

Burlington Department of Public Works Commission Meeting  
Draft Minutes, 21 February 2018  
645 Pine Street

**Commissioners Present:** Tiki Archambeau (Chair); Jim Barr; Solveig Overby; Jeff Padgett; Justine Sears (Vice Chair). **Commissioners Absent:** Robert Alberry, Chris Gillman (Clerk).

**Item 1 – Call to Order – Welcome – Chair Comments**

Chair Archambeau calls meeting to order at 6:32pm and makes opening comments.

**Item 2 – Agenda**

DPW Director Chapin Spencer suggests revising the “Action Requested – Vote” language on Agenda Item 6 to “Action Requests – None” as a vote is not required at this time. Commissioner Barr makes motion, with friendly suggestion, to accept agenda and is seconded by Vice Chair Sears.

Action taken: motion approved;  
“Ayes” are unanimous.

**Item 3 – Public Forum (3 minute per person time limit)**

Marianne Ward, Ward 7, speaks on Summit Street parking.  
Richard Watts, Ward 1 employee, speaks on Agenda Item 5.  
Matthew Vaughan, Ward 2, speaks on Agenda Item 5.  
RJ Lalumiere, Ward 7, speaks on Agenda Item 5.  
Jon Adams-Kollitz, Ward 5, speaks on Consent Agenda Item B and Agenda Item 5.  
Lauren Wentz, Ward 7, speaks on Consent Agenda Item C.  
Sarah Goodrich, Ward 7, speaks on Agenda Item 5.  
Max Tracy, Ward 2, speaks on Agenda Item 5.  
Gabriel Arnold, Ward 5, speaks on Agenda Item 5.  
Joseph Fiacco, Ward 8 business owner, speaks on Agenda Item 5.  
Paul Averill, Ward 8 business owner, speaks on Agenda Item 5.  
Bruce Baker, Ward 6, speaks on Agenda Item 5.

**Item 4 – Consent Agenda**

- A. Traffic Status Report
- B. Vehicle Loading Zone on Allen Street
- C. No Parking Zone on Flynn Ave
- D. Pine St. Two Hour Parking Zone

Commissioner Barr makes motion to accept Consent Agenda and is seconded by Commissioner Padgett.

Action taken: motion approved.  
“Ayes” are unanimous.

**Item 5 – Parking Revisions on Pearl St, Pine St & Austin Dr for PlanBTV Walk Bike**

A) Communication by Senior Transportation Planner Nicole Losch and Associate Planner Elizabeth Gohringer who speak on proposed parking revisions within the PlanBTV Walk Bike.

B) Commission Questions

The entire Commission asks questions on Item 5 with Senior Planner Losch and Associate Planner Gohringer answering.

*\*\*Commissioner Barr makes motion to amend Agenda Item 5: create C1), D1), and E1) for Parking Revisions on Austin Dr; create C2), D2), and E2) for Parking Revisions on Pearl St; create C3), D3), and E3) for Parking Revisions on Pine St and is seconded by Commissioner Padgett. Action taken: motion approved. “Ayes” are unanimous\*\**

C1) Public Comment

Phil Hammerslough, Ward 2, speaks on Item 5.

Jason Van Driesche, Ward 5, speaks on Parking Revisions on Austin Dr.

Eric Coke, Ward 5 landlord, speaks on Parking Revisions on Austin Dr.

D1) Commissioner Discussion

E1) Motion made by Commissioner Padgett to accept staff's recommendation: no parking on the south side of Austin Drive, from Ledgewood Circle to Industrial Parkway.

Seconded by Commissioner Barr.

Discussion

Action taken: motion approved;

"Ayes" are unanimous.

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C2) Public Comment

Paul Averill, Ward 8 business owner, speaks on Parking Revisions on Pearl St.

Joseph Fiacco, Ward 8 business owner, speaks on Parking Revisions on Pearl St.

Jason Van Driesche, Ward 5, speaks on Parking Revisions on Pearl St.

Brendan Hogan speaks on Parking Revisions on Pearl St.

D2) Commissioner Discussion

Vice Chair Sears and Commissioners Barr, Overby, and Padgett engaged in a discussion over Parking Revisions on Pearl St.

E2) Motion made by Vice Chair Sears to accept staff's recommendation: no parking on the south side of Pearl Street between South Union Street and Hungerford Terrace; repeal "No Parking" on the north side of Pearl Street between South Union Street and the first driveway east of South Union Street; designate then (10) hour parking meter zones on the north side of Pearl Street between South Union Street and the first driveway east of South Union Street.

Seconded by Commission Padgett.

Discussion

Action taken: motion approved;

"Ayes" are unanimous.

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C3) Public Comment

Gabriel Arnold, Ward 5, speaks on Parking Revisions on Pine St.

Jason Van Driesche, Ward 5, speaks on Parking Revisions on Pine St.

D3) Commissioner Discussion

The entire Commission and Senior Planner Losch engaged in a discussion over Parking Revisions on Pine St.

E3) Motion made by Commissioner Barr to accept staff's recommendation: no parking on either side of Pine Street, from Ferguson Avenue to Home Avenue.

Seconded by Vice Chair Sears.

Discussion

Action taken: motion approved;

"Ayes" are unanimous.

**Item 6 – 2018 Paving Program Expansion**

A) Written Communication by Director Spencer by City Engineer and DPW Assistant Director for Technical Services Norm Baldwin who speak on the expansion to the 2018 Paving Program.

B) Commissioner Questions

The entire Commission asks questions on Item 6 with City Engineer Baldwin answering.

C) Public Comment

D) Commissioner Discussion

Commissioner Overby engaged in a discussion over Item 6.  
E) Action Requested – None.

**Item 7 – Winooski Ave – Howard St – St Paul St Intersection Scoping Study**

A) Communication by DPW Engineer Susan Molzon and Resource Systems Group (RSG) Associate Engineer Corey Mack who speak on the scoping study at the Howard Corners intersection.

B) Commission Questions

The entire Commission asks questions on Item 7 with Associate Engineer Mack answering.

C) Public Comment

Jason Van Driesche, Ward 5, speaks on Item 7.

D) Commissioner Discussion

E) Action Requested – None.

**Item 8 – Proposed Consolidated Collection Study**

A) Communication by DPW Assistant Director for Right of Way Rob Green who speaks on studying consolidated solid waste and recycling collection.

B) Commission Questions

Chair Archambeau, Vice Chair Sears, and Commissioners Overby and Padgett ask questions on Item 8 with Director Spencer and Assistant Director Green answering.

C) Public Comment

Serrill Flash, Ward 1, speaks on Item 8.

D) Commissioner Discussion

E) Motion made by Commissioner Barr to accept staff's recommendation: to recommend the City work with CSWD and any interested adjacent cities to advance a feasibility study on residential consolidated collection of trash, recycling and organics.

Seconded by Commissioner Padgett.

Discussion

Action taken: motion approved;

“Ayes” are unanimous.

**Item 9 – Approval of Draft Minutes of 12-20-17 & 1-17-18**

Commissioner Barr makes motion to approve draft minutes of 12-20-17 and is seconded by Commissioner Padgett.

Action take: motion approved;

“Ayes” are unanimous.

Commissioner Bar makes motion to approve draft minutes of 1-17-18 and is seconded by Commissioner Padgett.

Action take: motion approved;

Chair Archambeau: aye

Commissioner Barr: aye

Commissioner Overby: aye

Commissioner Padgett: aye

Vice Chair Sears: *abstains*

**Item 10 – Director's Report**

Director Spencer reports on updating the Commission on the UVM Water Billing anomaly at the next Commission Meeting and the updated paving program.

**Item 11 – Commissioner Communications**

Commissioner Overby comments on attending the Winooski Bridge scoping project meeting and sending photos to the department concerning water ponding damage on Elmwood Ave with City Engineer Baldwin responding. Commissioner Padgett comments on purpose and need sections being incorporated into the traffic request materials in the Commission packet. Chair Archambeau comments on the most recent permit reform committee meeting.

**Item 12 – Adjournment & Next Meeting Date – March 21, 2018**

Motion to adjourn made by Commission Barr and seconded by Commissioner Padgett.

Action taken: motion approved;

“Ayes” are unanimous.

Meeting adjourned at 10:10pm.