



HUMAN RESOURCES DEPARTMENT

City of Burlington

200 Church Street, Suite 102, Burlington, VT 05401

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WORKING CREW LEADER - DISTRIBUTION BURLINGTON ELECTRIC DEPARTMENT

POSTING DATE: October 30, 2015
RATE OF PAY: \$22.53 - \$40.80 DOE
EXEMPT/NON-EXEMPT: Non-Exempt

DEADLINE TO APPLY: Open Until Filled
POSITION STATUS: Regular Full Time
CLASSIFICATION GRADE: 13A OCL
UNION: IBEW

APPLICATIONS CANNOT BE ACCEPTED AFTER THE DEADLINE DATE

This position directs the daily field operations of aerial and underground line crews; and is responsible for the safe installation, maintenance, repair and removal of overhead and underground lines, equipment and apparatus. Take the lead role in training apprentice lineworkers and. inspects the work of contract crews.

ESSENTIAL FUNCTIONS:

- Directs daily field operations of aerial and underground crews.
- Responsible for the safe installation, maintenance, repair and removal of overhead and underground lines, equipment and apparatus.
- Ensure that employees and contractors adhere to personnel policies and follow applicable safety rules.
- Inspect construction projects to ensure they comply with the National Electric Safety Code, applicable VOSHA regulations, BED standards, safety rules and project specifications.
- Install, maintain and trouble shoot transformer banks with various primary and secondary voltages.
- Coordinate project work between BED, project contractors and City Inspectors.
- Perform level one requirements of the BED switching and tagging list.
- Respond to, and repair various overhead and underground distribution system disturbances.
- Accurately complete applicable paper work (e.g. material sheets, work orders, time sheets, system disturbance reports, transformer logs, confined space inventory reports, vehicle repair reports, etc.)
- Coordinate and schedule assistance for projects requiring additional support.
- Train apprentice lineworkers.
- Read, understand and use distribution feeder maps to install, locate, maintain and repair the distribution system.
- Locate underground lines using appropriate equipment (Dig Safe).
- Climb poles, and operate bucket trucks and aerial lift equipment.
- Conduct switching and tagging operations on VELCO and GMP electrical systems.
- Perform other duties as required.

QUALIFICATIONS/BASIC JOB REQUIREMENTS:

- An Associate's Degree in electrical theory or related discipline, or equivalent experience required.
- A minimum of five years of experience as an electric utility lineworker required.
- Must have satisfactorily completed a recognized lineworker training program.
- Must be proficient in the use of hot line tools, safe rubber gloving techniques, 15KV cable splicing procedures and underground locating equipment.
- Must possess a working knowledge of electric utility construction standards and the National Electric Safety Code, and VOSHA standards.
- Must possess or have the ability to obtain and maintain a valid Commercial Driver's License within three months of date of hire.
- Ability to work in a team oriented environment.
- Ability to obtain and maintain CPR and First Aid certification within three months of date of hire.
- Ability to actively support City diversity, equity, and cultural competency efforts within stated job responsibilities and work effectively across diverse cultures and constituencies.
- Demonstrated commitment to diversity, equity and inclusion as evidenced by ongoing trainings and professional development.
- Regular attendance is necessary and is essential to meeting the expectations of the job functions.
- Ability to understand and comply with City standards, safety rules and personnel policies.
- Ability to work in confined spaces.
- Ability to work in and around energized, high voltage equipment, in accordance with all applicable safety rules.
- Must wear appropriate safety equipment, including, but not limited to; high voltage rubber gloves, safety glasses, hard hats, hearing protection, and safety harness.
- Must be able to work in high places.

To Apply: Submit resume and a City of Burlington Application to: Human Resources Department, 179 So. Winooski Ave., Burlington, Vermont 05401. To obtain an application or for more information about the City of Burlington, please see our website: www.burlingtonvt.gov/HR.

The City of Burlington will not tolerate unlawful harassment or discrimination on the basis of political or religious affiliation, race, color, national origin, place of birth, ancestry, age, sex, sexual orientation, gender identity, marital status, veteran status, disability, HIV positive status or genetic information. The City is also committed to providing proper access to services, facilities, and employment opportunities. For accessibility information or alternative formats, please contact Human Resources Department at 865-7145.

WOMEN, MINORITIES AND PERSONS WITH DISABILITIES ARE HIGHLY ENCOURAGED TO APPLY. EOE.