Transportation, Energy and Utilities Committee of the City Council
Wednesday, August 9th, 2017 at 5:00 PM

Burlington Department of Public Works – Front Conference Room
645 Pine Street – Burlington, VT

Members Present: Councilor Max Tracy, TEUC Chairperson
Councilor Richard Deane, TEUC Member
Councilor Ali Dieng, TEUC Member

Other Councilors Present: None

City Staff Present: Chapin Spencer, DPW
Nicole Losch, DPW
Laura Wheelock, DPW
Megan Moir, DPW
Susan Molzon, DPW
Kirsten Shapiro, CEDO
Meagan Tuttle, Planning and Zoning

Residents Present: See Attendance Sheet

1. Agenda (meeting started at 5:13 pm)
   a. Councilor Tracy called the meeting to order at 4:48 pm

2. Public Forum
   a. No attendees requested to speak as part of the public forum.

3. Minutes of 06/20/2017 (Passed unanimously)
   a. Councilor Tracy moved for a motion on the minutes, Councilor Deane moved to approve the minutes and Councilor Tracy seconded. All in favor.

4. Consolidated Trash Pick-up – 10 minutes
   a. Rob Green presented, see attached.
b. 10-minute duration
c. Action: Informative, no action needed.
d. TEUC recommend gathering more data before any action is taken.

5. **Public Engagement Plan for DPW Projects – 10 minutes**
   a. Nicole Losch and Norm Baldwin presented
   b. 10-minute duration
   c. Norm Baldwin, focus on order of priority and different projects have different stakeholders.
   d. Nicole Losch, A Public Engagement Plan establishes a model for effective public involvement and contains written procedures for including the public in the DPW planning process.
   e. Action: Informative, no action needed.
   f. Tiki DPW Commission position, public engagement is dependent on the complexity and controversy of a project.
   g. TEUC, establishing the process is important
   h. New Public Information Officer
   i. Mr. Tracy, get a draft to the council by 8/25/17
   j. Schedule a meeting for the 21st

6. **TEUC Goals for 2017-2018 – 15 minutes**
   a. 15-minute duration
   b. Action: Informative, no action needed.
   c. Possible topics for TEUC consideration,
      i. Current status of the District Energy System (BED)
         1. Income sensitivity for fee structures
         2. Climate action plan
      ii. Frequent Capital Plan updates
         1. Curb replacement
         2. Strategy for undergrounding of utilities
      iii. Railyard enterprise district
      iv. Champlain Parkway
      v. Central sewage treatment long term investments
      vi. Gray water policies
      vii. Bicycle sharing program (implementation of the bike walk plan)

7. **Councilors’ Update**
   a. No updates

8. **Adjourn (7:01 pm adjourn)**
   a. Councilor Deane motioned to adjourn and Councilor Tracy seconded. Meeting was adjourned at 5:42 PM.