



**CITY OF BURLINGTON  
DEPARTMENT OF PUBLIC WORKS**

645 Pine Street, Suite A  
Post Office Box 849  
Burlington, VT 05402-0849  
802.863.9094 VOICE  
802.863.0466 FAX  
802.863.0450 TTY  
[www.burlingtonvt.gov/dpw](http://www.burlingtonvt.gov/dpw)

**Chapin Spencer**  
*DIRECTOR OF PUBLIC WORKS*

## **M E M O R A N D U M**

To: Hannah Cormier, Clerks Office  
From: Chapin Spencer, Director  
Date: January 12, 2017  
Re: Public Works Commission Agenda

Please find information below regarding the next Commission Meeting.

Date: **January 18, 2017**  
Time: 6:30 – 9:00 p.m.  
Place: **645 Pine St – Main Conference Room**

## **A G E N D A**

### ITEM

- 1 Call to Order – Welcome – Chair Comments
- 2 Agenda
- 3 10 Min Public Forum (3 minute per person time limit)
- 4 5 Min Consent Agenda
  - A UVMCMC Parking Agreement
  - B Peoples United Bank Parking Agreement
  - C Status of Traffic Requests
  - D Colchester Ave/Centennial Field Crosswalk Improvement Project

### Non-Discrimination

The City of Burlington will not tolerate unlawful harassment or discrimination on the basis of political or religious affiliation, race, color, national origin, place of birth, ancestry, age, sex, sexual orientation, gender identity, marital status, veteran status, disability, HIV positive status or genetic information. The City is also committed to providing proper access to services, facilities, and employment opportunities. For accessibility information or alternative formats, please contact Human Resources Department at 865-7145.

- 5 5 Min New Staff Introductions – Phillip Peterson & Ashely Toof  
A Oral Communication, D. Allerton  
B Commissioner Discussion  
C Public Comment  
D Action Requested –None
- 6 15 Min Online Parking Ticket Payment  
A Communication, J. King  
B Commissioner Discussion  
C Public Comment  
D Action Requested –Vote
- 7 15 Min King St & St. Paul St. Meter Adjustments  
A Communication, C, Spencer  
B Commissioner Discussion  
C Public Comment  
D Action Requested –Vote
- 8 15 Min 194 St. Paul Street – Parking Meter Rates for Encumbrance Application  
A Communication, L. Wheelock  
B Commissioner Discussion  
C Public Comment  
D Action Requested –Vote
- 9 20 Min Intersection Scoping Update: Colchester Ave/Riverside Ave/Barrett St.  
A Communication, J. Charest, CCRPC & N. Losch  
B Commissioner Discussion  
C Public Comment  
D Action Requested –None
- 10 15 Min 6 Month Check in on Annual Work Plan  
A Oral Communication, C. Spencer  
B Commissioner Discussion  
C Public Comment  
D Action Requested –None
- 11 5 Min Approval of Draft Minutes of 12-21-16
- 12 10 Min Director's Report
- 13 10 Min Commissioner Communications
- 14 **Adjournment & Next Meeting Date – February 16, 2017**