



**CITY OF BURLINGTON
DEPARTMENT OF PUBLIC WORKS**

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Chapin Spencer
DIRECTOR OF PUBLIC WORKS

M E M O R A N D U M

To: Hannah Cormier, Clerks Office
From: Chapin Spencer, Director
Date: March 9, 2017
Re: Public Works Commission Agenda

Please find information below regarding the next Commission Meeting.

Date: **March 15, 2017**
Time: 6:30 – 9:00 p.m.
Place: **645 Pine St – Main Conference Room**

A G E N D A

ITEM

- 1 Call to Order – Welcome – Chair Comments
- 2 Agenda
- 3 ^{10 Min} Public Forum (3 minute per person time limit)
- 4 ^{5 Min} Consent Agenda
 - A Traffic Status Report
 - B Certify an Existing Stop Sign at The Intersection of Lake St & Penny Ln

Non-Discrimination

The City of Burlington will not tolerate unlawful harassment or discrimination on the basis of political or religious affiliation, race, color, national origin, place of birth, ancestry, age, sex, sexual orientation, gender identity, marital status, veteran status, disability, HIV positive status or genetic information. The City is also committed to providing proper access to services, facilities, and employment opportunities. For accessibility information or alternative formats, please contact Human Resources Department at 865-7145.

- 5 10 Min Request for Towing Fee Change
A Communication, J King
B Commissioner Discussion
C Public Comment
D Action Requested –Vote
- 6 40 Min Maintenance Division Report
A Presentation, R. Green
B Commissioner Discussion
C Public Comment
D Action Requested –None
- 7 15 Min FY17 Workplan Mid-Year Progress Report
A Presentation, C. Spencer
B Commissioner Discussion
C Public Comment
D Action Requested –None
- 8 5 Min Approval of Draft Minutes of 2-15-17
- 9 10 Min Director's Report
- 10 10 Min Commissioner Communications
- 11 20 Min Tour of Maintenance Division Facility
- 12 **Adjournment & Next Meeting Date – April 19, 2017**