

Permit Reform Advisory Committee

Meeting Minutes

Friday March 23, 2018

Location: City Hall Conference Room 12

Committee Members: Tiki-Jon Archambeau, Celia Daly, Steve Lipkin, Steve Offenhardt , Bob Duncan (absent) , Jeremy O'Neill (absent) , Bruce Baker (absent)

Staff Present: Beth Anderson (absent), Norm Baldwin, Chapin Spencer, David White, Bill Ward, Kimberlee Sturtevant (absent), Pat Schmitz

Meeting called to order 12:04 p.m.

Motion to approve agenda - approved

Motion to approve minutes from Feb. 21, 2018, approved

Public comments:

Lani Ravin, UVM – Campus Planning services

- Process for UCO is not working well
- Code Enforcement staffing is too low, having to close old permits is very time consuming and are hard to do original contractors no longer available.
- Number of UVM staffing hours to accomplish task is astronomical
- Would like process streamlined
- Suggest grandfathering old permits

Discussion:

Norm Baldwin presented for discussion a list of Trades Permit Types that members of the trades team feels that are non-life safety permits and do not need to have Building permits. Norm also presented a fuller listing of all work that may be reviewed.

Self-Certification vs Not requiring a building permit – Self certification would be at the discretion of the inspector, who is the one that will have to defend the position if an issue arises, the inspector may consider the type of permit, and/or the contractor doing the work

Steve Offenhardt – concerns that not requiring building permits may cause more confusion for homeowners who may believe that if there is no Building permit needed there would not be a Zoning permit.

Next Meeting – David White will present which P&Z permits that could be done through self-certification

Next meeting scheduled for Wednesday May 2, 2018 at noon, City Hall conference room 12.

Meeting adjourned 1:00 pm