



# HUMAN RESOURCES DEPARTMENT

City of Burlington

200 Church Street, Suite 102, Burlington, VT 05401

Voice (802) 865-7145

Fax (802) 864-1777

Vermont Relay 711 or 800-253-0191

## STATION OPERATOR BURLINGTON ELECTRIC DEPARTMENT

**POSTING DATE: October 1, 2015**

**DEADLINE TO APPLY: October 15, 2015**

**RATE OF PAY: \$18.10- \$29.67 hr**

**UNION: IBEW**

**POSITION STATUS: Regular Full Time**

**NUMBER OF POSITIONS: 1**

**EXEMPT/NON-EXEMPT: Non-Exempt**

**CLASSIFICATION GRADE: 009**

### APPLICATIONS CANNOT BE ACCEPTED AFTER THE DEADLINE DATE

---

The Station Operator is responsible for all operational local functions including: monitoring all valving, instrumentation and equipment operation.

#### ESSENTIAL JOB FUNCTIONS:

- Inspects, monitors and operates Station equipment to ensure proper operating conditions.
- Performs routine water purification duties; including monitoring and maintaining proper chemical tank levels.
- Works with Shift Supervisor to ensure the Station is running in a safe, efficient, and environmentally sound manner.
- Performs manual operation of systems for startup and shutdown of Station.
- Monitors and maintains lubrication systems on all plant equipment.
- Records Station operational parameters.
- Notifies appropriate personnel of unusual occurrences or operating problems.
- Keeps abreast and adheres to all Station safety policies and procedures.
- Responsible for Shift Supervisor responsibilities as needed or directed, including; operation of Control Room equipment that controls the high pressure boiler, steam turbine, main generator, and all plant systems while burning wood, oil or gas.
- Assists in training shift personnel as needed.
- Assists the Auxiliary Operator and Yardworker as needed.
- Responsible for cleaning assigned area.
- Performs preventative maintenance on station equipment.

#### Non-Essential Job Functions:

- Unloads railcars
- Perform other duties as required.

#### MINIMUM QUALIFICATIONS:

- Must possess a high school diploma.
- One or two years of technical or vocational training or equivalent preferred.
- Working knowledge of the combustion process, lubrication, electricity, chemistry, steam cycle, valve types, and generating units required.
- Knowledge of plant circuit breaker operations and previous experience at McNeil Station is preferred.
- Must be able to give and follow complex written and oral instructions.
- Must be able to work with minimal supervision.
- Must be adaptable to a rotating 12-hour shift schedule.
- Must be in good physical condition.
- Must have the ability to interact harmoniously with co-workers.
- Ability to actively support City diversity, equity, and cultural competency efforts within stated job responsibilities and work effectively across diverse cultures and constituencies.
- Demonstrated commitment to diversity, equity and inclusion as evidenced by ongoing trainings and professional development.
- Regular attendance is necessary and is essential to meeting the expectations of the job functions.
- Ability to understand and comply with City standards, safety rules and personnel policies.
- Ability to pass a Pulmonary Function Test preferred.
- Ability to participate in various training including, CST, CPR, First Aid and all required training.

**To Apply: Submit resume and a City of Burlington Application to:** Human Resources Department, 200 Church Street, Suite 102, Burlington, Vermont 05401. To obtain an application or for more information about the City of Burlington, please see our website: [www.burlingtonvt.gov/HR](http://www.burlingtonvt.gov/HR).

The City of Burlington will not tolerate unlawful harassment or discrimination on the basis of political or religious affiliation, race, color, national origin, place of birth, ancestry, age, sex, sexual orientation, gender identity, marital status, veteran status, disability, HIV positive status or genetic information. The City is also committed to providing proper access to services, facilities, and employment opportunities. For accessibility information or alternative formats, please contact Human Resources Department at 865-7145.

WOMEN, MINORITIES AND PERSONS WITH DISABILITIES ARE HIGHLY ENCOURAGED TO APPLY. EOE.