

**Burlington Community Justice Center (BCJC)  
Citizens' Advisory Committee**

3.16.17

Notes

*Vision: A safe and resilient community where everyone is supported when crime and conflict occurs*

*Mission: To create opportunities with the community to address the effects of crime and conflict*

In attendance: Gabe Dixon, Sara Giannoni, Eileen Blackwood, Debbie Thibault, Jan Wright

Absent: Liam Corcoran, Henri Sparks

Staff: Anneke Hohl

1. Reviewed agenda.
2. Reviewed and approved notes.
3. Reviewed proposed FY18 budget. CAC expressed support for budget proposal.
4. Discussed different ways the CJC could offer mediation services. Options range from creating and maintaining a list of mediators in the community to refer to, to contracting with mediators in the community, to applying for a grant to support the CJC to do this work. Creating and maintaining a list was identified as the low-hanging fruit. Anneke and Eileen will meet to discuss qualifications. Piloting the list (including publicizing it's availability) will help determine how much need there is in the community for these services.
5. Checked in on accreditation. Making progress and believe we will be ready. Accreditation date is April 19<sup>th</sup>. Primary involvement of CAC members will be joining for lunch that day and maybe being available afterward if there are specific questions from accreditation team that can't be addressed during lunch.
6. New director hiring update. Posting closed. Interview team will include two CAC members. CAC agreed on Jan Wright to represent CAC and BPD and suggested Henri Sparks to represent CAC and schools/work with youth. Since Sparks wasn't present at the meeting, Gabe Dixon was also identified a potential member of the interview team.
7. Confirmed next meeting will be 4.20.17 at 8:15 am. Agenda items will include accreditation debrief, hiring/transition check in, and quarterly review of FY17 financials.