



**CITY OF BURLINGTON  
DEPARTMENT OF PUBLIC WORKS**

645 Pine Street, Suite A  
Post Office Box 849  
Burlington, VT 05402-0849  
802.863.9094 VOICE  
802.863.0466 FAX  
802.863.0450 TTY  
[www.burlingtonvt.gov/dpw](http://www.burlingtonvt.gov/dpw)

**Chapin Spencer**  
*DIRECTOR OF PUBLIC WORKS*

## **M E M O R A N D U M**

To: Hannah Cormier, Clerks Office  
From: Chapin Spencer, Director  
Date: February 11, 2016  
Re: Public Works Commission Agenda

Please find information below regarding the next Commission Meeting.

Date: **February 17, 2016**  
Time: 6:30 – 9:00 p.m.  
Place: **645 Pine St – Main Conference Room**

## **A G E N D A**

### ITEM

- 1 Call to Order – Welcome – Chair Comments
- 2 Agenda
- 3 Recognition of Service – Laurie Adams, Assistant Director Water Resources
- 4 <sup>10 Min</sup> Public Forum
- 5 <sup>5 Min</sup> Consent Agenda
  - A Accessible Space on Lake St
  - B State of Traffic Request Backlog
  - C Haswell Street Parking

### Non-Discrimination

The City of Burlington will not tolerate unlawful harassment or discrimination on the basis of political or religious affiliation, race, color, national origin, place of birth, ancestry, age, sex, sexual orientation, gender identity, marital status, veteran status, disability, HIV positive status or genetic information. The City is also committed to providing proper access to services, facilities, and employment opportunities. For accessibility information or alternative formats, please contact Human Resources Department at 865-7145.

- 6 15 Min 199 South Union St - Appeal  
A Communication, W. Ward  
B Commissioner Discussion  
C Oral Presentation, Appellant  
D Public Comment  
E Action Requested – Vote
- 7 30 Min FY'16 Workplan Progress Report  
A Communication, C. Spencer  
B Commissioner Discussion  
C Public Comment  
D Action Requested –None
- 8 30 Min Annual Schedule of Commission Meetings  
A Communication, C. Spencer  
B Commissioner Discussion  
C Public Comment  
D Action Requested – Vote
- 9 5 Min Draft Minutes of 1-20-16
- 10 10 Min Director's Report
- 11 10 Min Commissioner Communications
- 12 Executive Session For Appeal
- 13 **Adjournment & Next Meeting Date – March 16, 2016**