Burlington Department of Public Works Commission Meeting
Final Minutes June 21, 2017
645 Pine Street

Commissioners Present: Robert Alberry, Jim Barr, Solveig Overby, Jeff Padgett (Chair), Justin Sears
Commissioners Absent: Tiki Archambeau (Vice Chair), Chris Gillman (Clerk)

Item 1 - Call to Order – Welcome – Chair Comments
Chair Padgett calls the meeting to order at 6:30 p.m.

Item 2 – Agenda
Commissioner Overby requests to remove Consent Agenda Item B to Agenda Item 4.5 and seconded by Commissioner Barr.
Action Taken: motion approved
Ayes are unanimous

Item 3 – Public Forum
Max Tracy Ward 3 Councilor speaks to Walnut Street No Parking Zone, plan BTV Walk Bike implementation and the Great Streets Design
Bobby Riley Principal at Integrated Arts Academy speaks about Walnut Street No Parking Zone

Item 4 – Consent Agenda
A. Traffic Status Report
C. C.P. Smith Crosswalk Parking Prohibition
D. Parking Limits for Lakeview and College Street Garages
Commissioner Barr makes motion to accept altered Consent Agenda and is seconded by Commissioner Alberry.
Action Taken: motion approved
Ayes unanimous

Item 4.5 No Parking Zone on Walnut Street
A. Staff Communication
B. Commissioner Questions
Commissioner Overby, Commissioner Padgett, Commissioner Alberry
C. Public Comment
D. Commissioner Discussion
E. Motion by Commissioner Overby to remove this from the agenda and send it back to staff for further staff discussion and assessment. The motion is to table it. Commissioner Barr seconded the motion.
Action taken: motion approved
Ayes unanimous

Item 5 – Campus Bike Share Presentation
A. Oral Presentation – J. Barr and A. Bleything
B. Commissioner Discussion
C. Public Comment
D. Action Requested – None
Item 6 – Plan BTV Walk Bike Implementation
North Champlain Street parking changes and one way except bicycles
North Union Street parking changing and one way except bicycles
Sherman Street one-way except bicycles

A. Oral Presentation – Nicole Losch and Anna Weimer
B. Commissioner Discussion
   Commissioner Barr, Chair Padgett, Commissioner Overby; Commissioner Sears
C. Public Comments
   Two landlords of apartment buildings discuss the loss of parking on North Union Street
   Action: Commissioner Solveig makes a motion to accept staff’s recommendation to: 1) enact
   parking changes on North Champlain St between Peru and Sherman streets, 2) designate
   North Champlain St between Peru and Sherman streets one-way except bicycles, 3) enact
   parking changes on North Union St between Loomis and Grant streets, 4) designate North
   Union St between Loomis and Grant streets one-way except bicycles, and 5) designate
   Sherman St between Park and North Champlain streets one-way except bicycles.
   Commissioners discussed public engagement, parking policy, transportation demand
   management approaches and traffic safety. Discussion. Chair Padgett, going in under this
   pilot program right? Quick install but extensively paint, ballards, stuff that can be removed
   right away.
   All in favor of motion?
   Ayes unanimous.

Item 7 – Great Streets Conceptual Design for St. Paul Street (Main St to Maple St)
A. Oral Presentation L. Wheelock, N. Baldwin, M. Tuttle
B. Discussion: Commissioner Alberry, Commissioner Overby
   Recommendation vote on Concept B.
   Commissioner Barr makes a motion to accept staff’s recommendation of concept B and to
   support staff advancing the design contract amendment for St Paul Street to City Council.
   Commissioner Alberry seconded.
   Decision: Ayes unanimous.

Item 8 – Demonstration Project Permit Ordinance
A. Communication, N. Losch
B. Commissioner Discussion - Commissioner Overby and Commissioner Barr, Chair Padgett
   Commissioner Alberry motioned to approve.
   Commissioner Barr seconded
   Unanimous approval

Item 9 – Approval Draft Minutes of 5-17-17
   Commissioner Barr motioned to approve minutes
   Commissioner Alberry seconded
   Unanimous approval

Item 10 – Director’s Report
   Director Spencer updated Commission that department had started first round interviews for
   Public Information Manager position; North Avenue Pilot; Hired for Assistant Director of Parking and
   Traffic Patrick Mulligan starting this coming Monday.

Item 11 – Commissioner’s Communication
Commissioner Barr – sidewalk improvement going great; road repairs; calls about Colchester Avenue hill section still potholes and bumps.
Commissioner Overby – 2 foot parking restrictions around driveways – Walnut Street school area. City Engineer Baldwin answers.
Commissioner Padgett – Public outreach important. Hiring the Public Information Manager will help enhance Department’s capacity.

Item 11 – Adjournment
Commissioner Barr motioned to adjourn
Commissioner Alberry seconded
Ayes unanimous
Meeting ended 9:00 p.m.