



**CITY OF BURLINGTON, VERMONT  
CITY COUNCIL TRANSPORTATION, ENERGY &  
UTILITIES COMMITTEE**

c/o Department of Public Works  
645 Pine Street, Suite A  
Post Office Box 849  
Burlington, VT 05402-0849

802.863.9094 VOX  
802.863.0466 FAX  
802.863.0450 TTY  
[www.burlingtonvt.gov](http://www.burlingtonvt.gov)

**Councilor Maxwell Tracy, Chair** WARD 2  
**Councilor Richard Dean,** *East District*  
**Councilor Ali Dieng,** WARD 7

**Inquiries:**  
**Phillip Peterson**  
802.865.5832  
ppeterson@burlingtonvt.gov

**Transportation, Energy and Utilities Committee of the City Council**  
**Wednesday, November 29th, 2017 at 5:30 PM**

**Department of Public Works – Front Conference Room**  
**645 Pine Street – Burlington, VT**

Members Present: Councilor Max Tracy, TEUC Chairperson Councilor Ali Dieng, TEUC Member

City Staff Present: Chapin Spencer, DPW Robert Goulding, DPW Patrick Mulligan, DPW Nicole Losch, DPW Phillip Peterson, DPW Robert Goulding, DPW Kirsten Shapiro, CEDO Meagan Tuttle, Planning and Zoning

Residents Present: See Attendance Sheet

**1. Agenda**

- a. Councilor Dieng called the meeting to order at 5:45 pm

**2. Public Forum**

- a. None offered

**3. Minutes of 10/17/2017**

- a. Councilor Tracy moved for a motion on the minutes, Councilor Dieng moved to approve the minutes and Councilor Tracy seconded. All in favor.

**4. Green Mountain Transit (GMT) Next Gen Service Improvement Scenarios – 30 minutes**

- a. Jon Moore Director of Maintenance and Planning Green GMT, see presentation for details, blog [www.ridegmt.com/nextgen/](http://www.ridegmt.com/nextgen/)
- b. 30-minute duration
- c. General discussion,
  - i. Councilor Dieng, what are GMT's funding sources?
  - ii. Jon Moore, 25% federal funding 25% state of Vermont 25% from rider fare, and 25% from local communities. We want to ensure equitability.
  - iii. Councilor Dieng, how do we improve an individual route or create a new route?

- iv. Moore, there are VTrans grants available to establish new routes.
- v. Councilor Dieng, what kind of energy methods are you using?
- vi. Moore, the majority of our buses are diesel, we have received a grant for some electric buses.
- vii. Councilor Tracey, what is the bus tracking system?
- viii. Moore, RouteShout version 2 is a good app to use
- ix. Councilor Tracey, how are you getting the information out?
- x. Moore, the app has been soft launched, we plan on a doing a more formal launch soon.
- xi. Councilor Tracey, weekend bus service frequency is not very good. Are there plans to improve service? This is especially true for residents going grocery shopping on the weekend.
- xii. Moore, there is currently very poor service; the hope is to provide more consistent weekend service.
- xiii. Councilor Dieng what kind of security methods are you using?
- xiv. Moore, we are providing quarterly bus driver training to deal with several scenarios. There are backups as needed and we work with Burlington Police Department.
- xv. Councilor Dieng is it possible to use bust stops for multiple uses?
- xvi. Moore, the bust stops are in the public ROW, so obviously other organizations may use them. We would ask those people to please coordinate those efforts with us, so that we have the maximum service available for all. Collaboration can work well so long as we have good communication. We already do some work with UVM and Champlain College.
- xvii. Councilor Dieng what is your staff and demographics?
- xviii. Moore, it is a very diverse staff. I do not have perfect percentages for you right now. We have 80 drivers, 20 maintenance workers, and approximately 30 administrative staff. The staff represents people from all over the world.
- xix. Chapin, we need a more consistent transportation system. There will be challenges with any changes. We welcome the City Councils thoughts and any input, we are going to need your help in this conversation. There is a public meeting December 4<sup>th</sup> at Contois Auditorium at 5PM.

d. No action required

#### 5. Great Streets – Standards – 30 minutes

- a. Meagan Tuttle and Kirsten Merriman Shapiro presenting, see presentation for details <http://greatstreetsbtv.com/downtown-standards>
- b. General discussion,

- i. Councilor Dieng, what type of lightbulbs are you proposing? It seems as though people cannot enjoy the stars.
  - ii. Tuttle, we will use the same lighting type used on Church Street, we do not want to excessively light. We also want to reduce glare and avoid light pollution.
  - iii. Councilor Dieng, the roads are becoming narrow, why is this?
  - iv. Tuttle, in some cases we are changing the functionality of the road, storm water issues, and a variety of issues. We want to appropriately treat intersections for safety.
  - v. Local resident, is there room for district heating?
  - vi. Tuttle, there is plenty of space for underground work.
  - vii. Local resident, will there be any dedicated bike lanes?
  - viii. Tuttle, there are whole ranges of options; we do not have specific facilities designated yet. There are a variety of options that are on the table for all corridors.
- c. No action required

**6. Public Engagement Plan Update – 10 minutes**

- a. Nicole Losch and Rob Goulding
  - i. Rob Goulding, we are presenting a document with tracked changes.
- b. General discussion,
  - i. Councilor Tracy, please provide other councilors an opportunity to give feedback.
  - ii. Councilor Dieng, if I send you an email as a city employee how long should it take to get back to me?
  - iii. Goulding, we do not call out specific service time period lengths, only service level agreements.
  - iv. Chapin, if there is a general inquiry we have not entered that realm in terms of time issues. Our requests vary greatly, and is difficult to estimate the time length due to the variety of issues and unknowns with those issues.
  - v. Councilor Tracy, an auto email with See Click Fix would be good.
  - vi. Goulding, as long as people do send in issues anonymously they will be notified as things change with their request.
  - vii. Chapin, we have a 24 hour answering service citizens may call if you have issues.
- c. No action needed

**7. Parking Changes and Garage PARCS Acquisition – 10 minutes**

- a. Patrick Mulligan, see presentation
- b. General discussion,
  - i. Councilor Dieng, BPD does enforcement. Why is BPD under enforcement and not DPW?

- ii. Chapin, it has always been this way. The community decided that a long time ago.
- iii. Councilor Dieng, what were the revenues for traffic?
- iv. Chapin, a variety of numbers
- v. Councilor Tracy, we appreciate that we are using a data driven process. Is there signage you are looking at to improve information?
- vi. Mulligan, there are new wayfinding signs and we are working with the BBA to improve the existing system.
- vii. Councilor Tracy, has there been any additional progress for secure bike parking?
- viii. Chapin, that is in the 2018 plans and the Great Street Standards also cover this issue.
- c. No action needed

## 8. Councilors' Update

- a. Councilor Dieng, Ethan Allen Pkwy is the only way for Gazo Ave to James Ave to get to North Ave. What is the process?
- b. Losch, the next time we update the transportation plan; it is a possibility.
- c. Councilor Dieng, I will take it to the local neighborhood meeting and have a discussion and see what their thoughts are.
- d. Councilor Dieng, how was the leaf pickup?
- e. Chapin, it seems to have gone well; there was one day we could not do pickup in the New North End. Please let us know of any problems.
- f. Councilor Dieng, what is the status of recycling and waste pick up?
- g. Chapin, we are interested in doing consolidated pick up. We would be interested in the Council approving a study so we may investigate the possibility. The next big challenge will be the way we pickup organics.
- h. Councilor Dieng, what is the status of lighting in the New North End?
- i. Councilor Tracy, could we use board docs for public meetings?
- j. Rob Goulding will check on adding TEUC material to board docs.
- k. Councilor Tracy, have Rob Green come and give an update on consolidated pickup and toters at the next TEUC meeting.
- l. Councilor Tracy, When is the N Winooski corridor study?
- m. Losch, Advisory committee will meet in February. Committee invitation will hopefully go out in December.

## 9. Adjourn

- a. Councilor Tracy motioned to adjourn and Councilor Dieng seconded. Meeting was adjourned at 7:22 PM.