

BOARD FOR REGISTRATION OF VOTERS

MEET: Time 6:00            5/1/2018

Where: Community Room, Police Department

**Present:** Jim Rader, Weiwei Wang, Sue Adams, Martha Gile, Lenore Broughton, Katherine Miles, Alex Farrell, Michelle Lefkowitz

**Absent:** Charles Cashatt, Heidi Melbostad, Elisabeth Mickenberg, Helen Rock

**Also Present:** Amy Bovee, Assistant City Clerk

**Meeting called to order by Chair Michelle @ 6:06 p.m.**

**Agenda:** The agenda was adopted as presented.

**Meeting Length:** The Board agreed that the meeting would end at 7:00pm.

**Minutes:** Lenore Broughton requested an amendment to the minutes to correct the start time of the next meeting. Motion made by Martha Gile to accept the minutes as amended, seconded by Sue Adams. Motion passed unanimously.

**Public Comments:** None.

**Approval of Applications:** Amy Bovee submitted: April: new voter registrations 154, purged 24, transferred out of town 78.

Motion made by Sue Adams to accept the numbers, seconded by Martha Gile. Motion passed unanimously.

**Clerk's Report:** Amy Bovee provided the Board with a handout showing data for Same Day Voter Registration. There were 487 Election Day registrations. Ward 8 had the most with 204 registrations, 70% of the people registering were between ages 18-24. She also shared a report she had drafted to respond to questions from a citizen outlining voter registration and participation data. The Board thanked her for the information.

**Member's Report:** Lenore Broughton raised a question about the number of defective ballots for absentee voters and inquired whether there could be notification to those voters. Board members discussed the issue and wondered if better instructions would help to reduce the problem. Michelle Lefkowitz and Jim Rader agreed to look at the instructions to see if they could be improved. Weiwei Wang, Sue Adams, and Jim Rader also agreed to look at the Board's written procedures and instructions. Both work groups agreed to meet and report back to the full Board.

**Review Application Signing Schedule**

May 4 – Sue, May 8 – Martha, May 11 – Weiwei, May 15 – Jim, May 18 – Martha, May 22 – Lis, May 25 – Jim, May 29 – Lis, Jun 1 - Martha

### **New Business**

#### **a. Discuss Summer Meeting Schedule**

Amy Bovee suggested to the Board that they skip their July meeting but have a meeting in August. The August meeting will be one week before the Election. The Board agreed.

#### **b. Recruitment of Helpers**

Amy Bovee reminded Board members to be thinking about help for August. They agreed to discuss recruitment further at their next meeting.

#### **c. Discuss Board Rules**

The Board continued to discuss the unapproved sections of their Board Rules and Procedures. Jim Rader made a motion to approve the paragraph “Authority and Responsibilities” with the addition of two commas, seconded by Alex Farrell. The motion passed unanimously. The Board discussed the paragraph beginning with “in order to effectively...”. They agreed to add a sentence at the end of the paragraph stating “Board members shall be expected to work at the polls on Election Day and carry out all duties as described in the Election Day Procedures.” Weiwei Wang made a motion to approve the paragraph as amended, seconded by Martha Gile. The motion passed unanimously. The Board discussed the paragraph beginning with “Officers”. Amy Bovee reminded the Board that they had been considering creating officer positions for a communications directory and a voter outreach coordinator. The Board discussed this and felt that they could still have members in these roles without formally designating them as officers. Alex Farrell made a motion to approve the paragraph as written, seconded by Weiwei Wang. The motion passed unanimously. The Board discussed the paragraphs beginning with “Warning of Meetings” and “Special Meetings”. They decided to table them to discuss at a future meeting with more members present.

Lenore Broughton made a motion to adjourn the meeting at 7:00pm, seconded by Weiwei Wang. The motion passed unanimously.

Next Meeting: Tuesday, June 5, 6pm, Community Room, Police Department

Respectfully Submitted By:

Amy Bovee, Assistant City Clerk