



**CITY OF BURLINGTON, VERMONT  
CITY COUNCIL TRANSPORTATION, ENERGY &  
UTILITIES COMMITTEE**

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**Councilor Maxwell Tracy, Chair** WARD 2  
**Councilor Richard Dean,** *East District*  
**Councilor Ali Dieng,** WARD 7

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**Transportation, Energy and Utilities Committee of the City Council**  
**Wednesday, August 9th, 2017 at 5:00 PM**

**Burlington Department of Public Works – Front Conference Room**  
**645 Pine Street – Burlington, VT**

Members Present: Councilor Max Tracy, TEUC Chairperson  
Councilor Richard Deane, TEUC Member  
Councilor Ali Dieng, TEUC Member

Other Councilors Present: None

City Staff Present: Chapin Spencer, DPW  
Nicole Losch, DPW  
Laura Wheelock, DPW  
Megan Moir, DPW  
Susan Molzon, DPW  
Kirsten Shapiro, CEDO  
Meagan Tuttle, Planning and Zoning

Residents Present: See Attendance Sheet

1. **Agenda (meeting started at 5:13 pm)**
  - a. Councilor Tracy called the meeting to order at 4:48 pm
2. **Public Forum**
  - a. No attendees requested to speak as part of the public forum.
3. **Minutes of 06/20/2017 (Passed unanimously)**
  - a. Councilor Tracy moved for a motion on the minutes, Councilor Deane moved to approve the minutes and Councilor Tracy seconded. All in favor.
4. **Consolidated Trash Pick-up – 10 minutes**
  - a. Rob Green presented, see attached.

- b. 10-minute duration
- c. Action: Informative, no action needed.
- d. TEUC recommend gathering more data before any action is taken.

**5. Public Engagement Plan for DPW Projects – 10 minutes**

- a. Nicole Losch and Norm Baldwin presented
- b. 10-minute duration
- c. Norm Baldwin, focus on order of priority and different projects have different stakeholders.
- d. Nicole Losch, A Public Engagement Plan establishes a model for effective public involvement and contains written procedures for including the public in the DPW planning process.
- e. Action: Informative, no action needed.
- f. Tiki DPW Commission position, public engagement is dependent on the complexity and controversy of a project.
- g. TEUC, establishing the process is important
- h. New Public Information Officer
- i. Mr. Tracy, get a draft to the council by 8/25/17
- j. Schedule a meeting for the 21<sup>st</sup>

**6. TEUC Goals for 2017-2018 – 15 minutes**

- a. 15-minute duration
- b. Action: Informative, no action needed.
- c. Possible topics for TEUC consideration,
  - i. Current status of the District Energy System (BED)
    - 1. Income sensitivity for fee structures
    - 2. Climate action plan
  - ii. Frequent Capital Plan updates
    - 1. Curb replacement
    - 2. Strategy for undergrounding of utilities
  - iii. Railyard enterprise district
  - iv. Champlain Parkway
  - v. Central sewage treatment long term investments
  - vi. Gray water policies
  - vii. Bicycle sharing program (implementation of the bike walk plan)

**7. Councilors' Update**

- a. No updates

**8. Adjourn (7:01 pm adjourn)**

- a. **Councilor Deane motioned to adjourn and Councilor Tracy seconded. Meeting was adjourned at 5:42 PM.**