

**Chittenden County Homeless Alliance (CCHA) CoC  
2016 SCHEDULE: HUD CoC NOFA Homeless Assistance Application**

<b>ACTIVITY</b>	<b>DUE DATE</b>	<b>PRIMARY LEAD</b>
<b>HUD</b> releases FY16 CoC Registration Notice	June 2016	CEDO – Collaborative Applicant
<b>HUD</b> releases FY16 Grant Inventory Worksheet	May 26,2016	CEDO - CA
<b>HUD</b> releases FY16 CoC Notice of Funding Availability (NOFA)	June 29,2016	CEDO - CA
<b>Chittenden HA Steering Committee</b> vote – Ranking Policy/Priorities, Committee, possible reallocation of TH project	July 7, 2016	Steering Committee
<b>Letter of Intent Released</b> – request for proposals from all applicants for CoC grants - PH bonus projects, renewals, reallocated projects	July 7, 2016	CEDO - CA
<b>APRs from current projects due</b> via email to mesbjerg@burlingtonvt.gov	July 20. 2016	Renewal Applicants
<b>Collaborative Application reviewed</b> – questions submitted to various CCHA partners for information and answers	July 22, 2016	CEDO -CA
<b>Monitoring Report Cards</b> completed	July 29,2016	CEDO - CA
<b>Letters of Intent due</b> via email to <a href="mailto:mesbjerg@burlingtonvt.gov">mesbjerg@burlingtonvt.gov</a> – <b>9 AM</b>	July 29, 2016	Applicants
<b>All Letter of Intent, APRs, Report Cards</b> forwarded to Application Ranking Committee	July 29, 2016	CEDO - CA
<b>CCHA Application Ranking Committee</b> meets 8/1-8/3 to review, rank prioritize all projects	August 3, 2016	Application Ranking Committee
<b>CCHA Application Ranking Committee</b> presents findings to Steering Committee	August 4, 2016	Application Ranking Committee
<b>Steering Committee VOTES</b> on Tier 1 and Tier 2 projects/funding	August 4, 2016	Steering Committee
<b>Letter due to applicants</b> – accept/reject project applications and project listings	August 5, 2016	CEDO - CA
<b>Release and Posting of Committee’s Ranking</b>	August 8,2016	CEDO - CA
<b>Collaborative Application Questions</b> – CCHA partners to submit information and answers	August 9,2016	CCHA partners
<b>Accepted Projects</b> – completed and submitted into esnaps	August 12, 2016	Applicants
<b>Match Letters</b> submitted to Collaborative Applicant	August 15,2016	Applicants
<b>Appeals – proposed applicants</b> that are denied or received reduced funds may submit an appeal to the CoC co-chairs via email by August 19.	August 19,2016	Applicants
<b>HMIS NOFA Section</b> – to work on with ICA.	August 15 – 19, 2016	CEDO – CA ICA
<b>Review of Project Applications for completeness</b>		Volunteers - TBD
<b>Review:</b> Consolidated Application by Steering Committee/ officers	August 29- September 1 , 2016	TBD
<b>Appeals</b> – any written appeal will be considered at the Steering Committee meeting and a <b>VOTE</b> taken.	September 1, 2016	Steering Committee
<b>Review of Consolidated Application:</b> Posted on website and noticed to members	No later than September 9, 2016	CEDO - CA
<b>A Solo Applicant</b> – with a denied/reduced CoC project who feels that the CoC did not allow them to participate in the CoC planning process in a reasonable manner may submit a direct appeal to HUD ( <a href="mailto:snapsappeals@hud.gov">snapsappeals@hud.gov</a> ) see pages 48-52 of FY 2016 CoC NOFA and pages 70-72 of the CoC Interim Rule, <b>AFTER</b> submitting a complete project application in ensaps <b>before</b> the NOFA submission deadline	September 14,2016 7:59 PM	
<b>Consolidated Application Submission – DUE before 7:59 PM</b>	September 14,2016	CEDO - CA