<table>
<thead>
<tr>
<th>PLEASE PRINT NAME</th>
<th>ITEM #</th>
<th>EMAIL</th>
<th>PHONE</th>
<th>WARD #</th>
</tr>
</thead>
<tbody>
<tr>
<td>CARYN LONG</td>
<td></td>
<td></td>
<td>734-3003</td>
<td></td>
</tr>
<tr>
<td>CARYN LONG</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sharon Busher</td>
<td>Residential Parking Implementation</td>
<td><a href="mailto:Sharon.Busher@vermont.net">Sharon.Busher@vermont.net</a></td>
<td>802-734-7000</td>
<td>1</td>
</tr>
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</table>
Code Enforcement DPW appeal

66-68 South Union Street
## Code Enforcement Timeline of inspections at this property

<table>
<thead>
<tr>
<th>DATE</th>
<th>ACTION</th>
<th>INSPECTOR</th>
<th>DEFICIENCIES</th>
</tr>
</thead>
<tbody>
<tr>
<td>10/6/2015</td>
<td>Routine Housing Inspection</td>
<td>Ted Miles/Bill Ward</td>
<td>15</td>
</tr>
<tr>
<td>10/8/2015</td>
<td>Order Sent</td>
<td>Sybil</td>
<td></td>
</tr>
<tr>
<td>11/20/2015</td>
<td>Follow-up Inspection</td>
<td>Ted Miles/Bill Ward</td>
<td>18</td>
</tr>
<tr>
<td>12/28/2016</td>
<td>Complaint inspection - Heat</td>
<td>Ted Miles</td>
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<tr>
<td>1/5/2016</td>
<td>Heat complaint closed</td>
<td>Ted Miles</td>
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<tr>
<td>1/5/2016</td>
<td>Complaint of Cockroach infestation in 2 units</td>
<td>Ted Miles</td>
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<tr>
<td>1/5/2016</td>
<td>Order sent for cockroach infestation</td>
<td>Sybil Thomas</td>
<td>1</td>
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<tr>
<td>1/22/2016</td>
<td>Re-inspection for infestation - complaint closed</td>
<td>Ted Miles</td>
<td></td>
</tr>
<tr>
<td>1/27/2016</td>
<td>Appeal received for future inspections</td>
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</tr>
<tr>
<td>2/18/2016</td>
<td>Order Sent for Inspection on November 6, 2015</td>
<td></td>
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</tr>
<tr>
<td>3/11/2016</td>
<td>Date set for compliance with 2/18/16 Order</td>
<td>Under Appeal</td>
<td>18</td>
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</table>
There were 18 deficiencies at the November 20, 2015 inspection
1 of those deficiencies was from Division 5 of the housing ordinance
and is subject to appeal review by the Public Works Commission

 ➤ Item #7 of 18 – Obstructed egress
Finding: Path of egress is obstructed or otherwise unsafe. Debris at top of stairs to basement not allowing door to open fully as per fire marshal inspection on 11/20/2015

Remedy: Remove obstructions behind door to basement and maintain safe path of egress at all times

Code Section: Means of egress
18-95 Each first and second floor dwelling unit shall have one safe, continuous and unobstructed means of egress from the interior of the unit to the exterior at a street or to a public open space or area at grade. Dwelling units on the third floor and above shall have at least two safe, continuous and unobstructed means of egress from the interior of the unit to the exterior at a street or to a public open area at grade.

11-20-15 Inspection STATUS: Non Complied — Violation not corrected

Basement door indicated by red rectangle. Door leads from ground floor into the basement. This door would not open fully. It was partially blocked by stored debris.

Floor plan sketch of 66-68 South Union Street
Conditions observed on March 14, 2016 – Photograph taken by William Ward
Conditions observed on January 31, 2014 – Photograph taken by William Ward
18-95 Means of egress

Each first and second floor dwelling unit shall have one safe, continuous and unobstructed means of egress from the interior of the unit to the exterior at a street or to a public open space or area at grade. Dwelling units on the third floor and above shall have at least two (2) safe, continuous and unobstructed means of egress from the interior of the unit to the exterior at a street or to a public open area at grade unless the building is protected by a fire prevention, protection and alarm system permitted and approved by the Burlington fire marshal, in which case the unit shall have the same means of egress required of first and second floor dwelling units. At a minimum, standards for the maintenance of a required means of egress shall be governed by the following:

(a) All doors in the required means of egress shall be readily openable from the inner side without the use of keys. Exits from dwelling units shall not lead through other such units or through toilet rooms or bathrooms.

(b) Ladders or any other exit method which does not comply with the requirements of the building code as adopted by the city in Section 8-2 are not an acceptable means of egress and shall be removed or augmented by an acceptable means of egress.

(c) All required fire escapes shall be structurally sound and maintained safe and usable and free of snow and ice.

(d) All required exit signs shall be maintained illuminated and visible.
18-96 Accumulations and storage

Waste, refuse or other materials shall not be allowed to accumulate in stairways, passageways, doors, windows, fire escapes or other means of egress. Highly flammable or explosive matter, such as paints, volatile oils and cleaning fluids, or combustible refuse, such as wastepaper, boxes and rags, shall not be accumulated or stored on residential premises except in reasonable quantities consistent with normal residential usage.

(Ord. of 8-4-86)
Requested action from the Public Works Commission

1. Uphold the Code Enforcement decision that the deficiency ordered to be corrected was valid.

2. Require that the order be complied with and the deficiency be corrected to meet code requirements.
March 15, 2016

Public Works Commission
Department of Public Works
PO Box 849
Burlington, VT 05402-0849

RE: 66-68 South Union Street
     41 South Willard Street
     40-42 Colchester Avenue

Dear Commission

Please find attached Mr. Kwon’s exhibits.

Sincerely,

[Signature]

William B. Towle

cc: Eugene Bergman
<p>| Soon Kwon appeals to Housing Board of Review  |</p>
<table>
<thead>
<tr>
<th>Soon Kwon’s Exhibits</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>66-68 South Union</strong></td>
</tr>
<tr>
<td>Video - Front of Building</td>
</tr>
<tr>
<td>Photograph - Stairwell “before”</td>
</tr>
<tr>
<td>Photograph - Stairwell “after”</td>
</tr>
<tr>
<td><strong>41 South Willard</strong></td>
</tr>
<tr>
<td>Photograph - Front of Building</td>
</tr>
<tr>
<td>Photograph - Basement</td>
</tr>
<tr>
<td>Photograph - Basement</td>
</tr>
<tr>
<td>Photograph - Basement</td>
</tr>
<tr>
<td>Photograph - Window knob</td>
</tr>
<tr>
<td>Sales Order - Additional knobs</td>
</tr>
<tr>
<td><strong>40-42 Colchester</strong></td>
</tr>
<tr>
<td>Video - Front of Building</td>
</tr>
<tr>
<td>Photograph - Rear of Building</td>
</tr>
<tr>
<td>Video - Front Step</td>
</tr>
<tr>
<td>Video - Front Step</td>
</tr>
<tr>
<td>Photograph - Storage room</td>
</tr>
<tr>
<td>Photograph - Building Permit</td>
</tr>
<tr>
<td>Photograph - Fixed Hole in Lightwell</td>
</tr>
</tbody>
</table>

| 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 |
18-95 Means of egress.
Each first and second floor dwelling unit shall have one safe, continuous and unobstructed means of egress from the interior of the unit to the exterior at a street or to a public open space or area at grade. Dwelling units on the third floor and above shall have at least two (2) safe, continuous and unobstructed means of egress from the interior of the unit to the exterior at a street or to a public open area at grade unless the building is protected by a fire prevention, protection and alarm system permitted and approved by the Burlington fire marshal, in which case the unit shall have the same means of egress required of first and second floor dwelling units. At a minimum, standards for the maintenance of a required means of egress shall be governed by the following:
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(b) Ladders or any other exit method which does not comply with the requirements of the building code as adopted by the city in Section 8-2 are not an acceptable means of egress and shall be removed or augmented by an acceptable means of egress.
(c) All required fire escapes shall be structurally sound and maintained safe and usable and free of snow and ice.
(d) All required exit signs shall be maintained illuminated and visible.
18-96 Accumulations and storage.
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66-68 South Union
Code Enforcement DPW appeal hearing

41 South Willard Street
## Code Enforcement Timeline of inspections at this property

<table>
<thead>
<tr>
<th>Date</th>
<th>Action</th>
<th>Inspector</th>
<th>Deficiencies</th>
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</thead>
<tbody>
<tr>
<td>8/24/2015</td>
<td>Routine Housing Inspection</td>
<td>Tim Ahonen/ Bill Ward Sybil Thomas</td>
<td>39 Items</td>
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<td>8/26/2015</td>
<td>Order Sent</td>
<td>Tim Ahonen/ Bill Ward Sybil Thomas</td>
<td>37 Items</td>
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<tr>
<td>9/23/2015</td>
<td>Follow-up Inspection</td>
<td>Tim Ahonen/ Bill Ward Sybil Thomas</td>
<td>35 Items</td>
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<tr>
<td>9/29/2015</td>
<td>Order Sent</td>
<td>Tim Ahonen/ Bill Ward Sybil Thomas</td>
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</tr>
<tr>
<td>10/22/2015</td>
<td>2nd Follow-up Inspection</td>
<td>Tim Ahonen/ Bill Ward</td>
<td></td>
</tr>
<tr>
<td>10/27/2015</td>
<td>Order Sent</td>
<td>Sybil Thomas</td>
<td></td>
</tr>
<tr>
<td>11/13/2015</td>
<td>3rd Follow-up Inspection</td>
<td>Tim Ahonen/ Bill Ward</td>
<td>31 Items</td>
</tr>
<tr>
<td>1/8/2016</td>
<td>Order Sent for Inspection on November 13, 2015</td>
<td>Sybil Thomas</td>
<td>UNDER APPEAL</td>
</tr>
<tr>
<td>1/27/2016</td>
<td>Appeal received on 1/8/16 order for November 2015 inspection</td>
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</tr>
<tr>
<td>2/8/2016</td>
<td>Inspection rescheduled to 2-18-2016 at request of Attorney Will Towle</td>
<td>Bill Ward</td>
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</tr>
<tr>
<td>2/11/2016</td>
<td>Compliance date from January 8, 2016 order</td>
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</tr>
<tr>
<td>2/18/2016</td>
<td>Inspection for compliance date 2-11-16</td>
<td>Tim Ahonen/ Bill Ward</td>
<td></td>
</tr>
</tbody>
</table>
There were 32 deficiencies at the November 2015 inspection
3 of those deficiencies are from Division 5 of the housing ordinance
and are subject to appeal review by the Public Works Commission

- Item #10 of 32 – Excessive interior accumulations
- Item #31 of 32 – Expired Smoke/CO detectors
- Item #32 of 32 – Obstructed escape/egress
Unit/Area  
   cellar  (Item 10 of 32)


Remedy: Reduce accumulations of stored materials. Maintain premises free of excessive accumulations.

Code Section: Interior accumulations and storage
18-96 Highly flammable or explosive matter, such as paints, volatile oils and cleaning fluids, or combustible refuse, such as wastepaper, boxes and rags, shall not be accumulated or stored on residential premises except in reasonable quantities consistent with normal residential use.

11-13-15 Inspection STATUS: Non Complied – Violation not corrected

Conditions observed on 11-12-15—Photo taken by William Ward
Conditions observed on 11-13-15—
Photo taken by William Ward
Conditions observed on 8-22-15—
Photo taken by William Ward
Conditions observed on 6-06-14 - Photo taken by William Ward
Conditions observed on 11-13-15—
Photo taken by William Ward
Conditions observed on 11-13-15—
Photo taken by William Ward
Conditions observed on 2-18-16–
Photo taken by William Ward
Conditions observed on 3-20-15—
Photo taken by William Ward
Conditions observed on 6-06-14–
Photo taken by William Ward
Conditions observed on 6-06-14–
Photo taken by William Ward
Conditions observed on 9-3-14—
Photo taken by William Ward
Conditions observed on 2-18-16—
Photo taken by William Ward
Conditions observed on 2-18-16—
Photo taken by William Ward
Smoke alarms (Item 31 of 32)

Finding: Smoke/CO detector does not meet required standards: all units seen were too old and should be replaced. Units older than 5 years should be replaced.

Remedy: Replace smoke/CO detector to code. Carbon monoxide detectors must be UL 2034 listed or approved by a nationally recognized independent testing laboratory. Installation must be in the vicinity of sleeping areas and on every floor of the dwelling, in accordance with the manufacturer's instructions and State law. City of Burlington electrical permit required for electrical work.

Code Section: Smoke detectors
18-99 Smoke detectors/alarms shall be properly installed and shall be maintained in good working condition.

11-13-15 Inspection STATUS: Non Complied – Violation not corrected

Conditions observed on 11-12-15 –
Photo taken by William Ward
How long do CO and CO/Smoke combo alarms last?

ANSI/UL2034 specifications have changed to require all CO alarms and combination smoke/CO alarms to have an end of life feature. This is an industry wide change. This requirement went into effect for any production beginning on August 1, 2009. All BRK/First Alert carbon monoxide alarms manufactured on or after this date meet this requirement. This information is stated on the original packaging, label on the alarm and the manuals.

Recent breakthroughs in CO sensor technology and alarm design improvements allow most BRK CO alarms and combination smoke and CO alarms to have a 10-year alarm life, a 10-year CO sensor life, and a 10-year warranty. Many also have batteries that last for 10 years. The end of life timer built into the alarm is a simple counter that begins working once the unit is activated either by plugging it in, hardwiring or inserting the battery. Then after approximately 120 months of operation (or other timing as coded in the alarm which may be 60 or 72 months) the unit will begin to sound 5 chirps. See the individual CO product on the BRK website and click on the “sounds” tab to hear this alert. This silence feature can temporarily quiet the End of Life warning “chirp” for up to 2 days. You can silence the End of Life warning “chirp” by pressing the Test/Silence button. The horn will chirp, acknowledging that the End of Life feature has been activated. After approximately 2 days, the End of Life “chirp” will resume. After approximately 2-3 weeks the End of Life warning cannot be silenced.

»Return to New Construction FAQs/Troubleshooting
Conditions observed
on 2-18-16 –
Photo taken by William Ward

This item was determined to be in compliance on 2-18-16
third floor (Item 32 of 32)
east bedroom

Finding: Path of egress is obstructed or otherwise unsafe; third floor east side bedroom egress window has broken off crank. can't be opened.

Remedy: Repair window

Code Section: Means of egress
18-95 Each first and second floor dwelling unit shall have one safe, continuous and unobstructed means of egress from the interior of the unit to the exterior at a street or to a public open space or area at grade. Dwelling units on the third floor and above shall have at least two safe, continuous and unobstructed means of egress from the interior of the unit to the exterior at a street or to a public open area at grade.

11-13-15 Inspection STATUS: Non Complied –Violation not corrected

Conditions observed on 11-12-15 –
Photo taken by William Ward
Conditions observed on
11-12-15–
Photo taken by William Ward
Conditions observed on 2-18-16
Photo taken by William Ward
Conditions observed on 2-18-16
Photo taken by William Ward (close up of previous photo)
18-84 Windows for light and ventilation

The provisions of this section shall govern requirements of light and ventilation in dwelling units. The intent of this section is to ensure that all habitable rooms and spaces be provided with sufficient light and ventilation so as not to endanger health and safety:
(a) Each habitable room shall have one window opening to the outdoors which can be opened. The minimum ventilation of the opened window area shall be four (4) per cent of the floor area.
(b) Sleeping rooms shall have windows measuring no less than eight (8) per cent of the floor area.
(c) Every bathroom or toilet room shall have one window opening to the outdoors or a fan or mechanical device vented to the outdoors of sufficient size to prevent the buildup of moisture. Window size shall be not less than two (2) square feet.
(d) Adequate lighting in all common halls and stairways in buildings containing two (2) or more dwellings shall be provided and properly maintained.
(Ord. of 8-4-86)
Requested action from the Public Works Commission

1. Uphold the Code Enforcement decision that the deficiencies ordered to be corrected were valid.

2. Require that the order be complied with and the 3 deficiencies be corrected to meet code requirements.
SECONDARY MEANS OF ESCAPE

Emergency Egress Windows

The saying, "Always have two ways out" is especially true when it comes to home fires. When the basement stairs are blocked, or when fire and thick, black smoke is racing down a hallway toward a dead-end bedroom, windows that are large enough for you to escape - and for firefighters to enter - become essential lifesaving equipment. These all-important secondary means of escape are called egress windows.

Few of us think of windows as lifesaving equipment - but they are! When you need to escape a house fire or other disaster, or when rescue personnel need to enter - the right size egress window can make the difference between life and death.

Requirements of the Vermont Fire and Building Safety Code

Secondary Means of Escape.
NFPA 101 Section 24.2.2.3

The secondary means of escape shall be an outside window or door operable from the inside without the use of tools, keys, or special effort and shall provide a clear opening of not less than 5.7 sq. ft, for New Windows. Existing Windows may be no smaller than 5.0 sq. ft. The width shall be not less than 20 in. (51 cm), and the height shall be not less than 24 in. (61 cm).

The bottom of the opening shall be not more than 44 in. (112 cm) above the floor.

Note: a window opening that's the bare minimum of 24 in. high and 20 in. wide does not meet the egress requirements, since its net clear opening is only 3.33 sq. ft. A window must be taller and/or wider than these minimums to meet the 5.7-sq.-ft.-opening requirement.

NFPA 101 Section 24.2.2.3.3

Such means of escape shall be acceptable where one of the following criteria are met:

(1) The window shall be within 20 ft (6.1 m) of grade.

(2) The window shall be directly accessible to fire department rescue apparatus as approved by the authority having jurisdiction.

(3) The window or door shall open onto an exterior balcony.

The code requires that every sleeping room, living area or school classroom must be provided with a secondary means of escape. That means at least one operable window or exterior door approved for emergency egress or rescue.

Selecting a new egress window doesn't need to be intimidating. Window manufacturers have many options and list the clear opening of their windows in their catalogs, and whether they meet egress requirements.
**Secondary Means of Escape Window Worksheet**

**Definition of Living Area (NFPA 101:3.3.21.5)** Any normally occupiable space in a residential occupancy, other than sleeping rooms or rooms that are intended for combination sleeping/living, bathrooms, toilet compartments, kitchens, closets, halls, storage or utility spaces, and similar areas.

1. Measure the openable height \( [H] \) \( \) Is the clear openable height at least 24”? Yes [ ] No [ ]

2. Measure the openable width \( [W] \) \( \) Is the clear openable width at least 20”? Yes [ ] No [ ]

3. Check opening area \( [H] \) \( \times [W] \) \( = \) \( \frac{\text{Total square in.}}{144} \) \( = \) \( \) sq ft

4. Measure from the lower sill to finished floor \( \) Is the it 44’ or less? Yes [ ] No [ ]

5. Measure from the sill to outside ground level \( \) Is the it 20 feet or less? Yes [ ] No [ ]

<table>
<thead>
<tr>
<th>Location</th>
<th>Height</th>
<th>X</th>
<th>Width</th>
<th>Total square in.</th>
<th>Meets requirements Y/N</th>
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<td>Bedroom #2</td>
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<td>Bedroom #3</td>
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<tr>
<td>Bedroom #4</td>
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<tr>
<td>Living Area</td>
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<td>Other Room 2</td>
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<tr>
<td>Basement Room</td>
<td></td>
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</tr>
</tbody>
</table>
# Sales Order

**ACME GLASS CO., INC.**
26 PEARL ST
BURLINGTON, VT 05401

---

**To:**
KWON SOON
PO BOX 9492
BURLINGTON, VT 05407-9492

---

**SALES ORDER**

Sales Order Number: 12317
Sales Order Date: Feb 17, 2016
Ship By: Feb 17, 2016

---

**Customer ID**
KWON SOON

**PO Number**

**Sales Rep Name**
Jim Stafford

**Customer Contact**

**Shipping Method**
Install

**Payment Terms**
Net 30 Days

---

<table>
<thead>
<tr>
<th>Quantity</th>
<th>Line Item ID</th>
<th>Description</th>
<th>Unit Price</th>
<th>Amount</th>
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<td>M</td>
<td>INTERSTATE CASEMENT WINDOW FOLDING OPERATOR HANDLE</td>
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<td>1.00 ML</td>
<td>L</td>
<td>LABOR SERVICE CALL</td>
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<td>38.00</td>
</tr>
</tbody>
</table>

---

Subtotal: 126.98
Sales Tax: 6.23
Freight: 0.00

TOTAL ORDER AMOUNT: 133.21

---

E-MAIL: soonkkwon@gmail.com
PHONE: 802-578-0457

---

**Ship To:**
41 S WILLARD
BURLINGTON