

BURLINGTON FIRE COMMISSION

Minutes of the Meeting

April 28, 2015

The Meeting of the Burlington Fire Commission convened at 0830 hours in Chief Lasker's office with Commissioners Perkinson, McLaughlin, Sheehey, Sweeney, and Vincent present. Also present were Chief S. Lasker, Deputy Chief R. Plante, Administrative Assistant M. Sweeney, and the City's Capital Improvements Program Manager, Martha Keenan.

Meeting End Time

Meeting end time set for 0900 hours by motion of Commissioner Vincent, seconded by Commissioner Sheehey with all in favor.

Adjustment to Meeting

Martha Keenan with the City of Burlington would like to add an item to the agenda to discuss Capital Improvement Plans for the City. She discussed what improvements the City would like to make for the Fire Department as well as other departments in the next ten years and the funding required to make that happen. Commissioner Perkinson asked Martha if she is looking for the Commission to come up with ideas of how to save money and/or create revenue. That is something she is looking for and asked Commissioner Perkinson to put in writing his ideas for making this happen. Commissioner Perkinson asked Commission members to help come up with ideas as well and respond to him via email so he could get Martha that information.

Minutes of the Last Meeting

Commissioner Perkinson asked if there were any changes or corrections to the minutes for March meeting. With no objections minutes were accepted and submitted.

Vote on VNA Contract

The Commission endorsed the contract during the March meeting. All Commissioners were still in favor with no objections.

Chief's Oral Report

- The UTV has been purchased and delivered to the department. All department members who use the vehicle must successfully complete a training program. There will also be an S.O.G. put together by DC Plante for use.
- The Air Van has been due to be replaced for some time. The department has purchased an old rescue vehicle (1989) that will have improved features making it safer than what is currently being used.
- The department will no longer be using the alarm technician previously contacted from the School Department. As of June 30th Tim Hennessey will be the new technician. He will be part time with the department and part time with DPW. Training will start this week.
- The Mayor has received all of the additional documents that he requested in regards to the paramedic proposal. The Chief has a follow up meeting later this week with the Mayor.
- The owner of 62 South Union Street has had all of the violations corrected and the project has been closed. This is in follow up to the hearing in October.
- Union negotiations are ongoing.
- The contract has been signed by the vendor we are working with to purchase to Air Packs with the money from the SCBA Grant. Members will need to be retained on new equipment before use.

- Capital Improvements were discussed. Engine 2 is scheduled to be replaced. The Department has had to pay \$40,000 to maintain it this year.
- RFP is closed for new ambulance bids. The Department received two bids.
- New Hire Oral Boards recently took place to try to fill two open positions we currently have.
- The Department's budget for the next fiscal year is complete. The city is not looking for cuts from the department this year. Enhancements have been made to the Training and Fire Hose accounts.
- Budget presentations to the City Council will be made in May and the Chief asked there be Commissioner representation.

Old or New Business

Nothing at this time.

Open Session

Nothing at this time.

Executive Session

Pursuant to Title 1, Section 313, of the Vermont Statutes, upon the affirmative vote a majority of the members present, a motion to go into executive session is carried to discuss matters where general public knowledge would place the Department at a substantial disadvantage. The meeting went into executive session at 09:33 to discuss the annual evaluation of the Chief Engineer. At this time Chief Lasker, DC Plante, and Administrative Assistant M. Sweeney left the room.

Adjournment

The Commission came out of executive session and adjourned at 09:35.