

## Burlington Residential Parking Management Plan

# KICK-OFF MEETING AGENDA

**DATE:** August 13, 2014

**SUBJECT:** Burlington Residential Parking Kickoff/Coordination Meeting

**LOCATION:** Burlington City Hall, Contois Auditorium

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### ITEM 1: Introduction

Introduce Advisory Committee members, City and CCRPC staff, communication members, and consultant team. Discuss roles of each group. Is anyone missing from the Advisory Committee?

### ITEM 2: Project Goal, Scope, and Schedule

- **Project goal:** Develop a comprehensive understanding of parking supply and demands in residential neighborhoods from the point of view of residents, visitors, and city officials to identify an optimal parking management strategy that best utilizes the limited parking and land resources in Burlington's residential areas.
- Walk through tasks, schedule, key meetings and deliverables.
- Coordination with other City initiatives and update on Downtown Parking Study (Peter Keating)

### ITEM 3: Data Collection

Identify points of contact to function as the technical review committee to assemble and communicate the following data:

- Current regulations and parking permit zones (Nicole Losch, DPW)
- Issuance of residential parking permits (John King, BPD)
- Program management & interdepartmental communication practices (Nicole Losch, John King)
- Method of defining new residential parking areas (Jim Barr /Nicole Losch, DPW)
- Parking enforcement (John King, BPD)
- Potential zoning amendments and future development that will trigger desire for residential parking (Sandrine Thibault, Planning & Zoning / Nathan Wildfire, CEDO)

### ITEM 4: Residential Parking Issues - Discussion

- Neighborhood blocks with parking demand issues? What is the source? Destinations, events, current and future development that generate parking demand?
- Policies and Permitting issues – student parking, visitors, others?
- Parking enforcement and management of parking? Clear signage and directions for parking?
- Others residential parking issues?

### ITEM 5: Parking Inventory

- Identification of up to three neighborhoods to study for parking inventory in late September.
- Depending on the size of the neighborhood, the study area may be limited to a walkable radius from a major destination/parking generator.