

Burlington Department of Public Works Commission Meeting
Draft Minutes, 18 April 2018
645 Pine Street

Commissioners Present: Robert Alberry; Tiki Archambeau (Chair); Solveig Overby; Jeff Padgett (*via phone at 6:35pm*); Justine Sears (Vice Chair). **Commissioners Absent:** Jim Barr; Chris Gillman (Clerk).

Item 1 – Call to Order – Welcome – Chair Comments

Chair Archambeau calls meeting to order at 6:33pm and makes opening comments.

Item 2 – Agenda

Commissioner Alberry makes motion to accept agenda and is seconded by Vice Chair Sears.

Action taken: motion approved;

“Ayes” are unanimous.

Commissioner Padgett phones in

Item 3 – Public Forum (3 minute per person time limit)

Jason Van Driesche, Ward 5, speaks on leaving Local Motion in May 2018 and Agenda Item 5.

Erin Malone, Ward 2 businessperson, speaks on Consent Agenda Items E and F.

Hans van Wees, Ward 3 businessperson, speaks on Agenda Item 5.

Caryn Long, Ward 1, speaks on street parking, speed limit enforcement, and Agenda Item 5.

Item 4 – Consent Agenda

A. Traffic Status Report

B. Taxicab Stand/Loading Zone Dual Use & Proposed Parking Meter Zone

C. Accessible Space Johnson Street

D. Meters on Lower Church St & King St

E. 15-Minute Parking on North Willard St

F. Truck Loading on North Street

G. No Right Turn on Red on North Union Street at Pearl St

Commissioner Alberry makes motion to accept Consent Agenda and is seconded by Vice Chair Sears.

Action taken: motion approved.

“Ayes” are unanimous.

Item 5 – Conceptual Plans for Bank Street & Cherry Street

A) Communication by DPW Engineer Laura Wheelock and CEDO Senior Projects and Policy Specialist Kirsten Merriman Shapiro who speak on the Bank St & Cherry St conceptual plans.

B) Commission Questions

Chair Archambeau, Vice Chair Sears, and Commissioner Overby ask questions on Item 5 with DPW Director Chapin Spencer, Engineer Wheelock, and Specialist Merriman Shapiro answering.

C) Public Comment

Caryn Long, Ward 1, speaks on Item 5 with DPW Senior Transportation Planner Nicole Losch and Specialist Merriman Shapiro answering.

Hans van Wees, Ward 3 businessperson, speaks on Item 5.

D) Commissioner Discussion

Commissioner Overby engaged in a discussion over Item 5.

E) Action Requested – None.

Item 6 – Water Billing Update

A) Communication by Director Spencer and Assistant DPW Director – Water Resources Megan Moir who speak on the water billing anomaly follow-up.

B) Commission Questions

Chair Archambeau and Commissioner Overby ask questions on Item 6 with Director Spencer and Assistant Director Moir answering.

C) Public Comment

D) Commissioner Discussion

E) Action Requested – None.

Item 7 – Approval of Draft Minutes of 3-21-18

Commissioner Alberry makes motion to accept draft minutes of 3-21-18 and is seconded by Commissioner Overby.

Chair Archambeau, Commissioner Overby, and Director Spencer engaged in a discussion over Item 7

Action take: motion approved;

“Ayes” are unanimous.

Item 8 – Director’s Report

Director Spencer reports on the Champlain Parkway right-of-way process, the Public Engagement Plan update, the new revenue control system in the garages, and the Monday (16 April) release at the Waste Water Treatment Plant of 7 million gallons of partially disinfected effluent. Chair Archambeau and Commissioner Overby ask questions on the effluent release with Assistant Director Moir answering. Commissioner Overby asks questions on the Champlain Parkway and the new garage revenue control system with Director Spencer answering.

Item 9 – Commissioner Communications

Vice Chair Sears comments on how Public Works takes comments/suggestions with Director Spencer responding and on the traffic calming process for Ward St. Commissioner Overby comments on the street parking comment brought up in Public Comments with Director Spencer responding. Chair Archambeau comments on German Street parking, in connection to the narrow/yield streets plan, with Director Spencer responding.

Item 10 – Adjournment & Next Meeting Date – May 16, 2018

Motion to adjourn made by Commissioner Alberry and seconded by Vice Chair Sears.

Action taken: motion approved;

“Ayes” are unanimous.

Meeting adjourned at 8:34pm.