



## COMMUNITY & ECONOMIC DEVELOPMENT OFFICE

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### MEMORANDUM

TO: Mayor Miro Weinberger and City Council  
FROM: Marcy Krumbine, Assistant Director for Community Development  
DATE: September 16, 2014  
RE: Consolidated Annual Performance & Evaluation Report

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The enclosed Consolidated Annual Performance & Evaluation Report (CAPER) describes what was accomplished with expenditures of \$949,718 during the past fiscal year of federal funds received from the U.S. Department of Housing & Urban Development (HUD) through the Community Development Block Grant (CDBG), HOME Investment Partnership Act and Lead Hazard Reduction programs as well as Burlington Housing Trust Fund monies. Appendix A contains the community indicators used to measure progress with our anti-poverty initiatives. HUD-specific reports are not included, but are available upon request.

The Council authorized submission of the annual Action Plan on June 24, 2013 for program year beginning July 1, 2013 through June 30, 2014. The CAPER reports on the accomplishments during those months. The report is due to HUD ninety days after the program year is complete.

There will be a Public Hearing on this Report at your meeting on September 22, 2014. The Report has been posted online for public review and comment. Highlights of the Report are described below:

The City's highest priority under its Consolidated Plan is affordable housing. Highlights include:

- The Burlington Lead Program performed Lead Hazard Control activities on 62 housing units; trained 278 individuals on the VT Essential Maintenance Practices Lead Law (EMP); trained 19 low income Section 3 individuals as lead workers, trained 11 individuals in Lead Abatement Worker/Supervisor; and conducted 62 Outreach and Education events that reached over 7,100 individuals.
- Home sharing, home-based senior services, and other housing retention assistance helped 868 residents remain housed and living independently.
- ReSource Youthbuild Program weatherized 9 units of low income housing while training 23 students to gain marketable skills in construction and weatherization.
- Progress was made toward the goals of preserving the affordability of 80 affordable units and assessing their capital improvements. Plans have been finalized for the construction of new units on Bright Street.
- In support of the homeless and special needs populations, 36 units received critical repairs and 14 new units were leased.

Economic opportunity is the City's next overall priority. Highlights include:

- CEDO provided technical assistance to 40 current or potential entrepreneurs, including finding commercial space, help with permitting or market research. Four new businesses were created and two businesses expanded. Nine jobs were created or retained.
- CEDO gave direct technical assistance to Arts Riot and Room 9 Development for the creation and rapid expansion of their businesses, resulting in the creation of 5 new jobs. A new White House initiative, BTV Ignite, was launched to assist Burlington as a gigabyte city to make the most of this asset. Several existing businesses were assisted with expansion, zoning regulations, permitting including City Market, Burlington Town Center, Heritage Flight, Switchback Brewing, Koffee Kup Bakery, Dealer.com, and Burton Snowboards.
- The Intervale Center provided technical assistance, equipment rental, business planning and marketing assistance for 12 Intervale farmers, two new incubator farms joined and 40 people were employed. The gross sales for this year exceeded \$980,000.
- The Women's Small Business Program assisted 26 women with training and technical assistance. Four new businesses started and 3 businesses expanded. In June, this program celebrated 25 years of operation.
- Three agencies provided high quality early care and education for 90 children from working families.
- Volunteer Income Tax Assistance program served over 1,000 persons with tax assistance, 100% saved money by not having to pay for tax help, and 88% received refunds.

A suitable living environment is the City's third priority. Highlights include:

- CDBG-funded agencies provided shelter and services to 1,173 homeless residents; groceries and meals for 5,600 residents; dental services for 250 homeless and distribution of 350 dental hygiene kits; and summer programming for over 62 City youth.
- The Public Investment Action Plan reviewed proposals and ultimately put forth a slate of projects, approved by the citizens in March 2014 and the City Council to use Waterfront TIF dollars to boost economic activity for the City. Included was a new redevelopment plan for the Moran building.
- CDBG was part of a match for the construction of Phase 1 of Waterfront Access North in the Fall 2013. Phase 2 was bid and contracts approved in June 2014.

This past year, CEDO managed 20 CDBG subgrants to community nonprofits, and five CDBG-funded CEDO programs. We continued to refine our CDBG application and allocation process to manage the reduced funding effectively and efficiently and Council approved a smaller group of 2014 subgrantees .