

## **Burlington Planning Commission**

149 Church Street  
Burlington, VT 05401  
Telephone: (802) 865-7188  
(802) 865-7195 (FAX)  
(802) 865-7142 (TTY)

[www.burlingtonvt.gov/pz](http://www.burlingtonvt.gov/pz)

*Yves Bradley, Chair  
Bruce Baker, Vice-Chair  
Lee Buffinton  
Emily Lee  
Andy Montroll  
Harris Roen  
Jennifer Wallace-Brodeur  
vacant, Youth Member*



# **Burlington Planning Commission Long Range Planning Committee Meeting Notes**

Monday, November 23, 2015 @ noon  
Planning & Zoning Office, Ground Floor, City Hall

Present: H. Roen, M. Waite, E. Lee, M. Tuttle, members of the public

## **1. Agenda**

Purpose of the meeting is to discuss more formal organization of the Long Range Committee and to begin reviewing updated sections of the draft planBTV South End. No changes were made to the agenda.

## **2. Committee Organization & Meetings**

The Committee agreed to appoint Harris Roen as the Committee chair and to schedule regular meetings once per month on the 4<sup>th</sup> Monday of each month. The Committee also agreed to schedule one extra meeting in December and January to accommodate review of updated drafts of planBTV South End.

E. Lee: Can we look into who is permitted to be on the PC subcommittees? Is it permissible to have non-board members? M. Tuttle will look into the bylaws, but suggested we can do a better job of notifying groups/individuals of upcoming meetings where topics of interest will be discussed.

## **3. planBTV: South End Master Plan**

The Committee discussed updating the individual elements of the Goody Clancy draft of planBTV South End and repackaging it as a "Planning Commission Draft." The new draft should be released through a re-launch at SEABA or Arts Riot focused on how the plan has changed based on public input. Other ideas include setting up a special work session with Council and the Planning Commission to review the major changes and to have another online public comment period. M. Tuttle will help formulate a plan for the re-launch of the update draft to discuss at the next meeting.

E. Lee: Can we hold future meetings where planBTV South End is being discussed at a location in the South End to encourage greater participation?

H. Roen: We should also invite South End city councilors, NPA's and School Board to meetings where the plan will be discussed.

E. Lee: The next draft of the document should be easier to print and distribute. The current draft feels wasteful. As the LRPC is reviewing individual elements, please include references to the current pages of the draft document for reference to make it easier to understand the suggested changes.

I. Avilix: Use Legacy Project as a formatted document that's a good comparison.

The Committee discussed the staff updates that had been circulated to the housing element of the draft plan. M. Tuttle explained that this was intended to reflect the public comments and the Planning Commission's decisions on how to proceed with the issue of housing in the Enterprise Zone. M. Tuttle asked for feedback from the LRPC on this updated text as well as any other comments on the draft plan. The comments included:

- Remove the image on page 56 showing the 'red light, green light' stickers. For other photos in the plan, particularly artists' projects, include captions and credits.
- Include definitions in the plan for workforce housing and underutilized sites to clarify what these mean.
- Housing Action Plan and other population and housing reports for the City and region should be referred to in the document.
- What is the diocese's reception to St. Anthony's being included in the plan as a redevelopment site? Neighborhood can't make contact with the church. We should confirm the level of interest before sending this to Council for approval.

M. Tuttle noted that staff will be rewriting most of the text from the plan and sending it to Goody Clancy to put into a reformatted document. Staff has asked Goody Clancy to make the formatting of the document less busy and easier to interpret. This work is covered under our current price, but will require a time extension for the contract. Staff has also requested a few renderings to help illustrate the form and scale of the proposed redevelopment locations, which will include an extra fee.

E. Lee requested that we send the text to Goody Clancy so they can update the plan piecemeal and we can put the new version online as we update. M. Tuttle and other LRPC committee members felt this could be confusing for the public, but that we could place the word document versions of the updated text on the website for the public to review.

There were several questions and comments from members of the public, which included:

- Will the LRPC be the entity to implement the Arts and Affordability Toolkit?
- CDNR should look city-wide for housing availability before allowing it in the Enterprise Zone.
- Need to have a concrete number for population and housing unit targets to guide planning for the whole city.

- Agency of Human Services releases population projections through 2013 for counties and Burlington.
- Certification of artists is not a cut-and-dry solution by any means.
- Is there enough industrial area in the South End today to accommodate the demand for industrial space?
- Want to see a printed list of who is considered to be a stakeholder for this plan.
- Consultants aren't always popular with residents; consider a policy that uses local talent first for these projects.
- There is a barrier when working with consultants. Need someone to be a liaison between the people and the consultant that's not involved with Planning & Zoning.

#### **4. Adjourn – 1:35pm**