provided direct assistance to City Market regarding their expansion to the South End. Continued work on the proposed redevelopment of Burlington Town Center and outreach to local businesses on Church Street. Direct assistance with Citizen Cider and City Market created 4.75 new jobs and retained 2 jobs.
- The Women's Small Business Program assisted 25 women with training and technical assistance. Five new businesses started and 8 businesses expanded.
- Volunteer Income Tax Assistance program served over 800 persons with tax assistance, participants saved approximately \$119,000 in fees, and 89% received refunds

A suitable living environment is the City's third priority. Highlights include:

- CDBG-funded agencies provided shelter and services to over 1,200 homeless residents, and meals for 47 low income children in child care centers.
- The construction of Waterfront Access North is complete and the new skatepark has been opened. In addition, development work is supporting the Lake Champlain Community Sailing Center, New Moran and Harbor Marina. Construction activities supported approximately 100 jobs.

This past year, CEDO managed 11 CDBG subgrants to community nonprofits, and five CDBG-funded CEDO programs.

This memo requests the City Council accept this communication and authorize submittal of the 2015 CAPER to the U.S Department of Housing & Urban Development.