

Please have the following information:

TENANTS:



<input type="checkbox"/>	Service address.
<input type="checkbox"/>	Date that you are moving in.
<input type="checkbox"/>	Your name.
<input type="checkbox"/>	Your phone number and email address.
<input type="checkbox"/>	Any questions you have about how we bill for usage.

LANDLORD:



<input type="checkbox"/>	Service address.
<input type="checkbox"/>	Date the tenant is moving in.
<input type="checkbox"/>	The tenant's name.
<input type="checkbox"/>	The tenant's phone number and email address.
<input type="checkbox"/>	Your mailing address, fax, or email to receive the Tenant Agreement Form.

BUYER:



<input type="checkbox"/>	Service address.
<input type="checkbox"/>	Closing date.
<input type="checkbox"/>	Your name(s) as it will appear on the deed.
<input type="checkbox"/>	Your mailing address, phone number, and email address.
<input type="checkbox"/>	Are you interested in online viewing, eBilling or Auto Debit?

SELLER:



<input type="checkbox"/>	Service address:
<input type="checkbox"/>	Closing date.
<input type="checkbox"/>	Your new mailing address.
<input type="checkbox"/>	Name of new owner(s).
<input type="checkbox"/>	Fax number or email address of closing attorney's office.

HELPFUL HINTS!



<input checked="" type="checkbox"/>	Landlords remember to call the office before your tenant moves out. We
<input type="checkbox"/>	do not do final readings in tenant situations.
<input checked="" type="checkbox"/>	Sellers we require a 48 hour notice to take a final reading.
<input checked="" type="checkbox"/>	Buyers a water bill stays with a property just like a tax bill so make sure
<input type="checkbox"/>	this will be taken care of at closing.