MINUTES

Park, Arts and Culture Committee Meeting
Monday, August 4, 2014
7:15-8:15 PM
Room 12, City Hall

Participants

Committee Members: Councilor Kurt Wright, Ward 4 (KW)
Councilor Vince Brennan, Ward 3 (VB) (not present)
Councilor Karen Paul, Ward 6 (KP)

Staff: Jen Francis, Parks Planner, DPR (JF)
Nate Wildfire, Assistant Director, CEDO (NW)
Kirsten Merriman Shapiro, Special Projects Manager, CEDO (KMS)
Rubi Simon, Library (BS)

Others: Tad Cooke, New Moran
Erick Crockenberg, New Moran

1) Approval of agenda & draft minutes from 6/18
   • Meeting came to order at 7:20 pm
   • Motion to approve agenda as is (Paul/Wright); approved
   • 6/18 minutes will be approved at next meeting

2) Public Forum
   • No comment

3) WAN Update (Shapiro)
   • Ground breaking, 8/5 at 1 pm
   • SD Ireland is the GC, with multiple oversight contracts
   • Renderings of site plan and Skatepark shared with committee
   • (KW) When will Bike Path work begin?
     o (KMS) Construction is focused on stormwater & utilities this fall, with Bike Path & finish items next spring; will provide construction schedule update at next PACC meeting

4) PIAP Update (Wildfire)
   • Consultant, Ken Braverman, was hired to support PIAP development
• Working to advance MOUs, the purpose of which is to outline a series of milestones alongside a timeline
• New Moran MOU draft review
  o New Moran has the largest dollar figure and is the most complex project
  o Asking PACC to recommend the draft MOU & draft resolution to the full City Council
  o New Moran milestones
    i. Phase 1: Due diligence via findings report on Nov 15 from New Moran team (to include funding feasibility analysis, hard budgets & sources, operations & financing plans, prelim P&Z review)
    ii. Phase 2: development of agreement/terms sheet by the City (January – March)
• (KP) Voted in support of the NM MOU at BOF
• (KMS) Seeking support of related resolution regarding to the BEDI 108 loan
  o Approved by voters in March 2014
  o Will also be coming to City Council August 11 along with NM items
• Motion to support the New Moran draft MOU, the New Moran draft resolution and the BEDI 108 resolution (Paul/Wright); approved

5) Fletcher Free Update
• Consultant selection for long-range plan
  o Twelve consultants interested, selected Maureen Sullivan
  o Working in collaboration with ECHO because museums & libraries have similar funding sources/opportunities
  o Maureen getting the nine-month process started August 28
  o Steering committee will be organized to facilitate focus groups & community meetings
  o The cost of the plan is $20,000
• (KW) Is the library involved in public safety discussion of needles?
  o (RS) Beginning conversations on options; it’s beyond the issue of needle disposal alone; have been working with the PD to help with situations (key system, staff training, walkthroughs)

6) Parks Project Update (Francis)
• Bike Path Rehabilitation – Construction Phase 1a currently out for bid
  o Area between Perkins Pier through Waterfront Park
  o Pre-bid meeting held today
  o Bids due August 18, 3pm
  o BOF and Council approvals weeks of 9/1 & 9/8, respectively
  o Notice to proceed week of 9/8
  o Substantial completion by December 15
  o Design will continue on Phase 1b (Urban Reserve to North Beach and pause places) over the winter with plans for construction in the Spring and Fall of 2015
• Parks Master Plan
  o Draft review through September
  o PMP slated to be finalized in fall and adopted into the MDP over the winter
  o Draft is available for review online: www.burlingtonvt.gov/planBTV/Parks-Master-Plan
  o PACC review of PMP draft at next meeting
• Wrapping up summer PPP projects, starting fall projects
  o Baird & Rock Point Community Garden improvements – Baird shed successful partnership with Resource & Youthbuild
  o Roosevelt Improvements – volunteer planting effort
  o Oakledge Park Siting Study – precursor to accessible playground design
  o Leddy Arena locker room renovation – to support Lumberjacks & BHS hockey
- Calahan Bentley Field – drainage improvements funded by the South End Little League
- Wayfinding – follow up to PMP and department branding

7) Other items
   • None

8) Confirmation of next meeting date
   • Proposal to meet on the Third Wednesday of the month
   • Next meeting tentatively scheduled for September 17, 5:30 pm

9) Adjournment
   • Meeting adjourned at 7:59 PM