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ADDENDUM

Chapin Spencer
DIRECTOR OF PUBLIC WORKS

Norman Baldwin, P.E.
CITY ENGINEER

Date: May 8, 2015

To: Flynn Ave Resident Engineer Candidates

*From: Laura Wheelock P.E.
Public Works Engineer*

*Subject: Flynn Ave Sidewalk Improvements – Burlington STP SDWK (3)
RFQ – Construction Inspection Services*

The following is to provide clarifications on the RFQ issued by the City for the above referenced project.

The following are changes to the Request for Proposals:

1. Section IV CONTRACT PERIOD, AMOUNT AND PAYMENTS.
The date of April 17, 2015 should be changed to June 5, 2015.
2. City of Burlington Livable Wage rates as of July 1, 2015 will be in effect. See attached rates.

Responses to Questions:

Question: Who will be handling the public outreach?

Response: The City of Burlington, MPM, will address a majority of the outreach to the public for notification of work. The RE will be responsible for interactions with the public that occurs on-site.

Question: When does the question period end?

Response: All questions should be received by 5 pm on May 12, 2015.

Also attached to this response is the Addendum #1 that has been issued to the Plan Holders for this project.

If you have any questions please do not hesitate to contact me directly at LWheelock@burlingtonvt.gov or 802-540-0397.

ADDENDUM #1

To: All interested bidders
Project: Flynn Avenue Sidewalk Project
Burlington STP SDWK (3)
Date: May 8, 2015
From: City of Burlington Public Works Department

The Contract Documents are modified as follows:

1. Instructions to Bidders - Replace Contract Award, section 12(e) with the following: The municipality may reject any bid as nonresponsive if it is materially unbalanced as to the prices for the various items of work to be performed. A bid is materially unbalanced when it is based on prices significantly less than cost for some work and/or prices which are significantly overstated for other work.
2. Instructions for Bidders- Add to Section 1 Bid Preparation and Submission:
 - k. Bidders must be on the Plan Holders list as managed by Blueprints, etc; failure to do so will disqualify the bid.
3. City of Burlington Livable Wage rates as of July 1, 2015 will be in effect. See attached rates.

Responses to Questions

1. Q - Please confirm that the City will be responsible for pruning the White Birch identified at 374 Flynn Ave.
A - Yes as noted in the Contract Plans the City will prune this tree.
2. Q - Root Pruning – can this be done ahead of time for example with a stump grinder
A - Yes provided that the equipment does not damage any surroundings. Previously cut roots shall still be held to the requirement of protection if exposed during excavation in preparation for the sidewalk subbase and/or concrete. Protection shall include the provisions outlined in the special provision.
3. Q - Can parking be removed during construction and to what extent?
A - Parking is currently allowed on both the north and south sides of Flynn Ave. Parking will be allowed to be blocked off on the North side of the road for construction activities, the entire length if construction activities warrant such restrictions. Blocking off parking on the south side

will be limited to segments as needed and related to more significant construction activities corresponding to work on the north side. No parking sign posting shall conform to the following:

AUTHORITY TO CLOSE STREETS TO PARKING. Under Section 20-63, City of Burlington Codes and Ordinances, the contractor under this contract may temporarily close streets to parking.

The following general conditions shall be met:

- a) Standard "No Parking" paper signs - (furnished by Owner, 100 maximum)
 - b) Posted in conspicuous locations on streets where contract Work is to be performed. One or both sides of the street may be posted if the work warrants such action as determined by the contractor. "No Parking" signs shall be free standing on Contractor furnished stakes. Under no conditions will signs be affixed to utility poles, street signs or mail boxes.
 - c) Signs shall be in place no later than 4:00 PM on the day preceding Work to start, including holidays and weekends, and Police, Fire Departments, Chittenden County Transportation Authority (CCTA), and Chittenden County Metropolitan Planning Organization (CCMPO) traffic alerts shall be notified of the area.
 - d) Prohibited parking will remain in effect until said signs are removed by the Contractor. This shall be as soon as work is completed.
 - e) The signs shall state the date on which parking is prohibited, the time at which prohibited parking commences, and a note that says that prohibited parking shall remain in effect until said signs are removed.
4. Q - What is the Engineer's Estimate of Probable Construction Cost?
A – The Engineer's Estimate of Probable Construction is between \$80,000 - \$100,000
5. Q - When does the question period end?
A – The question period ends on May 12th at 11:00 a.m. (10 days prior to the bid opening scheduled for May 22nd, 2015).

These two pages, along with the attached labor rate table, constitute Addendum #1.



Livable Wage Ordinance

****EFFECTIVE JULY 1, 2015****

Are You
Receiving
A Livable
Wage?

The Burlington Livable Wage Ordinance requires that if you are working on a specific City of Burlington service contract or subcontract above a certain amount your employer must pay you at least \$13.95 an hour **if the employer offers health insurance.**

\$13.95

If you are working on a specific City of Burlington service contract or subcontract above a certain amount your employer must pay you at least \$15.83 an hour **if the employer does not offer health insurance.**

\$15.83

What Are
Your Rights
Under the
Livable Wage?

All employees who work directly on a City of Burlington service contract or a subcontract may be eligible. To find out if you are covered by the Livable Wage Ordinance you may call the Office of the Chief Administrative Officer at 802/865-7000.

Are You
Eligible to
Receive The
Livable Wage?

Covered employees are required to be paid at least the above amounts. If you are covered and your employer reduces your pay, your employer shall be considered in violation. You are protected by law if you assert your rights under the Livable Wage Ordinance.

Why Report A
Livable Wage
Violation?

If your employer is required to be paying you the Livable Wage and is not, he or she may be required to pay you back wages and be subject to any other appropriate action as outlined in the Ordinance.

Employee
Earned
Income Tax
Credit

Are you raising a family and making less than \$30,000? If so, you could be eligible to receive the Earned Income Tax Credit (EITC.) You may even be eligible if your income is so low that you do not owe any taxes. The EITC can reduce your taxes or provide a cash refund. There is a federal and state EITC, so ask about both. To find out if you qualify and how to get this benefit speak to your employer's payroll clerk or call IRS at 1.800.TAX.1040.