

To: Burlington City Council  
Fr: Dan Bradley, Chair of Parking Advisory Committee  
Re: Completion of the Downtown Parking and  
Transportation Management Plan

December 14, 2015

Dear City Councilors and Mayor Miro Weinberger,

After many months of careful planning, consultant input, and input from many stakeholders, I am pleased to report that the Parking Advisory Committee endorses the final draft of the Downtown Parking and Transportation Management Plan. Since the summer of 2013, the Department of Public Works, the Community and Economic Development Office, and the Burlington Business Association have worked together to develop a plan to:

- Create a better customer experience for all who travel to downtown Burlington
- Promote the vitality of the City through its transportation systems
- Improve the fiscal sustainability of the parking system

In a resolution passed by the Burlington City Council in November of 2013, our Committee was established to do the following:

1. Provide input on proposed short-term pilot projects and review after-implementation results
2. Finalize the consultant selection for the Parking Management Plan by a vote of the majority of the Advisory Committee members
3. Provide policy guidance on key issues in the development of the Parking Management Plan
4. Have members serve as liaisons in outreach and communication efforts
5. Send the Parking Management Plan forward to the City Council once a majority of the Advisory Committee members vote affirmatively that the plan is ready for adoption

We have accomplished all five of these tasks, and believe the plan is ready for adoption. With funding from the Chittenden County Regional Planning Commission, the Traffic Fund, the Mayor's Office, and the local business community, DESMAN was hired as the downtown parking consultant; our assets were inventoried multiple times; extensive public outreach occurred; and recommendations have been made.

The committee also reviewed work performed by Hoyle Tanner Associates assessing the physical condition of publicly owned parking facilities which greatly influenced the development of the plan.

It is important to remember that the acceptance of these plans does not change rates, hours, or city ordinances. Any changes to these items will require specific proposals, additional public process and formal approval once the plans are accepted.

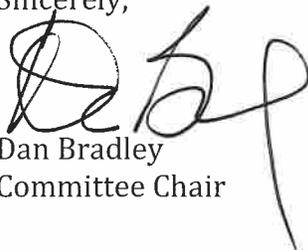
As someone who was involved with Burlington's former Parking and Transportation Council, an early example of successful public/private partnership, it is heartening to see a public/private partnership working to change transportation in downtown Burlington again. That council had collaboration as one of its strongest values – and the recommendations of this plan reinforce collaboration's importance.

In closing, I'd like to thank the members of our committee:

- **Jim Barr**, [UVM Transportation & Parking Services](#)
- **Charlie Baker**, [Chittenden County Regional Planning Commission](#)
- **Dan Bradley**, Former DPW Planner
- **Chuck DesLauriers**, Hotel Owner & Developer
- **Asa Hopkins**, [DPW Commission](#)
- **John Killacky**, [Flynn Center for the Performing Arts](#)
- **Jen Mincar**, Consultant
- **Jeff Nick**, [Church Street Marketplace Commission](#)
- **Kathy Ryan**, Landscape Architect
- **Max Tracy**, Burlington City Council
- **Kevin Owens**, [Select Design](#), Burlington Business Association Board of Directors
- **Phil Merrick**, [August First Bakery](#), Church Street Marketplace Commission
- **Matt Chabot**, former chair and former manager of Burlington Town Center

Thank you very much for your support of this committee and plan, and empowering us to oversee this process.

Sincerely,



Dan Bradley  
Committee Chair