

Burlington Department of Public Works Commission Meeting
Draft Minutes, 16 December 2015
645 Pine Street
(DVD of meeting may be on file at DPW)

Commissioners Present: Robert Alberry; Jim Barr; Chris Gillman; Solveig Overby; Jeff Padgett (Chair); Tom Simon.

Commissioner Absent: Tiki Archambeau (Vice Chair).

Item 1 – Call to Order – Welcome – Chair Comments

Chair Padgett calls meeting to order at 6:33pm and makes opening comments.

Item 2 – Agenda

Chair Padgett requests taking Item A off the Consent Agenda – Item A is reassigned as Agenda Item 4.5. Commissioner Alberry makes a motion to adopt the agenda and is seconded by Commissioner Alberry.

Action taken: motion approved;
“Ayes” are unanimous.

Item 3 – Public Forum

Steve Norman, Ward 4, speaks on Agenda Item 8.
Andy Reagan, Ward 7, speaks on Agenda Item 8.
Wally Elliott, Ward 4, speaks on Agenda Item 8.
David Lustgarten, Ward 4, speaks on Agenda Item 8.
Pat O’Brien, from Ward 1 business SD Ireland, speaks on Agenda Item 6.
Tracy Truzansky, Ward 7, speaks on Agenda Item 8.
Tracy McGarghan, Ward 4, speaks on Consent Agenda Item B.

Item 4 – Consent Agenda

B. Northgate Roundabout Signage
C. Stop Sign @ N. Williams @Brookes
D. Rectangular Rapid Flashing Beacon – Public Educational Material

Commissioner Barr makes motion to approve Consent Agenda and is seconded by Commissioner Simon.

Action taken: motion approved.
“Ayes” are unanimous.

Item 4.5 – State of Traffic Request Status

Chair Padgett and Commissioner Overby engage in discussion with City Engineer and Assistant Director of Technical Services Norm Baldwin and Director Chapin Spencer on Item 4.5

Item 5 – Germain Street Parking

A) Staff Presentation by Engineering Technician Damian Roy who speaks on the city’s study and reevaluation of on-street on Germain St.

B) Commission Questions (see video)

Chair Padgett and Commissioner Simon ask questions with Technician Roy answering – members of the public were involved too.

C) Public Comment

Bob Kiss, Ward 1, speaks on Item 5.
Jan Salzman, Ward 1, speaks on Item 5.

Paul Asbell, Ward 1, speaks on Item 5.
Bill O’Conner, Ward 1, speaks on Item 5.
Loredo Sola, Ward 1, speaks on Item 5.
Sharon Bushor, Ward 1, speaks on Item 5.

D) Commissioner Discussion (see video)

Commissioners, DPW staff, and the public engage in a discussion on Item 5.

E) Motion made by Commissioner Overby to accept staffs’ Recommendation B in Item 5.

Seconded by Commissioner Alberry.

Discussion

Chair Padgett and Commissioners Barr, Gillman, Overby and Simon discuss safety issues and resident concerns.

Action taken: motion not approved;

Commissioner Alberry: Nay

Commissioner Barr: Nay

Commissioner Gillman: Aye

Commissioner Overby: Aye

Chair Padgett: Nay

Commissioner Simon: Nay

Motion made by Commissioner Simon to make Germain St a one-way street going south.

Seconded by Commissioner Barr:

Action taken: motion approved;

Commissioner Alberry: Aye

Commissioner Barr: Aye

Commissioner Gillman: Aye

Commissioner Overby: Nay

Chair Padgett: Aye

Commissioner Simon: Aye

Item 6 – No Parking Here to Corner Sign on Grove St

A) Staff Presentation by Technician Roy who speaks on the city’s study and evaluation of a “No Parking Here to Corner” sign on Grove St.

B) Commission Questions (see video)

Chair Padgett and Commissioners Barr, Gillman, and Simon ask questions with Assistant Director Baldwin and Technician Roy answering.

C) Public Comment

Sharon Bushor, Ward 1, speaks on Item 6.

D) Commissioner Discussion (see video)

E) Motion made by Commissioner Simon to adopt staffs’ recommendation in Item 6.

Seconded by Commissioner Gillman.

Discussion

Chair Padgett and Commissioners Alberry and Barr engage in a discussion over Item 6.

Motion withdrawn by Commissioner Simon to adopt staffs’ recommendation in Item 6.

Motion made by Commissioner Alberry, on Assistant Director Baldwin’s suggestion, to not modify the existing parking regulation but to affirm the existing regulation.

Seconded by Commissioner Simon.

Action taken: motion approved;

“Ayes” are unanimous.

Item 7 – Transit Carrier Bus Stop on University Place

A) Staff Presentation by Technician Roy who speaks on the city’s study and evaluation of moving the Transit Carrier Bus Stop location on University Pl.

- B) Commission Questions (see video)
Chair Padgett and Commissioner Barr ask questions with Assistant Director Baldwin and Technician Roy answering.
- C) Public Comment
- D) Commissioner Discussion (see video)
- E) Motion made by Commissioner Alberry to accept staffs' recommendation in Item 7.
Seconded by Commissioner Barr.
Discussion
Action taken: motion approved;
"Ayes" are unanimous.

Item 8 – North Ave Parking Prohibition

- A) Staff Presentation by Transportation Planner Nicole Losch who speaks on the city's upcoming pilot project and evaluation of a parking prohibition on different sections of North Ave.
- B) Commission Questions (see video)
Chair Padgett and Commissioners Gillman and Simon ask questions with Planner Losch and Task Force Co-Chair Paul Sisson answering.
- C) Public Comment
RJ Lalumiere, Ward 7, speaks on Item 8.
Sarah Goodrich, Ward 7, speaks on Item 8.
Jason Van Driesche, from Ward 3 non-profit Local Motion, speaks on Item 8.
Jackson Ode, Ward 4, speaks on Item 8.
- D) Commissioner Discussion (see video)
Chair Padgett and Commissioners Gillman and Overby engage in a discussion on Item 8.
- E) Motion made by Commissioner Barr to accept staff recommendation in Item 8.
Seconded by Commissioner Simon.
Discussion
Action taken: motion approved;
"Ayes" are unanimous.

Item 9 – Draft Minutes of 7-15-15, 9-16-15, 10-21-15 & 11-18-15

- Commissioner Barr makes a motion to approve minutes of 7/15/15, 11/18/15, and 9/16/15 (with Commissioner Overby's suggested changes) and is seconded by Commissioner Simon.
Action taken: motion approved;
"Ayes" are unanimous.
- Commissioner Gillman makes a motion to approve minutes of 10/21/15 and is seconded by Commissioner Overby.
Commissioners Alberry and Barr do not vote due to being absent from the 10/21/15 meeting.
Action taken: motion approved;
"Ayes" are unanimous.

Item 10 – Director's Report

Director Spencer reports on the 3 ongoing parking studies and capital projects, the Pine St and Lakeside Ave intersection project, the 30 November Champlain Parkway meeting, and the Railyard Enterprise Project. Answering Commissioner Barr, Director Spencer speaks of the imminent announcement of the new Parking Manager. Answering Commissioner Overby, Assistant Director Baldwin speaks of improvements to Park St and Manhattan Dr intersection and Manhattan West and Queen City Park Road projects.

Item 11 – Commissioner Communications

Commissioner Gillman comments on the Request for Service (RFS) backlog and prioritizing safety concerns. Commissioner Barr asks about the process for initiating traffic calming at the East Ave and Bilodeau Ct intersection with Assistant Director Baldwin responding. Chair Padgett comments on prioritizing projects and wanting a calendar outlining all public meetings with Director Spencer responding – he also speaks of the possibility of making one of the commissioners a secretary for the commission. Commissioner Overby comments on Consent Agenda Item D. Commissioner Simon comments on the positive reviews of new skate park and congratulates DPW staff for their work.

Item 12 – Adjournment & Next Meeting Date – January 20, 2016

Motion to adjourn made by Commissioner Barr and is seconded by Commissioner Simon.

Action taken: motion approved;

“Ayes” are unanimous.

Meeting adjourned at 9:20.