



Burlington Police Department

Records Division

Our records division is responsible for the management of reports, documents and information that come into the police department. This is a critical function because this information must not only be verified for accuracy, but must meet specific state and federal guidelines for eventual submission to the government.

The records division manages this function by the use of a sophisticated computer system that combines information from the various departmental divisions and units.

As for older crimes, the police department maintains these reports in an archive in accordance with the laws of the state of Vermont.

How to Obtain a Report

When a person contacts our department for services, it is often one of the most critical times in his/her life. Perhaps there has been a traffic accident, or someone was the victim of a crime. In these and other situations, responders usually complete a written report to document the events that occurred.

These reports can take between a few days and 45 days or more to be filed as the responders are usually investigating the incident. If you cannot recall the name of the Officer who helped you, or you need a copy of the report, please contact our records division at **(802) 540-2370** for information on the status of your complaint.