



Neighborhood Planning Assembly Draft Minutes

NPA (choose one)	Wards 1 & 8	Wards 2 & 3	Wards 4 & 7	Ward 5	Ward 6
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Date of Assembly : _____ Start Time: (*Commence*): _____

Location: _____ Finish Time: (*Adjourn*): _____

Please forward a print copy of these draft minutes to your convenor, _____ Notetaker:
 _____, or email to cedofd@burlingtonvt.gov _____

Steering Committee
 Members in
 Attendance:

Discussion Topics <ul style="list-style-type: none"> • These can be copied from agenda items • Content of discussion not required 	Actions Taken / Decisions Made <i>Immediately following Agenda Item</i> <i>Generally includes: electing a new steering committee member, voting as a body to send a formal communication to the City, decisions to spend money.</i>
Agenda Items and Actions:	<i>Please Remember to Enter Adjournment Time!</i>
1 Proposal, or Topic.	Details:
Passed: YES NO	
2 Proposal, or Topic.	Details:
Passed: YES NO	
3 Proposal, or Topic.	Details:
Passed: YES NO	
4 Proposal, or Topic.	Details:
Passed: YES NO	
5 Proposal, or Topic.	Details:
Passed: YES NO	
6 Proposal, or Topic.	Details:
Passed: YES NO	
7 Proposal, or Topic.	Details:
Passed: YES NO	
8 Proposal, or Topic.	Details:
Passed: YES NO	

Please Remember to Enter Adjournment Time!

NPA Liaison Kesha Ram: 802-865-7172