



**CITY OF BURLINGTON
DEPARTMENT OF PUBLIC WORKS**

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Chapin Spencer
DIRECTOR OF PUBLIC WORKS

MEMORANDUM

TO: DPW Commission
FROM: Chapin Spencer, Director
Patrick Mulligan, Assistant Director – Parking & Traffic
DATE: September 19, 2018
RE: Amendments to Appendix C, Rules and Regulations of the Traffic Commission
§§ 18 and 19: Designate 247 Pearl Street lot as a City Leased/Managed Lot and
Set Hourly Rate at \$0.40/hour

Recommendation:

Staff recommends that the Commission (1) amend Appendix C § 18 to include the new parking known as 247 Pearl Street and (2) amend Appendix C § 19 to set hourly rate for the new lot at \$0.40/hour in accordance with the agreement between 247 Pearl St and the City of Burlington, Vermont Regarding Management of Public Parking Allocation at 247 Pearl Street.

Background:

A lane realignment project commenced on Pearl Street from Hungerford Terrace west to Battery Street. The realignment provided for better traffic flow and safer street crossings. During this realignment process, some on-street parking was removed and or relocate from the south side of Pearl Street to the north side of Pearl Street. In order to accommodate some of this removal of on-street space an agreement was sought to provide metered off-street space in a private lot to accommodate businesses in the area. The result is the agreement with 247 Pearl Street.

The Department of Public Works (DPW) staff has negotiated a management agreement with 247 Pearl Street to have the City manage ten (10) public parking spaces. The benefits to the City include:

- Ensure public ease of use by having consistency of operations, signage, rates and pay-by-sell provider.
- Have ability to manage rates in a way that ensures a high level of utilization.
- Revenue opportunity for Traffic Fund (operational revenues) and General Fund (enforcement revenues)

We propose managing the parking lot using ten (10) double head, coin operated parking meters. A Parkmobile pay-by-phone zone will be created for this specific lot. Since we already own the

parking meters, there are no ongoing operational costs involved with this operation. The spaces will be provided Monday –Friday, 9:00 am – 6:00 pm.

In order for the City to manage this new lot in accordance with the Agreement Appendix C needs to be amended to (1) include the new parking lot known as 247 pearl Street and (2) designate an hourly rate of \$0.40/hour for the new parking lot know as 247 Pearl Street. Specifically, Staff recommends the following amendments.

18 Parking facility designations.

(b) Leased lot locations:

- (1) The city-owned lot on the west side of Elmwood Avenue near the intersection of Grant Street, known as the Elmwood Avenue Lot.
- (2) The city-owned lot located on Main Street that is adjacent to the metered lot on the northeast corner of Main and Winooski.
- (3) The city-owned lot at the intersection of College Street and Lake Street on the northwest corner, known as the Pease Grain lot.
- (4) The city-leased and managed lot located on St. Paul Street between King Street and Maple Street known as 194 St. Paul Street Lot.
- (5) The city-leased and managed lot located on Pearl Street between Hungerford Terrace and North Union Street know as 247 Pearl Street

19 Parking rates.

(b) The rate of charge for parking in metered city lots shall be as follows:

Location Rate per Hour

- (1) Main Street and South
Winooski Avenue \$1.50

- (2) College Street
(Library):
 - One-hour meters 1.00

 - Ten-hour meters 0.40

(3) Pearl Street and Pine Street

Three-hour meters \$1.00

Ten-hour meters 0.40

(4) 194 St. Paul Street lot 1.50

(5) 247 Pearl Street lot \$0.40

Material underlined add.

Thank you for your consideration of this request. Do not hesitate to contact me with any questions.