



**CITY OF BURLINGTON  
DEPARTMENT OF PUBLIC WORKS**

645 Pine Street, Suite A  
Post Office Box 849  
Burlington, VT 05402-0849  
802.863.9094 VOICE  
802.863.0466 FAX  
802.863.0450 TTY  
[www.burlingtonvt.gov/dpw](http://www.burlingtonvt.gov/dpw)

**Chapin Spencer**  
*DIRECTOR OF PUBLIC WORKS*

## **M E M O R A N D U M**

To: Hannah Cormier, Clerks Office  
From: Chapin Spencer, Director  
Date: April 13, 2017  
Re: Public Works Commission Agenda

Please find information below regarding the next Commission Meeting.

Date: **April 19, 2017**  
Time: 6:30 – 9:00 p.m.  
Place: **645 Pine St – Main Conference Room**

## **A G E N D A**

### ITEM

- 1 Call to Order – Welcome – Chair Comments
- 2 Agenda
- 3 <sup>10 Min</sup> Public Forum (3 minute per person time limit)
- 4 <sup>5 Min</sup> Consent Agenda
  - A Traffic Status Report
  - B Remove Existing Parking Prohibition on College St
  - C Driveway Encroachment at 35 Brookes Ave

### Non-Discrimination

The City of Burlington will not tolerate unlawful harassment or discrimination on the basis of political or religious affiliation, race, color, national origin, place of birth, ancestry, age, sex, sexual orientation, gender identity, marital status, veteran status, disability, HIV positive status or genetic information. The City is also committed to providing proper access to services, facilities, and employment opportunities. For accessibility information or alternative formats, please contact Human Resources Department at 865-7145.

- 5 20 Min Approval of Water System Revenue Bond, Series 2017  
A Communication, M. Moir, R. McCracken, T. Melloni  
B Commissioner Discussion  
C Public Comment  
D Action Requested – Approve Water Revenue Bond Resolution and recommend City Council Approval.
- 6 45 Min Draft Permit Reform Recommendations  
A Communication , N. Baldwin, C. Spencer, B. Anderson (**Sent Separately**)  
B Commissioner Discussion  
C Public Comment  
D Action Requested –None
- 7 15 Min Curb Cut Specifications  
A Communication , N. Baldwin  
B Commissioner Discussion  
C Public Comment  
D Action Requested –Approval of Specifications
- 8 5 Min Approval of Draft Minutes of 1-18-17 & 3-15-17
- 9 10 Min Director’s Report
- 10 10 Min Commissioner Communications
- 11 Executive Session: Director & City Engineer Annual Reviews
- 12 **Adjournment & Next Meeting Date – May 17, 2017**