

DRAFT MINUTES

Park, Arts & Culture Committee Meeting
December 13, 2017 at 5:00pm
LBG Room, Burlington City Arts

Participants

Committee Members:

Councilor Dave Hartnett, North District (Chair)
Councilor Joan Shannon, South District
Councilor Sara Moore, Ward 3

Staff:

Noelle MacKay, Community and Economic Development Office
Doreen Kraft, Burlington City Arts
Mary Danko & Kath Laing (committee staff person), Fletcher Free Library

1. Approval of agenda & draft minutes from 10/28/17 – minutes approved unanimously. Councilors considered James Lockridge’s email (see attached) regarding draft minutes and decided to keep the draft composition. Director Wight is unable to make the meeting due to an emergency. The agenda was approved with some rearranging of item order.
2. Public Forum – none was necessary.
3. BCA update – Director Kraft was excited to report that BCA has received a \$75,000 grant from the Jane’s Trust. The funds are encumbered for physical changes to the Church St. building, creating an upstairs gallery / educational space and converting an upstairs classroom into staff space. Additionally, Director Kraft reported that BCA is co-producing First Night this year – revamping the marketing strategy, introducing new programming. Director Kraft also noted that BCA is still keen to find a rehearsal space for musicians and companies. She is pursuing an option with local community partners and will have more to contribute on this at future meetings.
4. Library update – Director Danko reported delays finalizing a MoU with the Friends of the FFL. However the draft document is close to finalization and she expects to be taking a resolution to the City Council in January or February 2018. Director Danko updated Councilors on progress toward a new website for the Library. An RFP was issued, firm contracted, week

long in-house development with developers and staff, content currently being written, website will be live by 15 February 2018.

5. General update CEDO update – Director MacKay reported the following:
 - ECHO PIAP Project – parking lot renovation will include a permanent outdoor interactive exhibit on the theme of renewable energy.
 - Sailing Center – the Center has a funding gap due to not being eligible for new market tax credits. CEDO is working with the Sailing Center to figure out how the City can help. The Sailing Center has a temporary certificate of occupancy. They will need to use space and land in and around Moran 2018 summer season. CEDO working with Sailing Center, DPW and Marina to ensure this can be done safely over the summer with construction going on. CEDO would like to report back on this at January meeting.
 - Marina – The new marina is waiting for storm water and water water permits. Other permits in hand. DPW, BPRW and CEDO are working together to ensure construction starts summer 2018.
 - Memorial Auditorium – Director MacKay did a quick historical summer of Memorial Auditorium current state: 2015 roof safety issues discovered, \$200,000 invested to stabilize the roof, working toward an RFP to redevelopment the building. Mayor will be shortly updating the City Council on a concept for Memorial. Councilors called a rigorous public process around this redevelopment. Councilor Hartnett reported that the Mayor has assured him this would be the case. Councilor Shannon asked that the board of Preservation Burlington be kept up to date. Director MacKay assured the Councilors that CEDO's work with the public will begin as soon as a project is launched.
6. Executive Session – none was necessary.
7. Next meeting – January 24, 5:00pm at the Sailing Center.
8. Adjournment – the meeting adjourned on at 6:05.