

## **Before Starting the Project Listings for the CoC Priority Listing**

The FY2015 CoC Consolidated Application requires 2 submissions. Both this Project Priority Listing AND the CoC Consolidated Application MUST be submitted.

The FY 2015 CoC Priority Listing contains the following forms:

1. Reallocation Forms
2. Project Listings
  - a. New Project Listing – will list the new project applications created through Reallocation and the Permanent Housing Bonus that have been approved and ranked or rejected by the CoC.
  - b. Renewal Project Listing – will list all of the eligible renewal project applications that have been approved and ranked or rejected by the CoC.
  - c. UFA Costs Project Listing – applicable and only visible for those 4 Collaborative Applicants that were designated as a Unified Funding Agency (UFA) during the FY 2015 CoC Program Registration process. Only 1 UFA Costs project application is permitted.
  - d. CoC Planning Project Listing – will list the CoC planning project application submitted by the Collaborative Applicant. Only 1 CoC Planning project per CoC is permitted.
3. Attachments:
  - a. Final HUD-approved GIW
  - b. HUD-2991 – Certification of Consistency with the Consolidated Plan

### Things to Remember

- The Priority Listing ranks the projects in order of priority all new project applications created through Reallocation and the Permanent Housing Bonus as well as renewal project applications and identifies any project applications rejected by the CoC.
- Collaborative Applicants are strongly encouraged to list all project applications on the FY2015 CoC Ranking Tool located on the HUD Exchange to ensure a ranking number is used only once. The FY 2015 CoC Ranking Tool will assist the Collaborative Applicant during the ranking process among the four Project Listings.
- Any project applications rejected by the Collaborative Applicant must select the reason for rejection.
- Collaborative Applicants should notify all project applicants no later than 15 days before the application deadline regarding whether their project applications will be included as part of the CoC Priority Listing submission.
- If the Collaborative Applicant needs to amend a project for any reason after ranking has been completed, the ranking of other projects will not be affected; however, the Collaborative Applicant must be sure to rank the amended project once it is returned to the CoC Project Listing and verify that the rank number assigned has not been assigned to another project on a different Project Listing.

Only 1 CoC Planning project can be ranked on the CoC Planning Project Listing.

Only 1 UFA cost project can be ranked on the UFA Cost Project Listing.

Additional training resources are available online on the CoC Training page of the HUD Exchange at: <https://www.onecpd.info/e-snaps/guides/coc-program-competition-resources/>

## 1A. Continuum of Care (CoC) Identification

### Instructions:

The fields on this screen are read only and reference the information entered during the CoC Registration process. Updates cannot be made at this time. If the information on this screen is not correct, contact the HUD Exchange Ask A Question (AAQ) at <https://www.hudexchange.info/ask-a-question/>.

**Collaborative Applicant Name:** City of Burlington

## 2. Reallocation

**Instructions:**

For guidance on completing this form, please reference the FY 2015 CoC Priority Listing Detailed Instructions. Submit technical question to the e-snaps HUD Exchange Ask A Question (AAQ) at <https://www.hudexchange.info/get-assistance/>.

**2-1 Is the CoC reallocating funds from one or more eligible renewal grant(s) that will expire in calendar year 2016 into one or more new projects?** Yes

### 3. Reallocation - Grant(s) Eliminated

CoCs that intend to reallocate eligible renewal funds to create a new project application (as detailed in the FY 2015 CoC Program Competition NOFA) may do so by eliminating one or more expiring eligible renewal projects. CoCs that are eliminating projects entirely must identify those projects on this form.

Amount Available for New Project: (Sum of All Eliminated Projects)				
\$192,098				
Eliminated Project Name	Grant Number Eliminated	Component Type	Annual Renewal Amount	Type of Reallocation
Advocacy Project	VT0020L1T011407	SSO	\$192,098	Regular

### 3. Reallocation - Grant(s) Eliminated Details

**Instructions:**

For guidance on completing this form, please reference the FY 2015 CoC Priority Listing Detailed Instructions. Submit technical question to the e-snaps HUD Exchange Ask A Question (AAQ) at <https://www.hudexchange.info/get-assistance/>.

**3-1 Complete each of the fields below for each grant that is being eliminated during the FY 2015 reallocation process. Collaborative Applicants should refer to the final HUD-approved FY 2015 Grant Inventory Worksheet to ensure all information entered here is accurate.**

**Eliminated Project Name:** Advocacy Project

**Grant Number of Eliminated Project:** VT0020L1T011407

**Eliminated Project Component Type:** SSO

**Eliminated Project Annual Renewal Amount:** \$192,098

**3-2 Describe how the CoC determined that this project should be eliminated. (limit 750 characters)**

VT 501 has strategically considered this project over the past 3 funding cycles. In previous cycles the grant had been reduced. Last year, due to the priorities of the CoC changes, the CoC strongly encouraged this grantee to look at other sources of funding. In July, the governing board advertised a vote on the reallocation of this grant to coincide with the establishment of VT 501 priorities: increase PSH units; coordinated entry/new HMIS; RRH; and other. With a high % of CH, new PSH units were added to help end chronic homelessness.

## 4. Reallocation - Grant(s) Reduced

**CoCs planning to use reallocation may do so by reducing one or more expiring eligible renewal projects. CoCs that are reducing projects must identify those projects on this form.**

Amount Available for New Project (Sum of All Reduced Projects)					
\$49,110					
Reduced Project Name	Reduced Grant Number	Annual Renewal Amount	Amount Retained	Amount available for new project	Reallocation Type
Safe Haven	VT0019L1T011407	\$151,928	\$102,818	\$49,110	Regular

## 4. Reallocation - Grant(s) Reduced Details

### Instructions:

For guidance on completing this form, please reference the FY 2015 CoC Priority Listing Detailed Instructions. Submit technical question to the e-snaps HUD Exchange Ask A Question (AAQ) at <https://www.hudexchange.info/get-assistance/>.

**4-1 Complete each of the fields below for each eligible renewal grant this is being reduced during the FY 2015 reallocation process. Collaborative Applicants should refer to the final HUD-approved FY 2015 Grant Inventory Worksheet to ensure all information entered on this form is correct.**

**Reduced Project Name:** Safe Haven

**Grant Number of Reduced Project:** VT0019L1T011407

**Reduced Project Current Annual Renewal Amount:** \$151,928

**Amount Retained for Project:** \$102,818

**Amount available for New Project(s):** \$49,110  
**(This amount will auto-calculate by selecting "Save" button)**

**4-2 Describe how the CoC determined that this project should be reduced. (limit 750 characters)**

The Application Review and Ranking Committee carefully considered project performance, CoC priorities, HUD provided financial summaries in the review and ranking of the renewal and new projects. They also considered project compliance with HUD guidelines. This project ranked as the lowest. The governing board voted to reduce this grant to make funds available for higher priority projects.

## 5. Reallocation - New Project(s)

**Collaborative Applicants must identify the new project(s) the CoC plans to create and enter the requested information for each project.**

Sum of All New Reallocated Project Requests  
(Must be less than or equal to total amount(s) eliminated and/or reduced)

\$241,208				
Current Priority #	New Project Name	Component Type	Transferred Amount	Reallocation Type
7	Chittenden C...	SSO-CE	\$60,000	Regular
1	Beacon Place...	PSH	\$116,208	Regular
6	Chittenden HMIS	HMIS	\$65,000	Regular

## 5. Reallocation - New Project(s) Details

### Instructions:

For guidance on completing this form, please reference the FY 2015 CoC Priority Listing Detailed Instructions. Submit technical question to the e-snaps HUD Exchange Ask A Question (AAQ) at <https://www.hudexchange.info/get-assistance/>.

**5-1 Complete each of the fields below for each new project created through reallocation in the FY 2015 funding process. For list of all eligible types of new projects that may be created through the reallocation process, see the FY 2015 CoC Program Competition NOFA.**

**FY 2015 Rank (from Project Listing):** 7

**Proposed New Project Name:** Chittenden Coordinated Entry

**Component Type:** SSO-CE

**Amount Requested for New Project:** \$60,000

## 5. Reallocation - New Project(s) Details

### Instructions:

For guidance on completing this form, please reference the FY 2015 CoC Priority Listing Detailed Instructions. Submit technical question to the e-snaps HUD Exchange Ask A Question (AAQ) at <https://www.hudexchange.info/get-assistance/>.

**5-1 Complete each of the fields below for each new project created through reallocation in the FY 2015 funding process. For list of all eligible types of new projects that may be created through the reallocation process, see the FY 2015 CoC Program Competition NOFA.**

**FY 2015 Rank (from Project Listing):** 1

**Proposed New Project Name:** Beacon Place Plus

**Component Type:** PSH

**Amount Requested for New Project:** \$116,208

## 5. Reallocation - New Project(s) Details

### Instructions:

For guidance on completing this form, please reference the FY 2015 CoC Priority Listing Detailed Instructions. Submit technical question to the e-snaps HUD Exchange Ask A Question (AAQ) at <https://www.hudexchange.info/get-assistance/>.

**5-1 Complete each of the fields below for each new project created through reallocation in the FY 2015 funding process. For list of all eligible types of new projects that may be created through the reallocation process, see the FY 2015 CoC Program Competition NOFA.**

**FY 2015 Rank (from Project Listing):** 6

**Proposed New Project Name:** Chittenden HMIS

**Component Type:** HMIS

**Amount Requested for New Project:** \$65,000

## 6. Reallocation: Balance Summary

### Instructions

For guidance on completing this form, please reference the FY 2015 CoC Priority Listing Detailed Instructions. Submit technical question to the e-snaps HUD Exchange Ask A Question (AAQ) at <https://www.hudexchange.info/get-assistance/>

**6-1 Below is the summary of the information entered on the reallocated forms. The last field "Remaining Reallocation Balance" should equal '0'. If there is a positive balance remaining, this means that more funds are being eliminated or reduced than the new project(s) requested. If there is a negative balance remaining, this means that more funds are being requested for the new reallocated project(s) than have been reduced or eliminated from other eligible renewal projects.**

### Reallocation Chart: Reallocation Balance Summary

Reallocated funds available for new project(s):	\$241,208
Amount requested for new project(s):	\$241,208
Remaining Reallocation Balance:	\$0

## Continuum of Care (CoC) New Project Listing

**Instructions:**

Prior to starting the New Project Listing, Collaborative Applicants should carefully review the "FY 2015 CoC Priority Listing Detailed Instructions" and the "CoC Priority Listing Instructional Guide," both of which are available at: <https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources/>.

To upload all new project applications that were created through Reallocation or the Permanent Housing Bonus that have been submitted to this CoC Project Listing, click on the "Update List" button. This process may take a few minutes based upon the number of new projects created through reallocation that need to be located in the e-snaps system. The Collaborative Applicant may update each of the Project Listings simultaneously. The Collaborative Applicant can wait for the Project Listings to be updated or can log out of e-snaps and come back later to view the updated list(s). To review a project on the New Project Listing, click on the magnifying glass next to each project to view project details. To view the actual project application, click on the orange folder. If there are errors identified by the Collaborative Applicant, the project can be amended back to the project applicant to make the necessary changes by clicking on the amend icon.

Project Name	Date Submitted	Grant Term	Applicant Name	Budget Amount	Rank	Comp Type
Chittenden CoC IC...	2015-10-20 10:01:...	1 Year	Institute for Com...	\$65,000	N7	HMIS
Chittenden Coordi...	2015-11-16 17:44:...	1 Year	Champlain Valley ...	\$60,000	N9	SSO
Domestic Violence...	2015-11-17 17:46:...	1 Year	State of Vermont	\$144,250	B10	PH
Beacon Place Apar...	2015-11-17 16:04:...	1 Year	Burlington Housin...	\$116,208	N1	PH

## Continuum of Care (CoC) Renewal Project Listing

**Instructions:**

Prior to starting the Renewal Project Listing, Collaborative Applicants should carefully review the "CoC Priority Listing Detailed Instructions" and the "CoC Priority Listing Instructional Guide," both of which are available at: <https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources/>

To upload all renewal project applications that have been submitted to this Renewal Project Listing, click on the "Update List" button. This process may take a few minutes based upon the number of renewal projects that need to be located in the e-snaps system. The Collaborative Applicant may update each of the Project Listings simultaneously. The Collaborative Applicant can wait for the Project Listings to be updated or can log out of e-snaps and come back later to view the updated list(s). To review a project on the Renewal Project Listing, click on the magnifying glass next to each project to view project details. To view the actual project application, click on the orange folder. If there are errors identified by the Collaborative Applicant, the project can be amended back to the project applicant to make the necessary changes by clicking on the amend icon.

**The Collaborative Applicant certifies that there is a demonstrated need for all renewal permanent supportive housing and rapid re-housing projects listed on the Renewal Project Listing.**

**The Collaborative Applicant does not have any renewal permanent supportive housing or rapid re-housing renewal projects.**

Project Name	Date Submitted	Grant Term	Applicant Name	Budget Amount	Rank	Comp Type
Shelter Plus Care...	2015-11-17 16:11:...	1 Year	Burlington Housin...	\$131,916	W3	PH
Branches PSH	2015-11-17 16:35:...	1 Year	HowardCenter	\$90,865	W5	PH
Safe Haven	2015-11-17 16:42:...	1 Year	HowardCenter	\$102,818	W6	TH
Branches	2015-11-17 16:38:...	1 Year	HowardCenter	\$90,865	W8	PH
Shelter Plus Care...	2015-11-17 16:20:...	1 Year	Burlington Housin...	\$170,771	W2	PH
SRO Housing for H...	2015-11-17 18:17:...	1 Year	Burlington Housin...	\$133,227	W4	PH

# Continuum of Care (CoC) Planning Project Listing

## Instructions:

Prior to starting the CoC Planning Project Listing, Collaborative Applicants should carefully review the "CoC Priority Listing Detailed Instructions" and the "CoC Priority Listing Instructional Guide," both of which are available at: <https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources>

To upload the CoC planning project application that has been submitted to this CoC Planning Project Listing, click on the "Update List" button. This process may take a few minutes as the project will need to be located in the e-snaps system. The Collaborative Applicant may update each of the Project Listings simultaneously. The Collaborative Applicant can wait for the Project Listings to be updated or can log out of e-snaps and come back later to view the updated list(s). To review the CoC Planning Project Listing, click on the magnifying glass next to view the project details. To view the actual project application, click on the orange folder. If there are errors identified by the Collaborative Applicant, the project can be amended back to the project applicant to make the necessary changes by clicking on the amend icon.

Only one CoC Planning project application can be submitted by a Collaborative Applicant and must match the Collaborative Applicant information on the CoC Applicant Profile. Any additional CoC Planning project applications must be rejected.

Project Name	Date Submitted	Grant Term	Applicant Name	Budget Amount	Comp Type
VT 501 Planning P...	2015-11-18 16:08:...	1 Year	Community and Eco...	\$29,609	CoC Planning Proj...

# Funding Summary

## Instructions

For additional information, carefully review the "CoC Priority Listing Detailed Instructions" and the "CoC Priority Listing Instructional Guide," both of which are available at: <https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources>

This page contains the total budget summaries for each of the project listings for which the Collaborative Applicant approved and ranked or rejected project applications. The Collaborative Applicant must review this page to ensure the totals for each of the categories is accurate. The "Total CoC Request" indicates the total funding request amount the Collaborative Applicant will submit to HUD for funding consideration. As stated previously, only 1 UFA Cost project application (for UFA designated Collaborative Applicants only) and only 1 CoC Planning project application can be submitted and only the Collaborative Applicant designated by the CoC is eligible to request these funds.

Title	Total Amount
<b>Renewal Amount</b>	\$720,462
<b>New Amount</b>	\$385,458
<b>CoC Planning Amount</b>	\$29,609
<b>UFA Costs</b>	\$0
<b>Rejected Amount</b>	\$0
<b>TOTAL CoC REQUEST</b>	\$1,135,529

## Attachments

Document Type	Required?	Document Description	Date Attached
1. Certification of Consistency with the Consolidated Plan	Yes	Certification of ...	11/18/2015
2. FY 2015 HUD-approved Grant Inventory Worksheet	Yes	VT 501 Grant Inve...	11/17/2015
3. FY 2015 CoC Ranking Tool	No		
4. Other	No		
5. Other	No		

## **Attachment Details**

**Document Description:** Certification of Consistency 2015

## **Attachment Details**

**Document Description:** VT 501 Grant Inventory Worksheet

## **Attachment Details**

**Document Description:**

## **Attachment Details**

**Document Description:**

## **Attachment Details**

**Document Description:**

## Submission Summary

Page	Last Updated
<b>Before Starting</b>	No Input Required
<b>1A. Identification</b>	10/22/2015
<b>2. Reallocation</b>	11/05/2015
<b>3. Grant(s) Eliminated</b>	11/16/2015
<b>4. Grant(s) Reduced</b>	11/16/2015
<b>5. New Project(s)</b>	11/17/2015
<b>6. Balance Summary</b>	No Input Required
<b>7A. CoC New Project Listing</b>	11/18/2015
<b>7B. CoC Renewal Project Listing</b>	11/18/2015
<b>7D. CoC Planning Project Listing</b>	11/18/2015
<b>Attachments</b>	11/18/2015
<b>Submission Summary</b>	No Input Required

# Certification of Consistency with the Consolidated Plan

U.S. Department of Housing  
and Urban Development

I certify that the proposed activities/projects in the application are consistent with the jurisdiction's current, approved Consolidated Plan.  
(Type or clearly print the following information:)

Applicant Name: City of Burlington - Community & Economic Development Office

Project Name: Burlington/Chittenden Continuum of Care - multiple projects

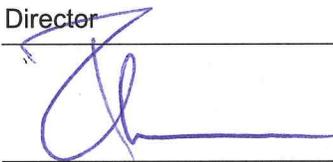
Location of the Project: See attached list of projects - multiple locations

Name of the Federal  
Program to which the  
applicant is applying: Continuum of Care - FR 5900-N-25

Name of  
Certifying Jurisdiction: City of Burlington

Certifying Official  
of the Jurisdiction  
Name: Peter Owens

Title: Director

Signature: 

Date: 11/18/2015