



**CITY OF BURLINGTON
DEPARTMENT OF PUBLIC WORKS**

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Chapin Spencer
DIRECTOR OF PUBLIC WORKS

M E M O R A N D U M

To: Hannah Cormier, Clerks Office
From: Chapin Spencer, Director
Date: December 15, 2016
Re: Public Works Commission Agenda

Please find information below regarding the next Commission Meeting.

Date: **December 21, 2016**
Time: 6:30 – 9:00 p.m.
Place: **645 Pine St – Main Conference Room**

A G E N D A

ITEM

- 1 Call to Order – Welcome – Chair Comments
- 2 Agenda
- 3 10 Min Public Forum (3 minute per person time limit)
- 4 5 Min Approval of Draft Minutes of 11-16-16
- 5 5 Min Approval of Draft Minutes of 12-6-16 Special Meeting

Non-Discrimination

The City of Burlington will not tolerate unlawful harassment or discrimination on the basis of political or religious affiliation, race, color, national origin, place of birth, ancestry, age, sex, sexual orientation, gender identity, marital status, veteran status, disability, HIV positive status or genetic information. The City is also committed to providing proper access to services, facilities, and employment opportunities. For accessibility information or alternative formats, please contact Human Resources Department at 865-7145.

- 6 45 Min Great Streets – Main Street Conception Plan
A Communication, L. Wheelock, K. Merriman-Shapiro, M. Tuttle
B Commissioner Discussion
C Public Comment
D Action Requested –Vote
- 7 15 Min Designation of Marketplace Garage as Short Term Parking Facility
A Communication , P. Cashman
B Commissioner Discussion
C Public Comment
D Action Requested –Vote
- 8 10 Min Designating Bus Stops for Inter-State Carriers
A Communication, P. Cashman
B Commissioner Discussion
C Public Comment
D Action Requested –Vote
- 9 15 Min 2017 Paving Program
A Communication, L. Wheelock
B Commissioner Discussion
C Public Comment
D Action Requested –Vote
- 10 15 Min Draft Parking Agreement
A Communication, C. Spencer
B Commissioner Discussion
C Public Comment
D Action Requested –None
- 11 10 Min Director’s Report
- 12 10 Min Commissioner Communications
- 13 **Adjournment & Next Meeting Date – January 18, 2017**