

Integrated Planning RFQ Questions and Responses

As of 1/29/2016

- Q: The deadline says Tuesday February 29. February 29 is a Monday. Which is it?
 - The deadline is February 29 – that is a MONDAY not a Tuesday. We will make that correction to the RFQ. Sorry.
- Q: Is the budget for the project expected to remain below the “budget” page in the grant in Appendix B?
 - No! The “budget” page in the grant is not a budget, but rather a schedule of performance payments related only to the grant. The grant will provide \$100,000 which will go towards what is anticipated to be a larger budget. The grant requires a match of at least \$100,000, so the minimum overall budget is \$200,000, but could be higher. Again, cost/fees/price will not be discussed until the proposals have been ranked and negotiations start with the top ranked consultant.
- Clarification on the RFQ’s indicated preference for local firms: While there are a handful of firms with a local presence who may be able to, through partnerships with other local firms, meet the breadth and depth of technical expertise and EXPERIENCE on similar projects, the City understands and expects that this RFQ may require local firms to partner with larger, national scale firms that do not often work in Vermont municipalities. We encourage potential proposers to review the scoring criteria to understand the various levels of importance of local presence vs. other criteria for selection. We do strongly prefer that any firms that do not have experience working in Vermont and specifically Burlington do partner with firms who can provide that context and potential cost savings from minimal travel for the anticipated field work. Moreover, since this is an innovative approach in Vermont, as a secondary benefit of this project we hope to improve local capacity for this type of planning in the Vermont consulting community.