



**CITY OF BURLINGTON, VERMONT
CITY COUNCIL TRANSPORTATION, ENERGY &
UTILITIES COMMITTEE**

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Councilor Maxwell Tracy, Chair *WARD 2*
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Transportation, Energy and Utilities Committee of the City Council

DRAFT MEETING MINUTES:

Tuesday, May 3rd 2016 at 4:00 PM

**Burlington Department of Public Works – Front Conference Room
645 Pine Street – Burlington, VT**

–Meeting Minutes–

Members Present: Max Tracy, TEUC
Joan Shannon, TEUC

Others Present: Chapin Spencer, DPW
Nicole Losch, DPW
Laura Wheelock, DPW
Damian Roy, DPW
Jason Van Driesche, Local Motion

Max called the meeting to order at 4:06 pm.

1. Agenda

Joan moved to approve the agenda. Max seconds. All in favor.

2. Public Forum

Jason shared a list from Local Motion outlining the near-term, no-permit, low-cost improvements for biking in Burlington. This list calls out examples of where bike lanes, sharrows, and access points could be expanded, improved, or installed. Jason states that these examples would not detract from other city efforts and would not impact other ROW uses like parking or travel lanes. This list was also shared with the Walk/Bike Masterplan Committee. Jason's effort to make this list is a result of his response to residents asking what is being done to improve multi-modal options in the near-term.

Laura wished to present the Great Streets effort that is set to go before the Board of Finance and City Council. Great Streets' scope is to look at the design standards for the downtown area within the ROW, Main St. construction between Church and Pine, St.

Paul St. construction between Main and Maple, and City Hall Park. Three qualified proposals have been received for 100% of the design standards and 25% conceptual plans for Main, St. Paul, and City Hall Park. Ms. Wheelock spoke of funding sources for each part of the Great Streets effort. She further states that the scope of this project includes a full depth design within the ROW. Joan asked when construction is projected to start. Laura answered that the Mayor would like to see construction on Main Street start in the summer of 2017. Laura explains that the Great Streets Project, the Roundabout Reconstruction Project, and the Champlain Parkway Project (Pine Street portion) must coordinate construction times as they are interdependent in regards to detouring traffic.

3. Minutes of 11/05/16

Joan did not read the minutes from the November meeting and asked to postpone voting on those minutes until the end of the meeting after she reads them. After reading the minutes Joan motioned to accept the minutes. Max seconds. All in favor.

4. CCRPC Annual Work Plan – Nicole Losch, DPW

The upcoming fiscal year 2017 Unified Planning Work Program (UPWP) is approaching. The UPWP includes Transportation projects, land-use projects, and stormwater projects; work on these items does not exceed the planning or conceptual design. DPW submitted requests for assistance on three ongoing projects and ten either new projects or supported regional projects. The CCRPC has responded with the following projects they expect to assist on:

- North Avenue Pilot Project
- Winooski Ave Corridor Study
- Colchester/Riverside/Barrett Intersection Scoping
- Church Street Market Place – Bank/Church Intersection improvements

Future projects may include:

- The Burlington/Winooski Main Street Bridge
- Adaptive Signal Control work with South Burlington

Chapin added that one other project that CCRPC is leading is an effort to figure out how to make the Union Station accessible for Amtrak services.

Nicole is seeking approval from the TEUC to advance these projects for FY17 UPWP.

Joan motions to approve. Max seconds. All in favor.

5. North Avenue Pilot Project Design, Nicole Losch – DPW

Nicole provides an informational update to the TEUC with requests for feedback. The two main takeaways from the Task Force meetings of the past year are how the public input data is measured and how the quantitative data is measured. To help illustrate this, Nicole presents the document titled “North Avenue Corridor Metrics” as a working document. Nicole points out that the two key metrics to follow are the “Intersection Operations/Side Street Delays” and the “Crashes/Observational Safety Improvements”. The approach is to observe for two weeks and make adjustments as necessary. Nicole stresses that projects like this are often a balancing act between the various needs but that the goal is for overall helpful and positive change. One such balance concern is between travel times and safety.

Joan states that projected travel times would be important to provide NNE constituents, that while safety is first priority, travel times are second, bikeability third.

Jason warns that a no-win situation may develop when trying to simultaneously preserve the suburban commuter nature of North Ave while trying to introduce the urban walkability/bikeability values of the rest of the city.

Joan responds that residents who’ve chosen to live in the NNE, understanding it’s suburban nature, do not necessarily want to be held to the urban walkability/bikeability standards of the rest of the city. And that understanding needs to be upheld and respected.

Nicole speaks of the challenge of assigning targets/goals for these metrics due to the balancing, context-sensitive nature of the work with the absence of hard defined thresholds.

Nicole then presented the “Measuring Public Input” document which outlines the vision, goals, and objectives for measuring public input in addition to an online survey. Nicole states that the contractor collecting this information should be doing the work in late June into July.

Nicole summarizes the next steps as:

- Keep working on measuring public input metrics draft.
- Working with the contractors on this – bids due this Friday.
- Convert this technical information into something digestible and relatable to the public.
- Inform the public on what tools are being used for measuring public input.
- Community meeting in early June.

6. Councilors Updates

None Given.

7. Adjourn

Meeting was adjourned at 5:12 pm

The date for the next TEUC meeting was not decided.