



**CITY OF BURLINGTON  
DEPARTMENT OF PUBLIC WORKS**

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**Chapin Spencer**  
*DIRECTOR OF PUBLIC WORKS*

## **M E M O R A N D U M**

To: Hannah Cormier, Clerks Office  
From: Chapin Spencer, Director  
Date: January 11, 2018  
Re: Public Works Commission Agenda

Please find information below regarding the next Commission Meeting.

Date: **January 17, 2018**  
Time: 6:30 – 9:00 p.m.  
Place: **645 Pine St – Main Conference Room**

## **A G E N D A**

### ITEM

- 1 Call to Order – Welcome – Chair Comments
- 2 5 Min Agenda
- 3 10 Min Public Forum (3 minute per person time limit)
- 4 5 Min Consent Agenda
  - A Traffic Status Report
  - B 30-Minute Metered Parking Space at 55 Main St
  - C New Accessible Space at 60 Lakeview Terrace
  - D Stop Control on Union St
  - E Stop Sign on Briggs Street & Ferguson Ave

### Non-Discrimination

The City of Burlington will not tolerate unlawful harassment or discrimination on the basis of political or religious affiliation, race, color, national origin, place of birth, ancestry, age, sex, sexual orientation, gender identity, marital status, veteran status, disability, HIV positive status or genetic information. The City is also committed to providing proper access to services, facilities, and employment opportunities. For accessibility information or alternative formats, please contact Human Resources Department at 865-7145.

- 5 20 Min Draft Policy on Narrow Streets
  - A Communication, N. Losch
  - B Commissioner Discussion
  - C Public Comment
  - D Action Requested –None
  
- 6 5 Min Approval of Draft Minutes of 12-20-17
  
- 7 10 Min Director's Report – Sent Separately
  
- 8 10 Min Commissioner Communications
  
- 9 **Adjournment & Next Meeting Date – February 21, 2018**