

Permit Reform Advisory Committee

Meeting Minutes

Thursday October 4, 2018

Location: City Hall Conference Room 12

Committee Members: Celia Daly, Steve Lipkin, Steve Offenhartz , Bob Duncan, Jeremy O’Neill (absent) , Bruce Baker (absent), Tiki-Jon Archambeau (absent),

Staff Present: Brian Lowe, Norm Baldwin (absent), Chapin Spencer, David White, Bill Ward, Kimberlee Sturtevant, Pat Schmitz

Meeting called to order 12:04 p.m.

Motion to approve agenda - approved

Motion to approve minutes from May 2, 2018 – approved

Public comments:

Lani Ravin, UVM – Campus Planning services

Reiterated her previous comments to the committee, that the process has some problems and hope that they can be addressed.

Discussion:

Brian Lowe presented the one page overview document, also indicated that Ad hoc committee meeting’s positive feedback on the previous nights presentation.

Bob Duncan – the past year we have been nibbling at the edges and finds this is refreshing to hear that this is a much bigger picture problem, and conceptually that looking at this approach will be less frustrating for both staff and public. There are institutional issues as well as structural issues that this has good potential to help.

Steve Offenhartz – questions why splitting P & Z and not consolidate the whole dept. Brian explained the process of how the decision was arrived at with the redundancy of some work between CEDO and Planning. Further questions regarding how the homeowner would be affected, David response no affect, there will be an ongoing relationship. Expectation is that the planning function will work together with the regulatory function on ordinance changes that help us meet those broader community goals

Brian – current job descriptions have some cross roles between planning and zoning, those are not expected to change, bridges between the two to remain.

Steve Lipkin – encouraged with the changes proposed.

Next Steps –

- Additional employee feedback,
- Engaging Planning & DPW commissions,
- More detailed report to the Advisory board and sub sequentially report to City Council.

Next meeting scheduled for Thursday November 1, 2018 at noon, _____.

Meeting adjourned 12:55 pm