



**CITY OF BURLINGTON  
DEPARTMENT OF PUBLIC WORKS  
WATER RESOURCES**

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## **Water Meter Sizing & Installation**

### **Meter Sizing**

Burlington Water Resources requires a fixture count review to ensure the water meter installed at your property accurately records consumption for the expected range of flow. This information needs to be remitted in writing and will be reviewed for a sizing determination before an appointment can be authorized. You will be notified via email when we have concluded our review. Please remit the following information:

1. The expected maximum flow demand in gpm.
2. The expected number of units in the building or area being served by this meter, if applicable.
  - a. If there are already meters onsite and they will be retained, then we will need to verify whether the proposed meter will impact those flows. Please remit existing and proposed interior utility plans.
3. The expected use type of the building. If the use type is commercial then we need to know the specific kind of business (e.g., restaurant, office, dentist, industrial production, etc.) or if the use type mixed commercial/residential then please break down all sections by type.
4. The expected number **and** type of all plumbing fixtures (e.g., kitchen sink, bathroom sink, slop sink, tank toilet, quick flush toilet, urinals, shower head, bath tub, drinking fountain, ice machine, hose bib with diameter, dishwasher, washing machine, etc.).

### **Meter Installation**

Burlington Water Resources requires the site be prepared in accordance with City Ordinance and related specifications before installing the water meter. This may include, but is not limited to, verifying the following items 1) the service line has been sleeved appropriately, 2) tracer wire has been installed on plastic services, 3) connections have been threaded not soldered and 4) there is a minimum of 18" of service pipe remaining before the proposed meter location. We reserve the right to deny meter installation and water service until the site is prepared accordingly.

Our Customer Care team is available to review your scheduling options during business hours (Monday-Friday, 8-4:30) and can be reached at 863-4501 or [water-resources@burlingtonvt.gov](mailto:water-resources@burlingtonvt.gov). We recommend planning ahead for this appointment as we frequently book up and may not have availability for several weeks. We begin site visits at 8 am and schedule them in 1.5 hour block increments until 1:30 pm and require that a property representative remain onsite for the duration.