



**CITY OF BURLINGTON
DEPARTMENT OF PUBLIC WORKS**

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Chapin Spencer
DIRECTOR OF PUBLIC WORKS

M E M O R A N D U M

To: Hannah Cormier, Clerks Office
From: Chapin Spencer, Director
Date: August 10, 2017
Re: Public Works Commission Agenda

Please find information below regarding the next **Special** Commission Meeting.

Date: **August 17, 2017**
Time: 6:00 – 7:30 p.m.
Place: **645 Pine St – Main Conference Room**

A G E N D A – S P E C I A L

ITEM

- 1 Call to Order – Welcome – Chair Comments
- 2 Agenda
- 3 10 Min Public Forum (3 minute per person time limit)
- 4 10 Min Traffic Request-Establish Two Bus Stops on Pine St between Cherry St & Pearl St.
 - A Communication, N. Baldwin
 - B Commissioner Discussion
 - C Public Comment
 - D Action Requested – Vote

Non-Discrimination

The City of Burlington will not tolerate unlawful harassment or discrimination on the basis of political or religious affiliation, race, color, national origin, place of birth, ancestry, age, sex, sexual orientation, gender identity, marital status, veteran status, disability, HIV positive status or genetic information. The City is also committed to providing proper access to services, facilities, and employment opportunities. For accessibility information or alternative formats, please contact Human Resources Department at 865-7145.

- 5 10 Min Traffic Request – Stop Sign Northbound Pine St & Bank St Intersection
A Communication, N. Baldwin
B Commissioner Discussion
C Public Comment
D Action Requested – Vote
- 6 10 Min Traffic Request – Cherry St Parking Prohibition
A Communication, N. Baldwin
B Commissioner Discussion
C Public Comment
D Action Requested – Vote
- 7 20 Min Burlington Town Center Encumbrance Permit – Parking Meter Rates
A Communication, C. Spencer & N. Baldwin
B Commissioner Discussion
C Public Comment
D Action Requested – Vote
- 8 5 Min Director’s Report - Oral
- 9 5 Min Commissioner Communications
- 10 **Adjournment & Next Meeting Date – September 20, 2017**