



# HUMAN RESOURCES DEPARTMENT

City of Burlington

179 South Winooski Avenue, STE 100, Burlington, VT 05401

Voice (802) 865-7145

Fax (802) 864-1777

Vermont Relay: 7-1-1 or 800-253-0191

## WATER INSTALLER PUBLIC WORKS DEPARTMENT

**POSTING DATE:** April 22, 2014

**RATE OF PAY:** \$19.01/hr

**EXEMPT/NON-EXEMPT:** Non-Exempt

**DEADLINE TO APPLY:** May 14, 2014

**POSITION STATUS:** Regular Full Time

**CLASSIFICATION GRADE:** 14

**UNION:** AFSCME

### APPLICATIONS CANNOT BE ACCEPTED AFTER THE DEADLINE DATE

This position is responsible for installing, maintaining and repairing the City water main distribution system, domestic and commercial service connections and fire hydrants.

#### Essential Job Functions:

- Receive daily work schedule and specific instructions; load required equipment, tools, materials and supplies.
- Inspect equipment and vehicles for proper working order and safety practices.
- Maintain and repair water mains and/or service connections.
- Re-fill and resurface roadways.
- Install, repair or replace sections of water mains or valves as scheduled, in a manner in accordance American Water Works Association Standards.
- Install, repair or replace domestic or commercial water service connections from the main water line into the facility; in a manner in accordance American Water Works Association Standards.
- Install, repair or replace fire hydrants; re-surface ground area; maintain free access to hydrants by clearing debris, shoveling or plowing accumulated snow, flush, pump and flow test fire hydrants as necessary.
- Ensure a safe work area for all projects assigned.
- Inspect new water lines laid by contractors for conformance to departmental and State regulations and standards.
- Gather asset information for the various categories of infrastructures, signs, hydrants, making use of hand-held computer and GPS receiver.
- Locate, expose and raise or lower road and gate boxes as directed for Street Division paving projects.
- Plow City streets and sidewalks with the street division in accordance with the provisions of the Union contract.
- Backfilling and landscaping of City green belt and lawn areas.
- Act as "Ambassador" for the City, carrying out work and interacting with co-workers and the public in a respectful, professional manner.
- May be required to be on call.

#### Qualifications/Basic Job Requirements:

- High School Diploma or equivalent required.
- One year previous experience in underground water construction or other underground construction preferred.
- Training in construction equipment and tool use and their related safety practices required.
- Must possess Commercial Driver's License Class B at time of application, but must obtain and maintain a Commercial Driver's License Class A within the probationary period of the position required.
- Ability to learn City water distribution system and connectors, including but not limited to: locating underground service lines such as gas and power supply, principles of water pressure and hydraulic engineering, good safety practices, etc.
- Ability to lift up to 60 pounds chest high, frequency 2-3 times daily on average.
- Must be able to operate various hand held tools, including but not limited to: jack hammer, pick and shovel.
- Previous backhoe operation experience preferred.
- Ability to climb ladders in and out of trench excavations.
- Ability to work in confined spaces required.
- Ability to work in all weather conditions required.
- Work on nights, holidays and weekends may be required.
- Must be a flexible team player that takes direction well, is safety conscious, customer-oriented, and willing and able to learn to operate all equipment and perform all tasks as assigned.
- Ability to work with a diverse population with a strong commitment to equity and inclusion, among City staff and the general public.
- Ability to create and maintain an environment that appropriately embraces the 6 operating principles; Customer Service, Fiscal Responsibility, Good Labor Relations, Employee Empowerment, Cooperation and Constant Improvement.
- Must be able to work effectively and in a professional manner with crew members and leaders, other divisions and the general public.
- Ability to learn and maintain VOSHA safety rules and regulations as they pertain to the Department of Public Works.

**To Apply: Submit a cover letter, resume and City of Burlington Application by May 14, 2014 to:** Human Resources Department, 179 So. Winooski Ave., Burlington, Vermont 05401. To obtain an application or for more information about the City of Burlington, please see our website: [www.burlingtonvt.gov/HR](http://www.burlingtonvt.gov/HR).

The City of Burlington will not tolerate unlawful harassment or discrimination on the basis of political or religious affiliation, race, color, national origin, place of birth, ancestry, age, sex, sexual orientation, gender identity, marital status, veteran status, disability, HIV positive status or genetic information. The City is also committed to providing proper access to services, facilities, and employment opportunities. For accessibility information or alternative formats, please contact Human Resources Department at 865-7145.

WOMEN, MINORITIES AND PERSONS WITH DISABILITIES ARE HIGHLY ENCOURAGED TO APPLY. EOE.