Agenda

What: All-Wards Meeting
Who: Hosted by your Neighborhood Planning Assemblies (NPA)
When: Wednesday, April 17th, 2018 from 06:30 PM to - 08:30 PM
Where: Robert E Miller Center (130 Gosse CT.) (*Community Room)*

Ground Rules

- Respect the agenda and process
- Listen to others speaking
- Share your opinion politely
- Treat people respectfully

6.30 p.m.: Welcome and Introductions.

6.35: Agree the agenda.

6.40: Noelle MacKay, Director CEDO, joins us to offer the latest developments regarding Memorial Auditorium, and to flesh out the Mayor's objective in "strengthening public engagement" and "working to improve the role and responsibilities of the NPA's" etc.

Otherwise, Noelle is "happy to update other major projects as well as CEDO's work with the schools and grant funding". Plus Q & A.

7.30: Update from Steerers as to what the hot buttons are at your NPA.

7.45: Phet will give an update on Budgets and other admin issues.

Summary:
Phet reminded steering committee members that the fiscal year ends in June, so receipts need to be in soon. Budget discussion led to members passing a motion to take a resolution request to every NPA:

"Motion that we ask the Mayor to increase the annual NPA budget to $2,000 per Ward."

Phet: (Hands out the NPA budget sheet)

Neighborhood Planning Assembly Budget and Expenditures

Updated 4/13/2018

FY 2018: July 1, 2017-June 30, 2018

Total NPA Budget: $3,200

Total of each Ward Budget: $400

	Ward 1		Ward 8		Ward 2		Ward 3		Ward 4		Ward 7		Ward 5		Ward 6	
	Expense Categories	Budget $400	Expense Categories	Budget $400	Expense Categories	Budget $400	Expense Categories	Budget $400	Expense Categories	Budget $400	Expense Categories	Budget $400	Expense Categories	Budget $400	Expense Categories	Budget $400
Jul-17									Ref 7/26	$17.35	Ref 7/26	$17.35				
Aug-17									Adv 8/10	$ 85.00	Adv 8/10	$85.00				
Aug-17									Ref 8/23	$ 10.60	Ref 8.23	$10.60				
Sep-17	Adv 9/20	$48.30	Adv 9/20	$48.30					Ref 9/24	$6.95	Ref 9/24	$6.95	Ref 9/22	$17.62	Adv 9/20	$48.30
Oct-17									Ref 10/25	$7.57	Ref 10/25	$7.57				
Nov-17																
Dec-17																
Jan-18															Ref 2/1/18	$25.57
Feb-18									Ref3/28/18	$13.78	Ref3/28/18	$13.78				
Mar-18															Ref 4/5/18	$24.06
Apr-18	Adv4/12/18	$100.00		$100.00												
Apr-18																
May-18																
Jun-18																
Total Expenditures		$148.30		$148.30		$0.00		$0.00		$141.25		$141.25		$17.62		$97.93
Budget Remaining		$251.70		$251.70		$400.00		$400.00		$258.75		$258.75		$382.38		$302.07

Total Expenditures All Wards $694.65

Total Budget Remaining All Wards $2,505.35

NPA funds are only to support related NPA activities- Eligible Expenses Include

Food and Refreshments (Ref)

Advertisment (Adv)

Room and Facilities (Fac)

Childcare (Chi)

Other (Oth)

*For reimbursement, submit a Request for Vendor Payment: NPA Support form along with the expense receipt to Phet Keomanvanyvanh,

NPA Budget and Expenditures, updated 4/13, 2018

Here is the balance of our budgets. Our fiscal year ends at June, so all receipts need to be in soon. There is a process: we need a vendor request form including having your fellow steering committee members sign off (checks & balances).

There's an average of ~$1,000 that's unused. Maybe we can ask NPAs that weren't using it or see if we can do a scholarship fund; it's not huge money. If it is a big project, you could also ask for more from City Council.

James: Where do NPAs have an opp to ask for more money? Now's the time for that to happen.

Phet: A lot of the budget discussion starts in the fall when departments discuss what their needs are for next fiscal year. But If we start today, it's in the records that will become public. CEDO manages the money, $400/Ward.

Charles: Can I make a motion that we pool funds at end-of-year for a scholarship?

Phet: You have to go back to your NPAs to do that.

Jim H: When we ask for money, the pushback is, "You don't spend what you have," and I say, "there isn't enough to do with." So I'd advocate for using the money.

James: This meeting is likely to be our only All Wards before the budget ends. I've seen City Council dispense money in a discretionary measure.

Linda: What's a reasonable amount?

Jim H: I understand your point, and we DO need to force the funds. We keep revisiting it. The question is always, How are you going to show accountability?

Cindy: There's stuff we can do re increasing meeting accessibility, food for people getting there right from work. I don't think we need to come up with a budget; I suggest we pick a number, maybe $1,000/NPA.

Linda & James: I make a motion that we ask the Mayor of $1,000/Ward + $500 technology budget.

(After more discussion, the figure is increased to $2,000/Ward (a portion for IT, apportion for community engagement).

Phet: Take it back to your NPAs. It'll be in the minutes.

Motion that we ask the Mayor to increase the annual NPA budget to $2,000 per Ward.

8.00: Anything else? Do we want an NPA discussion with "State" candidates for the November election?

8.25: Next Meeting?

8.30: Close

Roles: Moderator – Richard Hillyard, Steering Committee Wards 1/8 NPA
Meeting Minutes – Nate Orshan Ward 5 NPA